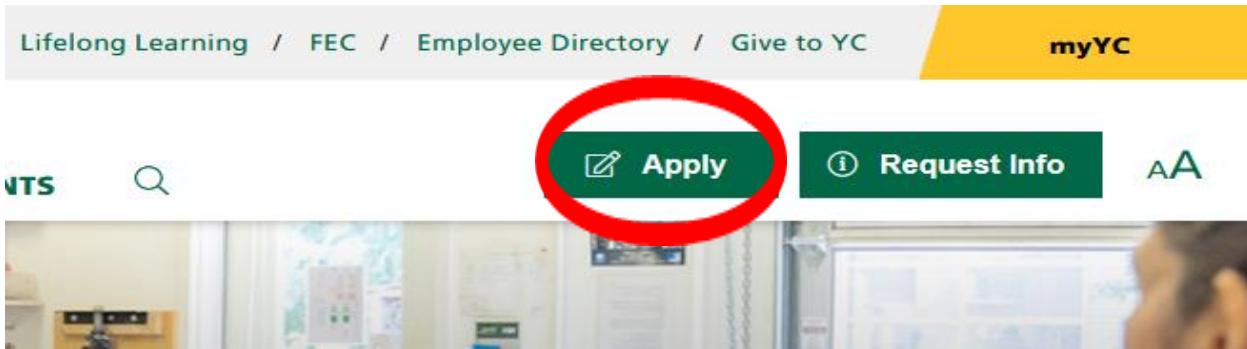




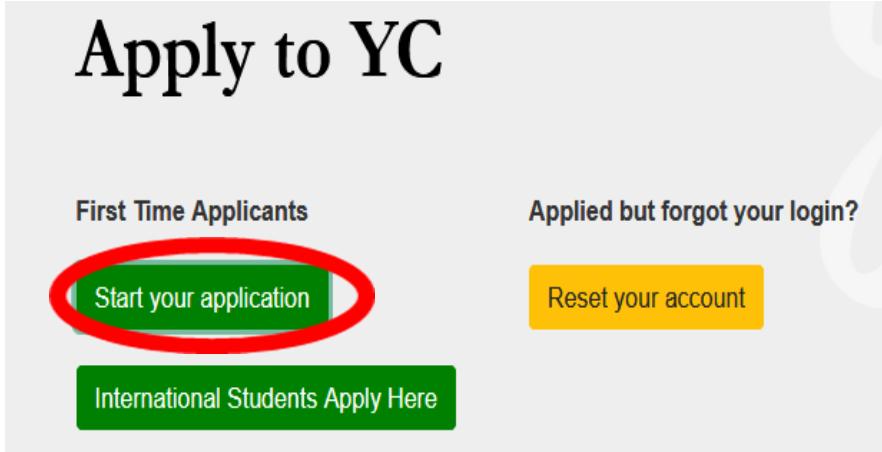
#1 Apply for admissions

*You must have your social security number, mailing address, email (including parent email) and phone number to complete admissions.

1. Go to www.yc.edu.
2. Click on **Apply** (upper right-hand corner).



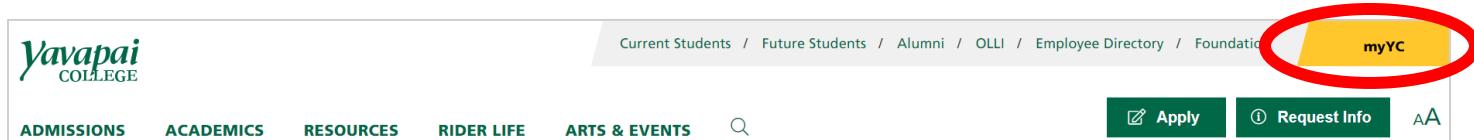
3. Click on **Start your application**.



4. State your proper **high school** and **graduation date** (or registration may be delayed)
5. You will be given a **Y number** and **username** at the end of the application.
6. Create a **password** that is at least 12 characters and a combination of upper case, lower case, numbers and special characters. **DO not use any form of your first name, last name, or birthday**. An example of good password that meets all the criteria is: llovepizza16!
7. Write your password down with your Y# and username. Take a picture with your phone so that you have this information at all times.

