

Budget

Yavapai College (130601001) Public Agency - FY 2016 - CTE Postsecondary Federal Perkins - Rev 1 - CTE Postsecondary Federal Perkins

By checking this box the LEA is waiving allocation for this grant and acknowledges that choosing to waive this grant will result in the reallocation of these funds.

Indirect Cost

Total Contributing to Indirect Cost	\$196,569.19
Indirect Cost Rate	0.00%
Maximum Allowed for Indirect Cost	\$0.00

Budget By Function Codes

Object Code	Total
4100 - CC - Salaries - Instructional	\$0.00
4150 - CC - Salaries - Non-Instructional	\$3,500.00
4200 - CC - Employee - Benefits	\$1,700.00
4250 - CC - Travel	\$23,000.00
4300 - CC - Supplies and Materials	\$12,610.19
4400 - CC - Purchased Services / Consultant Fees	\$0.00
4500 - CC - Tuition	\$0.00
4600 - CC - Printing and Reproduction	\$2,009.00
4700 - CC - Utilities and Communications	\$0.00
4800 - CC - Other Expenses	\$0.00
4900 - CC - Capital Outlay	\$153,750.00
9999 - CC - Indirect Costs	\$0.00
Total	\$196,569.19
Adjusted Allocation	\$196,569.19
Remaining	\$0.00

Yavapai College (130601001) Public Agency - FY 2016 - CTE Postsecondary Federal Perkins - Rev 1 - CTE Postsecondary Federal Perkins

Indirect Cost	
Total Contributing to Indirect Cost	\$196,569.19
Indirect Cost Rate	0.00%
Maximum Allowed for Indirect Cost	\$0.00

4150 - CC - Salaries - Non-Instructional - \$3,500.00

Object Code	Function Code	Project Time (FTE)	Quantity	Salary, Rental, or Unit Cost	Line Item Total
4150 - CC - Salaries - Non-Instructional	0000 - Other		1.00	\$2,500.00	\$2,500.00

Narrative Description

Provide an hourly reimbursement for participation in faculty boot camp.

Object Code	Function Code	Project Time (FTE)	Quantity	Salary, Rental, or Unit Cost	Line Item Total
4150 - CC - Salaries - Non-Instructional	0000 - Other		1.00	\$1,000.00	\$1,000.00

Narrative Description

Provide an hourly stipend for instructors participating in the POS Day for pathways alignment and dual enrollment outcomes sign off.

Total for 4150 - CC - Salaries - Non-Instructional

\$3,500.00

Total for all other Object Codes	\$193,069.19
Total for all Object Codes	\$196,569.19
Adjusted Allocation	\$196,569.19
Remaining	\$0.00

Yavapai College (130601001) Public Agency - FY 2016 - CTE Postsecondary Federal Perkins - Rev 1 - CTE Postsecondary Federal Perkins

Indirect Cost	
Total Contributing to Indirect Cost	\$196,569.19
Indirect Cost Rate	0.00%
Maximum Allowed for Indirect Cost	\$0.00

4200 - CC - Employee - Benefits - \$1,700.00

Object Code	Function Code	Project Time (FTE)	Quantity	Salary, Rental, or Unit Cost	Line Item Total
4200 - CC - Employee - Benefits	0000 - Other		1.00	\$1,200.00	\$1,200.00

Narrative Description

Benefits to be paid as part of stipend for faculty boot camp.

Object Code	Function Code	Project Time (FTE)	Quantity	Salary, Rental, or Unit Cost	Line Item Total
4200 - CC - Employee - Benefits	0000 - Other		1.00	\$500.00	\$500.00

Narrative Description

Benefits to be paid as part of stipends for full time faculty who participate in POS Day.

Total for 4200 - CC - Employee - Benefits

\$1,700.00

Total for all other Object Codes

\$194,869.19

Total for all Object Codes

\$196,569.19

Adjusted Allocation

\$196,569.19

Remaining

\$0.00

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Indirect Cost

Total Contributing to Indirect Cost

Indirect Cost Rate

Maximum Allowed for Indirect Cost

4250 - CC - Travel - \$23,000.00

Object Code	Function Code	Project Time (FTE)	Quantity	Salary, Rental, or Unit Cost	Line Item Total
4250 - CC - Travel	0000 - Other		1.00	\$23,000.00	\$23,000.00

Narrative Description

Send CTE Instructors, Coordinators and Administrators to ACTEaz Conference to attend pertinent trainings specific to professional growth in the area. Attend annual AACC Workforce Development Conference.

Total for 4250 - CC - Travel					<input type="text" value="\$23,000.00"/>
Total for all other Object Codes					<input type="text" value="\$173,569.19"/>
Total for all Object Codes					<input type="text" value="\$196,569.19"/>
Adjusted Allocation					<input type="text" value="\$196,569.19"/>
Remaining					<input type="text" value="\$0.00"/>

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Indirect Cost

Total Contributing to Indirect Cost

Indirect Cost Rate

Maximum Allowed for Indirect Cost

4300 - CC - Supplies and Materials - \$12,610.19

Object Code	Function Code	Project Time (FTE)	Quantity	Salary, Rental, or Unit Cost	Line Item Total
4300 - CC - Supplies and Materials	0000 - Other		1.00	\$12,610.19	\$12,610.19

Narrative Description

Supplies needed for Nontraditional Fair, classroom, book fees, POS day, and CTE day.

Total for 4300 - CC - Supplies and Materials

Total for all other Object Codes

Total for all Object Codes

Adjusted Allocation

Remaining

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Indirect Cost

Total Contributing to Indirect Cost

Indirect Cost Rate

Maximum Allowed for Indirect Cost

4600 - CC - Printing and Reproduction - \$2,009.00

Object Code	Function Code	Project Time (FTE)	Quantity	Salary, Rental, or Unit Cost	Line Item Total
4600 - CC - Printing and Reproduction	0000 - Other		1.00	\$2,009.00	\$2,009.00

Narrative Description

Utilized for purchase of print material and adds for Nontraditional Fair, nontraditional informational materials, and all print materials associated with CTE Day, POS Day, advisory boards, and classroom.

Total for 4600 - CC - Printing and Reproduction

Total for all other Object Codes

Total for all Object Codes

Adjusted Allocation

Remaining

Yavapai College (130601001) Public Agency - FY 2016 - CTE Postsecondary Federal Perkins - Rev 1 - CTE Postsecondary Federal Perkins

Indirect Cost	
Total Contributing to Indirect Cost	\$196,569.19
Indirect Cost Rate	0.00%
Maximum Allowed for Indirect Cost	\$0.00
4900 - CC - Capital Outlay - \$153,750.00	

Object Code	Function Code	Project Time (FTE)	Quantity	Salary, Rental, or Unit Cost	Line Item Total
4900 - CC - Capital Outlay	0000 - Other		1.00	\$22,400.00	\$22,400.00

Narrative Description

4 Post Alignment Rack to strengthen the automotive program student technical skill attainment in the steering and suspension portions at the CTEC Center.

Object Code	Function Code	Project Time (FTE)	Quantity	Salary, Rental, or Unit Cost	Line Item Total
4900 - CC - Capital Outlay	0000 - Other		1.00	\$30,300.00	\$30,300.00

Narrative Description

Alignment machine to coincide with alignment rack for teaching industry current standards in the steering and suspension components of the Automotive Program at the CTEC Campus.

Object Code	Function Code	Project Time (FTE)	Quantity	Salary, Rental, or Unit Cost	Line Item Total
4900 - CC - Capital Outlay	0000 - Other		1.00	\$41,604.87	\$41,604.87
Narrative Description					
Diesel Pickup for teaching maintenance and repairs on light duty diesel equipment in the Diesel Program at the CTEC Campus.					
Object Code	Function Code	Project Time (FTE)	Quantity	Salary, Rental, or Unit Cost	Line Item Total
4900 - CC - Capital Outlay	0000 - Other		1.00	\$12,000.00	\$12,000.00
Narrative Description					
Fish Farm II system used to teach commercial fish production in the animal science portion of the Agribusiness program on the Chino Valley Campus.					
Object Code	Function Code	Project Time (FTE)	Quantity	Salary, Rental, or Unit Cost	Line Item Total
4900 - CC - Capital Outlay	0000 - Other		1.00	\$5,745.09	\$5,745.09
Narrative Description					
For use in the Culinary program to teach students proper storage of food for Serve Safe Certification.					
Object Code	Function Code	Project Time (FTE)	Quantity	Salary, Rental, or Unit Cost	Line Item Total
4900 - CC - Capital Outlay	0000 - Other		1.00	\$3,500.00	\$3,500.00

Narrative Description

Propane Prop for training students in the Fire Academy on proper extinguishing of propane fires.

Object Code	Function Code	Project Time (FTE)	Quantity	Salary, Rental, or Unit Cost	Line Item Total
4900 - CC - Capital Outlay	0000 - Other		5.00	\$650.00	\$3,250.00

Narrative Description

Purchase commercial mixers for Culinary student skills attainment for use in many aspects of the Culinary Certificate program currently housed in a lease agreement with Camp Verde High School.

Object Code	Function Code	Project Time (FTE)	Quantity	Salary, Rental, or Unit Cost	Line Item Total
4900 - CC - Capital Outlay	0000 - Other		2.00	\$1,600.00	\$3,200.00

Narrative Description

Quad lift racks for use in the motorcycle repair portion of the Automotive program housed at the CTEC Campus.

Object Code	Function Code	Project Time (FTE)	Quantity	Salary, Rental, or Unit Cost	Line Item Total
4900 - CC - Capital Outlay	0000 - Other		1.00	\$7,900.00	\$7,900.00

Narrative Description

Tire Changer for use in the Automotive program to prepare student on replacing tires onto wheels (rims) on the CTEC campus.

Object Code	Function Code	Project Time (FTE)	Quantity	Salary, Rental, or Unit Cost	Line Item Total

Object Code	Function Code	Project Time (FTE)	Quantity	Salary, Rental, or Unit Cost	Line Item Total
4900 - CC - Capital Outlay	0000 - Other		12.00	\$604.17	\$7,250.04
Narrative Description					
Two way radios for communication training in the FireScience program at the Prescott Valley Campus.					
4900 - CC - Capital Outlay	0000 - Other		1.00	\$14,400.00	\$14,400.00
Narrative Description					
Ultra Terrain Vehicle to teach maintenance and repairs as part of the Automotive program at the CTEC Campus.					
Object Code	Function Code	Project Time (FTE)	Quantity	Salary, Rental, or Unit Cost	Line Item Total
4900 - CC - Capital Outlay	0000 - Other		1.00	\$2,200.00	\$2,200.00
Narrative Description					
UTV lift for training automotive students on the repair and maintenance of UTVs used in the outdoor recreation industry.					
Total for 4900 - CC - Capital Outlay					\$153,750.00
Total for all other Object Codes					\$42,819.19
Total for all Object Codes					\$196,569.19
Adjusted Allocation					\$196,569.19
Remaining					\$0.00

CAPITAL OUTLAY

Quantity	Cost Per Unit	Description	Purpose	Total
1	65000.00	4 post Alignment Rack	Strengthen the academic, occupational and technical skills of students by meeting course and program outcomes in Automotive.	22,400.00
5	650.00	Commercial Mixers	Meet course and program outcomes for disadvantaged students in the Culinary program.	3,250.00
1	2200.00	UTV Lift	Expand the use of technology to meet course and program outcomes for disadvantaged students in the Automotive program.	2,200.00
1	12000.00	Fish Farm II	Modernize equipment to meet course and program outcomes for disadvantaged students in the Agriculture program.	12,000.00
2	1600.00	Quad Lift Racks	Strengthen the academic, occupational and technical skills of students by meeting course and program outcomes in Automotive.	3,200.00
1	7900.00	Tire Changer	Meet course and program outcomes for disadvantaged students in the Automotive program.	7,900.00
1	14400.00	Ultra Terrain Vehicle	Strengthen the academic, occupational and technical skills of students by meeting course and program outcomes in Automotive.	14,400.00
1	41604.87	Diesel Pickup	Expand the use of technology to meet course and program outcomes for disadvantaged students in the Diesel program.	41,604.87
1	5745.09	Reach In refrigerator	Meet course and program outcomes for disadvantaged students in the Culinary program.	5,745.09

Assuranc

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The Community College District provides assurance to the Arizona Department of Education that it has read, understands, and affirms that the Community College District accepts and commits to abide by the Federal Perkins Grant Program and Fiscal Assurances.