#2 Wishlist your classes

1. Go to www.yc.edu and click on the yellow button in the top right to login.
2. Enter your **username and password**/



***Can't remember your password?** Please have the last 4-digits of your social security number and call the Help Desk: (928) 776-2168. You may reset your own password on the online tool: <http://www.yc.edu/password>

3. Select the **Students** button. Then select **Dual Enrollment/JTED** Link.

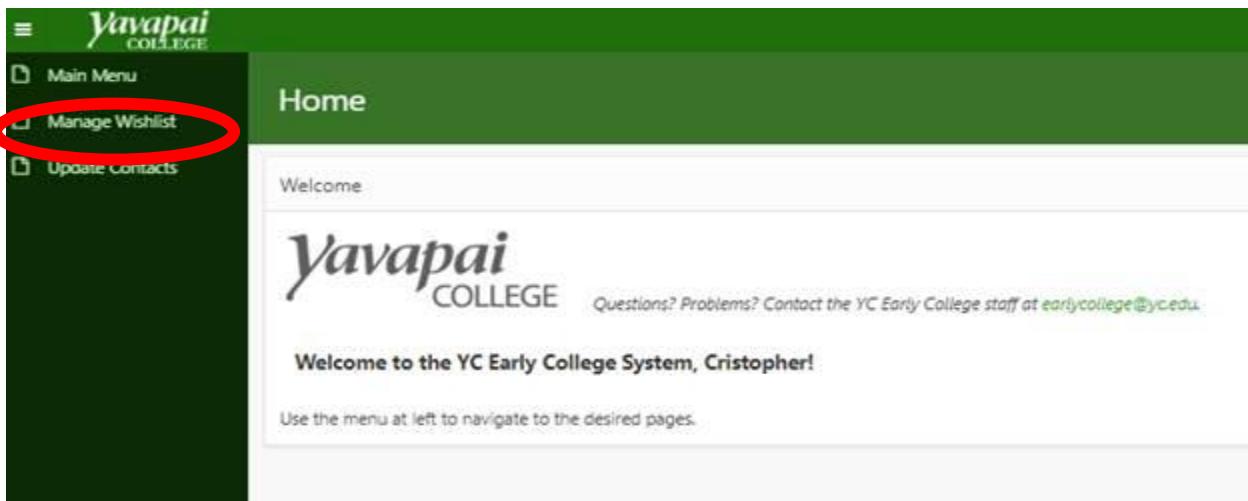
4. Accept the **Terms and Conditions & Update Contacts**.



The screenshot shows the Yavapai College Students dashboard. At the top, there's a green icon of a student with a book and a pencil, labeled 'Students'. Below it is a vertical menu with several options: 'My Registration Eligibility', 'Roughrider Scheduler', 'Register for Classes', 'Drop Classes', 'My Class Schedule', 'Degree Works', 'My Course Feedback', 'View/Buy Textbooks', 'Dual Enrollment / JTED' (which is highlighted with a red box), '1098T Tax Forms', 'My Financial Aid', 'My Residency Status', 'My Transcripts/Grades', 'My Test Scores', 'Request My Official Transcripts', 'Enrollment Verification', 'Student Online Training', and 'Services for Students'.

The screenshot shows the YC Early College System home page. The header features the Yavapai College logo and a main menu with links to 'Main Menu', 'Terms & Conditions', and 'Update Contacts'. The main content area is titled 'Home' and includes a 'Welcome' message, the Yavapai College logo, and a contact email address. It also displays a welcome message for Olivia and a note about accepting terms and conditions. A footer at the bottom left says 'Use the menu at left to navigate to the desired pages.'

5. Select **Manage Wishlist**.



6. Select **Add New Courses**.

Cristopher's Wish List

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Questions? Problems? Contact the YC Early College staff at earlycollege@yc.edu.

Your Student Identification: Y02064462 - Ayalaestrada, Cristopher

Your Early College Coordinator(s): D'Angelo, Ivette; Fitterer, Scott; Oppelt, Thomas; Stokien, Anne

Course ID	Course Title	Remove	Prerequisites
CUL 104	Culinary Fund: Baking & Pastry		

Add New Courses

7. Select the **checkboxes** of the classes that you want to add to the wishlist. Then select **Add Selected Courses to Wishlist**.

The screenshot shows the Yavapai College Early College Wish List interface. On the left, a sidebar menu includes 'Main Menu', 'Manage Wishlist', and 'Update Contacts'. The main content area displays a 'Current Wish List' with one item: 'CUL 104 Enrolled 11/29/2018 Culinary Fund: Baking & Pastry'. Below this is a 'Return to Wish List' button. A section titled 'Add Courses to Wish List' contains a table of courses. The 'Add Selected Courses to Wish List' button at the top of this table is highlighted with a red circle. To the right, a 'Wish List' column shows checkboxes for each course row, with the last two checked. A second red circle highlights this column.