Program Assurances

* LEA Agrees to the following Program Assurances:

Yes

No

1. The recipient agrees to administer each program, service, or activity covered in this application in accordance with all applicable statutes and regulations governing the Carl D. Perkins Career and Technical Education Act of 2006 to include:
 - a) Strengthening the academic, occupational and technical skills of students
 - b) Providing students with strong experience in and understanding of all aspects of an industry, including partnerships/collaborations with local industry representatives
 - c) Developing, improving or expanding the use of technology in career and technical education
 - d) Providing professional development programs to instructors, counselors, and administrators
 - e) Developing and implementing evaluations of career education programs
 - f) Initiating, improving, expanding, and modernizing quality career and technical education programs
 - g) Providing services and activities that are of sufficient size, scope, and quality to be effective
 - h) Linking secondary and postsecondary career and technical education, including program of study initiatives and articulation agreements to include credits §2(4)(A-B).
2. The recipient agrees to be in compliance with Title VI of the Civil Rights Act of 1964, as amended; Title IX Regulations; Section 504 of the Rehabilitation Act of 1973, as amended; Individuals with Disabilities Education Act and any other federal or state laws, regulations and policies which apply to the operation of the program.
3. The recipient will annually evaluate their Career and Technical Education Program using the state established completion reports to assess progress of all students, including special populations, in meeting Arizona's core indicators of performance §123(b)(1); §134(b)(7). The recipient will cooperate and participate with the eligible agency including compliance with timely and complete, accurate, and reliable data collection activities, monitoring,

assessment and reporting requirements §122(c)(13) or risk interruption or possible loss of all CTE funding.

4. The recipient assures that funds will be used to improve career and technical education courses/programs that are relevant and challenging and that lead to employment in high skill, high wage, or high demand occupations §122(c)(1)(i)(ii-iii).
5. The recipient assures equal access for students with disabilities will be accomplished through each college's accommodation policy as required by Title II Americans with Disabilities Act of 1990 (ADA).
6. The recipient has submitted the applicable program plan for State approval in conjunction with this grant application. The recipient has identified in the local plan submitted under Section 134, levels of performance for the year(s) covered by the local plan §113(b)(4)(A)(ii). The recipient will have on file and available upon request information on the Assessment, Articulation and Advisory Board for each Perkins supported program.
7. Within this grant period, the recipient has included performance improvement objective(s) for each core indicator deficiency identified as not meeting 90% of the agreed upon State or Local Adjusted Level of Performance, whichever is applicable. These objectives can be found in the approved program plan for this grant year.

Fiscal Assurances

* LEA Agrees to the following Fiscal Assurances:

- Yes
 No

1. The recipient assures that the Arizona Department of Education, the legislative auditors, and all other required personnel will be permitted access to the records and financial statements as necessary. The recipient will comply with all requirements of this title and State Plan, including the provision of financial audit of funds received under this title. §122(c)(11).
2. The recipient assures compliance with Arizona Department of Education CTE Equipment Guidelines. None of the funds expended under this title will be used to acquire equipment (including computer software) in any instance in which such acquisition results in a direct financial benefit to any organization representing the interests of the purchasing entity, the employees of the purchasing entity or any affiliate. [§122(c)(12)].
3. The recipient assures they are informed of the requirements imposed by Federal laws, regulations, and the provisions of contracts or grant agreements as well as any supplemental requirements imposed by the Arizona Department of Education according to regulations issued by Office of Management and Budget Circular A-133. The recipient assures to comply with the requirements issued by the Office of Management and Budget Circular A-21 (postsecondary guidelines) in reference to the cost principles that apply for determining allowable costs.
4. The recipient assures to use program funds only to supplement and not supplant funds from non-Federal sources, and to the extent practical, increase the level of funds that would, in the absence of the Federal Funds, be made available from non-Federal sources. Recipient agrees to maintain all books, records and other documents for at least (3) federal fiscal years (5 years recommended) after the final payment or as described in 34CFR

74.53(b) whichever is longest.

5. Eligible recipients assure all professional development and training activities funded by Perkins excludes any entertainment costs or other unallowable costs. [OMB Circular A-87 Appendix B].
6. The recipient assures obligation/spending of Perkins funds will occur only after the date which application has been designated by ADE as substantially approved; no expenditures may be charged or reimbursed to the grant before date of substantial approval 34 CFR 76.703 (EDGAR).
7. The recipient assures participation in the Program of Study (POS) consortium activities and assistance in getting at least one program of study established per member site [§135(b)(2)]. Recipients will obligate the necessary expenditures (excluding capital) of their Perkins allocation for POS activities.

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These are the Career and Technical Education Federal Perkins Requirements to be regularly reviewed, addressed, and met throughout the project period. Read these requirements and select LEA AGREES.

The Local Education Agency (LEA) hereby assures to the State Education Agency (SEA) that the LEA will meet the Federal Perkins Requirements below:

LOCAL PLAN FOR CTE

Provide a Coherent Sequence Of Instruction in Career and Technical Education programs [§135(b)(1)]. List all of your CTE programs and the related courses offered in the Coherent Sequence Of Instruction to deliver all state designated standards [§122(c)(1)(A)]. Provide teachers and students with strong experience in and understanding of all aspects of an industry, including internships and technology training [§134(b)(3)(C)] [§135(b)(5)(B)(C)(D)].

PERFORMANCE LEVELS

Carry out CTE programs to meet state/local adjusted levels of performance [§134(b)(2)]. Accept the SALP or negotiate a LALP for each measure [§113(b)(4)(A)(ii)]. Develop and implement evaluations of CTE programs, including assessment of how the needs of special populations are being met [§135(b)(6)]. Independently evaluate and continuously improve performance [§123(b)(1)] [§134(b)(7)].

SKILL ATTAINMENT

Improve academic and technical skills of CTE students through integration of academics with CTE programs [§134(b)(3)(B)]. Teach CTE students the same rigorous and challenging academic standards, per ESEA of 1965, as all other students, and encourage CTE students to enroll in rigorous courses [§134(b)(3)(D)(E)] [§135(b)(1)].

PROGRAM IMPROVEMENT

Based upon the State Program of Study models, eligible recipient must begin planning to participate in at least one Program of Study as described in Section 122(c)(1)(A); [§134(b)(3)(A) and §135(b)(1)]. Develop, improve, expand technology in CTE programs [§135(b)(4)(7)].

INVOLVE STAKEHOLDERS

Strengthen collaboration with stakeholders, especially those from business and industry, as well as inform and involve parents, students, academic and CTE teachers, faculty, administrators, career guidance, and academic counselors, representatives of Tech Prep consortia, administrators, representatives of business and industry, labor organizations, representatives of special populations and other interested individuals in the development, implementation, and evaluation of CTE programs, including programs of study [§134(b)(5)] [§135(c)(1)].

ACCESS/PROGRESS/SUCCESS FOR SPECIAL POPULATIONS

Prevent discrimination against special populations [§134(b)(9)]. Identify and adopt strategies to overcome barriers to access/success for special populations [§134(b)(8)(A)]. Provide programs designed to enable special populations to meet state/local adjusted levels of performance [§134(b)(8)(B)]. Provide activities to prepare special populations for self-sufficiency [§134(b)(8)(C) and §135(b)(9)].

NONTRADITIONAL TRAINING

Describe how funds will be used to promote preparation for nontraditional fields [§134(b)(10)].

PROFESSIONAL DEVELOPMENT

Provide comprehensive professional development (including initial teacher preparation) for career and technical education, academic, guidance, and administrative personnel, including training for integration of rigorous academic standards with relevant CTE [§134(b)(4)] [§135(b)(5)].

ARTICULATION

Link secondary and postsecondary CTE programs including offering at least one Program of Study that may include the opportunity for secondary education students to participate in dual or concurrent enrollment programs or other ways, including Tech Prep, to acquire postsecondary education credits [§135(b)(2)] [§122(a)(3)(c)(1)(A)(iii)].

CAREER GUIDANCE

Provide career guidance and academic counseling through a career information system, resulting in a career plan for all CTE students [§134(b)(11)].

FACULTY RECRUITMENT AND RETENTION

Provide efforts to improve recruitment and retention of CTE teachers, faculty, counselors, those groups underrepresented in the teaching professions, and the transition to teaching from business and industry [§134(b)(12)].

* LEA Agrees

Yes

No

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Monitoring is required for districts that receive an allocation from the Carl D. Perkins Career and Technical Education Act of 2006, P. L. 109 - 270 (Perkins IV). This report is an important step in promoting the accurate and reliable measure of student outcomes required in Perkins IV. The responses to the questions provide a continuous improvement process to track the impact of the Perkins IV funds on the performance of Arizona CTE students.

PROGRAM ASSURANCE 1-ANNUAL PROGRAM EVALUATION

The response to this question provides information verifying compliance with the assurances identified on the FY14 (previous year's) grant application.

ASSURANCE 1

Eligible recipients will annually evaluate their Career and Technical Education Programs (using the state established Performance Standards Evaluation process) to assess progress of all students, including special populations, in meeting Arizona's core indicators of performance [§123(b)(1) and [§134(b)(7)].

* Indicate the date the College's Annual Program Evaluation was conducted.

7/30/2015

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By responding to these questions, the college is providing evidence to the Arizona Department of Education regarding their compliance with the fiscal requirements of the Federal Carl D. Perkins grant.

In reference to the most recent grant application, please respond to each of the following questions:

FINANCIAL AUDIT:

Eligible recipients will comply with all requirements of this title and State Plan, including the provision of financial audit of funds received under this title [§122(c)(11)].

1. What is the date of the most recent annual college audit conducted by an independent CPA and the name of the firm?

*

3/15/2015

* State of Arizona Office of the Auditor General

* 2. Describe all audit exceptions of the college's Federal Perkins Grant funds. If none, use N/A.

N/A

* 3. Are you requesting an audit of your Federal Perkins grant at this time?

Yes

No

FINANCIAL BENEFIT:

None of the funds expended under this title will be used to acquire equipment (including computer software) for any instance in which such acquisition results in a direct financial benefit to any organization representing the interests of the college, the employees of the college or any affiliate [§122(c)(12)].

* 1. Were items purchased with Federal Perkins funds from a vendor that employs a college employee or relative of a college employee?

Yes

No

2. If "YES" to above, provide explanation and corrective action plan to address deficiency.

* 3. Were items purchased with Federal Perkins funds from a vendor in which a college employee has a financial investment?

Yes

No

4. If "YES" to above, provide explanation and corrective action plan to address deficiency.

ENTERTAINMENT COSTS:

Costs of entertainment (including amusement, diversion and social activities) and any associated costs are unallowable, except where specific costs that might otherwise be considered entertainment have a programmatic purpose and are authorized by prior written approval of the ADE [2 CFR 200.438].

* 1. Did the college pay for any professional development or training activities which included separate, identifiable entertainment costs?

Yes

No

* 2. Were the entertainment costs charged to your Federal Perkins grant?

Yes

No

If "Yes" to the above questions on entertainment cost, provide an explanation and the corrective action plan to address the deficiency. Remember, prior

approval is necessary if the activity had a clear programmatic purpose.