Course ID	Current Status	As of Date	Course title	Prerequisites
CUL 104	Enrolled	11/29/2018	Culinary Fund: Baking & Pastry	-

[Return to Wish List](#)

Add Courses to Wish List

Course ID	Course Title	Wish List
AHS 114	AHS 114 - Nursing Assistant (Chino Valley High School)	<input type="checkbox"/>
AHS 114	AHS 114 - Nursing Assistant (Mountain Institute JTED)	<input type="checkbox"/>
AHS 121	AHS 121 - Foundations of Med Assisting II (Chino Valley High School)	<input type="checkbox"/>
AHS 121	AHS 121 - Foundations of Med Assisting II (Mountain Institute JTED)	<input type="checkbox"/>
AHS 130	AHS 130 - Medical Term for Patient Care (Chino Valley High School)	<input type="checkbox"/>
AHS 130	AHS 130 - Medical Term for Patient Care (Mountain Institute JTED)	<input checked="" type="checkbox"/>
AHS 295	AHS 295 - AHS Practicum: Med Assistant (Chino Valley High School)	<input type="checkbox"/>
AHS 295	AHS 295 - AHS Practicum: Med Assistant (Mountain Institute JTED)	<input type="checkbox"/>

#3 Register

*You will be able to register for courses after your high school coordinator has approved your wishlisted classes.

1. Select the **Register for Classes** link on the left.

The screenshot shows the Yavapai College Early College Home page. The sidebar menu includes 'Main Menu', 'Manage Wishlist', 'Update Contacts', and 'Register for Classes', with 'Register for Classes' circled in red. The main content area displays a 'Welcome' message, the Yavapai College logo, and a note about contacting staff via email. Below this is a 'Welcome to the YC Early College System' message.

Welcome

Yavapai
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Questions? Problems? Contact the YC Early College staff at earlycollege@yc.edu.

Welcome to the YC Early College System,

2. Select the classes that **align with your high school class schedule**.
3. Check **Register** on the right-hand side.
4. Click **Submit Selected Classes**.

Update Contacts

Register for Classes

Course ID	Course Title	Available Sections	
AGS 261	Aquaculture Science	2	

Choose from the class offerings below. Review the Schedule and Location when choosing between multiple offerings of the same course.

If you don't see the class you want, please contact your Early College Coordinator.

Course ID	Course Title	Credits	CRN	Term	Session	Start Date	End Date	Schedule	Location	Instructor	Register
AGS 261	Aquaculture Science	4.00	31335	Fall 2019	Dual Enrollment Term	08/05/2019	12/20/2019	M/Tu/W/Th/F, 8:20-9:15am	Mingus Union High School	Eric Banuelos	<input type="checkbox"/>
AGS 261	Aquaculture Science	4.00	31402	Fall 2019	Dual Enrollment Term	08/05/2019	12/20/2019	M/Tu/W/Th/F, 9:20-10:15am	Mingus Union High School	Eric Banuelos	<input type="checkbox"/>

1 - 2

5. Click **Confirm and Register**.

Main Menu

Manage Wishlist

Update Contacts

Register for Classes

Yavapai COLLEGE

Selected Classes

Questions? Problems? Contact the YC Early College staff at earlycollege@yc.edu.

Term	CRN	Course ID	Course Title	Credit Hrs	Start Date	End Date	Days/Times	Building	Instructor
Fall 2019	31402	AGS 261	Aquaculture Science	4.00	08/05/2019	12/20/2019	M/Tu/W/Th/F, 9:20-10:15am	Mingus Union High School	Eric Banuelos

1 - 1

Confirm and Register

*Unmet Prerequisites

1. If you have an unmet prerequisite, select the **magnifying glass** on the right side to review the unmet prerequisites. Your high school counselor or YC advisor can enter your **high school GPA**, algebra II grade, senior English grade, or a combination to help you meet the prerequisites if your school allows multiple measures.

Course ID	Course Title	Credit Hours	Status	Last Updated By	Prerequisites
MAT 187	Precalculus	5.0	Unmet Prerequisites	Adaniya, Kirsten J	
WLD 210	Gas Metal Arc Welding	4.0	Approved	Rosfeld, Ellen Marie	

2. If you do not meet the prerequisites with your high school grades, schedule your **Accuplacer test** here: <https://www.yc.edu/v6/testing-center/>

Congratulations, you are now a Yavapai College student! Please meet with your college advisor at least once a semester, and frequently check the academic calendar for important dates:
<https://www.yc.edu/v6/registrar/calendar.html>