CAPITAL EQUIPMENT INVENTORY:

Equipment with a unit cost equal to or greater than \$5000 must be listed on the college's capital assets listing (a college may select a lower cost amount at which items must be listed) [USFR VI-E and 2 CFR 200.313].

* 1. Does the college have established procedures for the purchase, identification, and inventorying of capital equipment purchased with Federal Perkins funds?

Yes

No

2. If "No" to above, provide a corrective action plan to address deficiency.

* 3. Based upon an approved project capital expenditure page, does equipment with a unit cost of \$5000 or more (purchased with Federal Perkins funds) appear on the college's capital assets listing? Note: If the college guidelines stipulate an amount less than \$5000, the capital assets listing should reflect the college guidelines.

Yes

No

4. If "No" to above, provide a corrective action plan to address deficiency.

* 5. Does the college capital assets listing provide the:

-Description of the Property

-Serial/Identification Number

-Source of Funding for the Property

-Title Holder (if applicable)

-Acquisition Date

-Purchase Document Number (purchase order, voucher etc...)

-Cost of the Property

- Location of the Property
- Use and Condition of the Property
- Ultimate Disposition Information (date of disposal, sale price etc...)

Yes

No

6. If "No" to above, provide a corrective action plan to address deficiency.

* 7. For equipment purchased with Federal Perkins funds, does the college conduct a physical inventory of the property (and the results reconciled with the property records) at least once every two years?

Yes

No

8. If "No" to above, provide a corrective action plan to address deficiency.

* 9. Does the college maintain a stewardship list for items costing at least \$1,000 but less than \$5,000 (or the college's capitalization threshold if less than \$5,000)?

Yes

No

10. If "No" to above, provide a corrective action plan to address deficiency.

* 11. Does the stewardship list include the item's:

- Physical Location
- Identification Number
- Description of the Item
- Acquisition Date

- Yes
 No

12. If "No" to above, provide a corrective action plan to address deficiency.

* 13. Computing devices costing less than \$5,000 are now considered a supply. Does the college have inventory management procedures designed to maintain effective control, safeguard these assets and ensure they are used for the authorized purpose of the grant?

- Yes
 No

14. If "No" to above, provide a corrective action plan to address deficiency.

SUPPLEMENT NOT SUPPLANT:

Funds made available under this title shall supplement, not supplant, non-Federal funds utilized to carry out career and technical education activities [§311(a)]

* 1. Did the Federal Perkins grant application request funds for career and technical education expenditures which were previously paid for by non-federal funds?

- Yes
 No

2. If "Yes" to above, provide an explanation.

* 3. Did the college request the use of Federal Perkins funds to purchase textbooks?

- Yes

No

4. If "Yes" to above, provide an explanation.

5. Did the Federal Perkins grant application request additional funding for personnel expenses over and above the previous year's grant?

Yes

No

* 6. If "Yes" to above, provide an explanation.

N/A

TIME & EFFORT:

Charges to the Federal Perkins award for salaries and wages must be based on records that accurately reflect the work performed [2 CFR 200.430(f)].

* 1. Are charges to the Federal Perkins award for salaries and wages supported by a system of internal controls that provide reasonable assurance charges are accurate, allowable and properly allocated?

Yes

No

2. If "No" to above, provide a corrective action plan to address deficiency.

* 3. Do the records for salary and wage charges to the Federal Perkins award comply with the established accounting policies and practices of the college?

Yes

No

4. If "No" to above, provide a corrective action plan to address deficiency.

* 5. Are charges to the Federal Perkins award for salaries and wages incorporated into the official records of the college?

Yes

No

6. If "No" to above, provide a corrective action plan to address deficiency.

* 7. Do the records for salary and wage charges reasonably reflect the total activity (both federally assisted and all other activities) for which an employee is compensated (not to exceed 100%)?

Yes

No

8. If "No" to above, provide a corrective action plan to address deficiency.

* 9. Do the records for salary and wage charges support the distribution of an employee's salary or wages among specific activities or cost objectives?

Yes

No

10. If "No" to above, provide a corrective action plan to address deficiency.

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List all of the occupational program(s) in alphabetical order, by college, which will be assisted with Perkins funds.

Program Title	Location	CIP Code
* Diesel Engine Repair	* Yavapai College CTEC Campus	* 47.0600.40
* Culinary	* Camp Verde High School	* 12.0500.20
* Automotive Technology	* Yavapai College CTEC Campus	* 47.0600.25
* FireScience	* Yavapai College Prescott Valley Center	* 43.0200.20
* Agriculture	* Yavapai College Chino Valley Center	* 01.0100.40

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Strengthen student attainment of challenging career and technical skill proficiencies, including student achievement on technical assessments that are aligned with industry-recognized standards, if available and appropriate. [§13(b)(2)(B)(i)]. Improve academic and technical skills of CTE students through integration of academics with CTE programs [§134(b)(3)(B)].

Objective One

1	Performance Measure and Objective Number: Identify the PM and Objective Number (e.g., 1P1, Objective One). When submitting more than one objective for this PM, sequentially number as 1P1, Objective Two.	* 1P1 Objective 1
2	Will this objective be implemented for all CTE programs included in the Perkins application?	* <input checked="" type="radio"/> All CTE Programs <input type="radio"/> One or More CTE Programs
3	If no, list those programs where this objective will be implemented. If all CTE programs, state "N/A".	* <input type="text" value="N/A"/>
4	Is this a required Program Improvement Plan (PIP) Objective based on the college's failing to attain 90% or more of the SALP?	* <input type="radio"/> Yes <input checked="" type="radio"/> No
5	Measurable Objective: State the Measurable Objective including descriptions how LEA will evaluate and continuously improve performance. Objective must be SMART—Specific, Measurable, Attainable, Results-oriented, and Timely.	* <input type="text" value="By June 30th, 2016, 100% of special population students will have been trained and tested on the latest industry equipment needed to assist students with passing third party or college assessments for licensure, credentialing, or program completion to meet the minimum SALP percentage."/> By June 30th, 2016, 100% of special population students will have been trained and tested on the latest industry equipment needed to assist students with passing third party or college assessments for licensure, credentialing, or program completion to meet the minimum SALP percentage.
6	Justification: Explain how the objective and/or the expenditure item will improve the PM.	* <input type="text" value="To meet or exceed SALP levels."/> To meet or exceed SALP levels.
7	Expenditure Category: Check if Perkins Funds will be used to address this Objective identifying the Expenditure Category. Check all that apply. If none will be used to meet this objective, choose "None of the above".	<input type="checkbox"/> Salaries-Instructional (4100) <input type="checkbox"/> Salaries-Non-instructional (4150) <input type="checkbox"/> Employee-Benefits (4200)

- Travel (4250)
- Supplies and Materials (4300)
- Purchased Services/Consultant Fees (4400)
- Tuition (4500)
- Printing and Reproduction (4600)
- Utilities and Communications (4700)
- Other Expenses (4800)
- Capital Outlay (4900)
- None of the above

8 Expenditure Item (description only). If Perkins funds are being used, describe the type of expenditure item that will be used to support the objective. If none used, state N/A.

Alignment Rack/Machine - Meets course outcomes for steering and suspension courses and prepares students for 3rd party ASE and AYSE testing.
 UTV Lift - Allows students to work on UTVs that are lifted off the ground versus crawling underneath with jack stands
 1 Set Mixers - Prepares culinary students to meet course objectives leading to successful passing of 3rd party culinary tests including Serve Safe.
 Walk in Refrigerator - Assists students in meeting food storage course outcomes and prepares them for passing of Serve Safe examination.
 Fish Farm II System - train agriculture students in fish production for table as well as Game and Fish for stocking purposes.
 Quad Lift racks - train automotive students on quad repair.
 Tire Changer - Prepare students for replacing tires onto rims (wheels)
 Ultra Terrain Vehicle - Strengthen academics on the maintenance of UTV's in the automotive program.
 Diesel Pickup - Expands the use of technology in the diesel program with a full sized 3/4 ton pickup for basic diesel maintenance.
 2 Way Radios - Assist FireScience students in communications during Academy.
 Propane Prop - Assist FireScience students in training on dealing with propane based fires.
 Upholstery Sewing Machines - Improve the technology in the automotive upholstery program with modern upholstery machines.

9	Mid-Year Narrative: Provide the mid-year progress and status update for the objective, justification and expenditure. Due: March 31st	
10	Final Narrative: Provide the final status for the objective, justification and expenditure. Due: September 1st for online narrative completed through GME. (NOTE: Due November 30th if not submitted through GME).	

Objective Two - Optional

1	Performance Measure and Objective Number: Identify the PM and Objective Number (e.g., 1P1, Objective One). When submitting more than one objective for this PM, sequentially number as 1P1, Objective Two.	1P1 Objective 2
2	Will this objective be implemented for all CTE programs included in the Perkins application?	<input checked="" type="radio"/> All CTE Programs <input type="radio"/> One or More CTE Programs
3	If no, list those programs where this objective will be implemented. If all CTE programs, state "N/A".	
4	Is this a required Program Improvement Plan (PIP) Objective based on the college's failing to attain 90% or more of the SALP?	<input type="radio"/> Yes <input checked="" type="radio"/> No
5	Measurable Objective: State the Measurable Objective including descriptions how LEA will evaluate and continuously improve performance. Objective must be SMART--Specific, Measurable, Attainable, Results-oriented, and Timely.	By 7/30/16, send a minimum of 12 instructors, staff and administrators to AZCTE Conference for training pertaining to their respective areas.
6	Justification: Explain how the objective and/or the expenditure item will improve the PM.	To participate in workshop trainings that can help improve the classroom, advisory board, and industry interactions, to strengthen existing and new program networking with other industry professionals who can assist in curriculum modifications and implementation for improved student success and to meet or exceed SALP levels.

<p>7 Expenditure Category: Check if Perkins Funds will be used to address this Objective identifying the Expenditure Category. Check all that apply. If none will be used to meet this objective, choose "None of the above".</p>	<p><input type="checkbox"/> Salaries-Instructional (4100)</p> <p><input type="checkbox"/> Salaries-Non-instructional (4150)</p> <p><input type="checkbox"/> Employee-Benefits (4200)</p> <p><input checked="" type="checkbox"/> Travel (4250)</p> <p><input type="checkbox"/> Supplies and Materials (4300)</p> <p><input type="checkbox"/> Purchased Services/Consultant Fees (4400)</p> <p><input type="checkbox"/> Tuition (4500)</p> <p><input type="checkbox"/> Printing and Reproduction (4600)</p> <p><input type="checkbox"/> Utilities and Communications (4700)</p> <p><input type="checkbox"/> Other Expenses (4800)</p> <p><input type="checkbox"/> Capital Outlay (4900)</p> <p><input type="checkbox"/> None of the above</p>
<p>8 Expenditure Item (description only). If Perkins funds are being used, describe the type of expenditure item that will be used to support the objective. If none used, state N/A.</p>	<p>Registration for conference, lodging, meals and transportation.</p>
<p>9 Mid-Year Narrative: Provide the mid-year progress and status update for the objective, justification and expenditure. Due: March 31st</p>	<p><input type="text"/></p>
<p>10 Final Narrative: Provide the final status for the objective, justification and expenditure. Due: September 1st for online narrative completed through GME. (NOTE: Due November 30th if not submitted through GME).</p>	<p><input type="text"/></p>
<p>Objective Three - Optional</p>	

1	Performance Measure and Objective Number: Identify the PM and Objective Number (e.g., 1P1, Objective One). When submitting more than one objective for this PM, sequentially number as 1P1, Objective Two.	1P1 Objective 3
2	Will this objective be implemented for all CTE programs included in the Perkins application?	<input checked="" type="radio"/> All CTE Programs <input type="radio"/> One or More CTE Programs
3	If no, list those programs where this objective will be implemented. If all CTE programs, state "N/A".	<input type="text"/>
4	Is this a required Program Improvement Plan (PIP) Objective based on the college's failing to attain 90% or more of the SALP?	<input type="radio"/> Yes <input type="radio"/> No
5	Measurable Objective: State the Measurable Objective including descriptions how LEA will evaluate and continuously improve performance. Objective must be SMART--Specific, Measurable, Attainable, Results-oriented, and Timely.	<p>By August 30, 2016 host faculty boot camp focused on improved classroom and laboratory instruction techniques for all faculty and adjunct faculty within their first year of teaching.</p>
6	Justification: Explain how the objective and/or the expenditure item will improve the PM.	<p>Improved delivery of course materials, questioning techniques, use of technology, assessment and building course lessons.</p>
7	Expenditure Category: Check if Perkins Funds will be used to address this Objective identifying the Expenditure Category. Check all that apply. If none will be used to meet this objective, choose "None of the above".	<input type="checkbox"/> Salaries-Instructional (4100) <input checked="" type="checkbox"/> Salaries-Non-instructional (4150) <input checked="" type="checkbox"/> Employee-Benefits (4200) <input type="checkbox"/> Travel (4250) <input type="checkbox"/> Supplies and Materials (4300) <input type="checkbox"/> Purchased Services/Consultant Fees (4400) <input type="checkbox"/> Tuition (4500) <input type="checkbox"/> Printing and Reproduction (4600)

	<input type="checkbox"/> Utilities and Communications (4700)
	<input type="checkbox"/> Other Expenses (4800)
	<input type="checkbox"/> Capital Outlay (4900)
	<input type="checkbox"/> None of the above
8 Expenditure Item (description only). If Perkins funds are being used, describe the type of expenditure item that will be used to support the objective. If none used, state N/A.	<input type="text"/>
9 Mid-Year Narrative: Provide the mid-year progress and status update for the objective, justification and expenditure. Due: March 31st	<input type="text"/>
10 Final Narrative: Provide the final status for the objective, justification and expenditure. Due: September 1st for online narrative completed through GME. (NOTE: Due November 30th if not submitted through GME).	<input type="text"/>

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Improve student attainment of an industry-recognized credential, a certificate or a degree [§113(b)(2)(B)(ii)].

Objective One

1	Performance Measure and Objective Number: Identify the PM and Objective Number (e.g., 2P1, Objective One). When submitting more than one objective for this PM, sequentially number as 2P1, Objective Two.	* 2P1 Objective One
2	Will this objective be implemented for all CTE programs included in the Perkins application?	* <input checked="" type="radio"/> All CTE Programs <input type="radio"/> One or More CTE Programs
3	If no, list those programs where this objective will be implemented. If all CTE programs, state "N/A".	* <input type="checkbox"/> N/A
4	Is this a required Program Improvement Plan (PIP) Objective based on the college's failing to attain 90% or more of the SALP?	* <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
5	Measurable Objective: State the Measurable Objective including descriptions how LEA will evaluate and continuously improve performance. Objective must be SMART--Specific, Measurable, Attainable, Results-oriented, and Timely.	* <input type="checkbox"/> By 5/30/2016, 100% of schools participating in the YC POS Consortium will meet to review pathways from secondary to postsecondary and update dual and concurrent enrollment agreements.
6	Justification: Explain how the objective and/or the expenditure item will improve the PM.	* <input type="checkbox"/> Continue to provide pathways for secondary students through collaboration between JTED districts and Yavapai College and to meet or exceed SALP levels.
7	Expenditure Category: Check if Perkins Funds will be used to address this Objective identifying the Expenditure Category. Check all that apply. If none will be used to meet this objective, choose "None of the above".	<input type="checkbox"/> Salaries-Instructional (4100) <input checked="" type="checkbox"/> Salaries-Non-instructional (4150) <input checked="" type="checkbox"/> Employee-Benefits (4200) <input type="checkbox"/> Travel (4250)

<input type="checkbox"/> Supplies and Materials (4300) <input type="checkbox"/> Purchased Services/Consultant Fees (4400) <input type="checkbox"/> Tuition (4500) <input type="checkbox"/> Printing and Reproduction (4600) <input type="checkbox"/> Utilities and Communications (4700) <input type="checkbox"/> Other Expenses (4800) <input type="checkbox"/> Capital Outlay (4900) <input type="checkbox"/> None of the above	<p>Payment of stipends and benefits to faculty for working with secondary instructors at POS day and off site on dual enrollment collaboration.</p>
<p>8 Expenditure Item (description only). If Perkins funds are being used, describe the type of expenditure item that will be used to support the objective. If none used, state N/A.</p>	<input type="checkbox"/> Payout of stipends and benefits to faculty for working with secondary instructors at POS day and off site on dual enrollment collaboration.
<p>9 Mid-Year Narrative: Provide the mid-year progress and status update for the objective. Justification and expenditure. Due: March 31st</p>	<input type="checkbox"/>
<p>10 Final Narrative: Provide the final status for the objective, justification and expenditure. Due: September 1st for online narrative completed through GME. (NOTE: Due November 30th if not submitted through GME).</p>	<input type="checkbox"/>
<p>Objective Two - Optional</p>	
<p>1 Performance Measure and Objective Number: Identify the PM and Objective Number (e.g., 2P1, Objective One). When submitting more than one objective for this PM, sequentially number as 2P1, Objective Two.</p>	<input type="checkbox"/> All CTE Programs <input type="checkbox"/> One or More CTE Programs
<p>2 Will this objective be implemented for all CTE programs included in the Perkins application?</p>	<input type="checkbox"/> All CTE Programs <input type="checkbox"/> One or More CTE Programs

3	<p>If no, list those programs where this objective will be implemented. If all CTE programs, state "N/A".</p>	<p><input type="checkbox"/></p>
4	<p>Is this a required Program Improvement Plan (PIP) Objective based on the college's failing to attain 90% or more of the SALP?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>
5	<p>Measurable Objective: State the Measurable Objective including descriptions how LEA will evaluate and continuously improve performance. Objective must be SMART--Specific, Measurable, Attainable, Results-oriented, and Timely.</p>	<p><input type="checkbox"/></p>
6	<p>Justification: Explain how the objective and/or the expenditure item will improve the PM.</p>	<p><input type="checkbox"/></p>
7	<p>Expenditure Category: Check if Perkins Funds will be used to address this Objective identifying the Expenditure Category. Check all that apply. If none will be used to meet this objective, choose "None of the above".</p>	<p><input type="checkbox"/> Salaries-Instructional (4100) <input type="checkbox"/> Salaries-Non-instructional (4150) <input type="checkbox"/> Employee-Benefits (4200) <input type="checkbox"/> Travel (4250) <input type="checkbox"/> Supplies and Materials (4300) <input type="checkbox"/> Purchased Services/Consultant Fees (4400) <input type="checkbox"/> Tuition (4500) <input type="checkbox"/> Printing and Reproduction (4600) <input type="checkbox"/> Utilities and Communications (4700) <input type="checkbox"/> Other Expenses (4800) <input type="checkbox"/> Capital Outlay (4900) <input type="checkbox"/> None of the above</p>

8	Expenditure Item (description only). If Perkins funds are being used, describe the type of expenditure item that will be used to support the objective. If none used, state N/A.	<input type="text"/>
9	Mid-Year Narrative: Provide the mid-year progress and status update for the objective, justification and expenditure. Due: March 31st	<input type="text"/>
10	Final Narrative: Provide the final status for the objective, justification and expenditure. Due: September 1st for online narrative completed through GME. (NOTE: Due November 30th if not submitted through GME).	<input type="text"/>

Objective Three - Optional

1	Performance Measure and Objective Number: Identify the PM and Objective Number (e.g., 2P1, Objective One). When submitting more than one objective for this PM, sequentially number as 2P1, Objective Two.	
2	Will this objective be implemented for all CTE programs included in the Perkins application?	<input type="checkbox"/> All CTE Programs <input type="checkbox"/> One or More CTE Programs
3	If no, list those programs where this objective will be implemented. If all CTE programs, state "N/A".	<input type="text"/>
4	Is this a required Program Improvement Plan (PIP) Objective based on the college's failing to attain 90% or more of the SALP?	<input type="checkbox"/> Yes <input type="checkbox"/> No
5	Measurable Objective: State the Measurable Objective including descriptions how LEA will evaluate and continuously improve performance. Objective must be SMART--Specific, Measurable, Attainable, Results-oriented, and Timely.	<input type="text"/>
6	Justification: Explain how the objective and/or the expenditure item will improve the PM.	<input type="text"/>

<p>7 Expenditure Category: Check if Perkins Funds will be used to address this Objective identifying the Expenditure Category. Check all that apply. If none will be used to meet this objective, choose "None of the above".</p>	<input type="checkbox"/> Salaries-Instructional (4100) <input type="checkbox"/> Salaries-Non-instructional (4150) <input type="checkbox"/> Employee-Benefits (4200) <input type="checkbox"/> Travel (4250) <input type="checkbox"/> Supplies and Materials (4300) <input type="checkbox"/> Purchased Services/Consultant Fees (4400) <input type="checkbox"/> Tuition (4500) <input type="checkbox"/> Printing and Reproduction (4600) <input type="checkbox"/> Utilities and Communications (4700) <input type="checkbox"/> Other Expenses (4800) <input type="checkbox"/> Capital Outlay (4900) <input type="checkbox"/> None of the above
<p>8 Expenditure Item (description only). If Perkins funds are being used, describe the type of expenditure item that will be used to support the objective. If none used, state N/A.</p>	<input type="text"/>
<p>9 Mid-Year Narrative: Provide the mid-year progress and status update for the objective, justification and expenditure. Due: March 31st</p>	<input type="text"/>
<p>10 Final Narrative: Provide the final status for the objective, justification and expenditure. Due: September 1st for online narrative completed through GME. (NOTE: Due November 30th if not submitted through GME).</p>	<input type="text"/>

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Improve student retention in postsecondary education or transfer to a baccalaureate degree program [§113(b)(2)(B)(iii)].

Objective One

1	Performance Measure and Objective Number: Identify the PM and Objective Number (e.g., 3P1, Objective One). When submitting more than one objective for this PM, sequentially number as 3P1, Objective Two.	* 3P1 Objective One
2	Will this objective be implemented for all CTE programs included in the Perkins application?	* <input checked="" type="radio"/> All CTE Programs <input type="radio"/> One or More CTE Programs
3	If no, list those programs where this objective will be implemented. If all CTE programs, state "N/A".	* <input type="checkbox"/> N/A
4	Is this a required Program Improvement Plan (PIP) Objective based on the college's failing to attain 90% or more of the SALP?	* <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
5	Measurable Objective: State the Measurable Objective including descriptions how LEA will evaluate and continuously improve performance. Objective must be SMART--Specific, Measurable, Attainable, Results-oriented, and Timely.	* By June 30th, 2016, all CTE programs that are eligible for University transfer will have sent instructors to participate in annual ATF meetings held at various locations in Arizona to ensure that courses are articulated and not lost in the transfer process.
6	Justification: Explain how the objective and/or the expenditure item will improve the PM.	* Insures students can transfer and that their courses will carry with them and to meet or exceed SALP levels.
7	Expenditure Category: Check if Perkins Funds will be used to address this Objective identifying the Expenditure Category. Check all that apply. If none will be used to meet this objective, choose "None of the above".	<input type="checkbox"/> Salaries-Instructional (4100) <input type="checkbox"/> Salaries-Non-instructional (4150) <input type="checkbox"/> Employee-Benefits (4200) <input type="checkbox"/> Travel (4250)

<input type="checkbox"/> Supplies and Materials (4300) <input type="checkbox"/> Purchased Services/Consultant Fees (4400) <input type="checkbox"/> Tuition (4500) <input type="checkbox"/> Printing and Reproduction (4600) <input type="checkbox"/> Utilities and Communications (4700) <input type="checkbox"/> Other Expenses (4800) <input type="checkbox"/> Capital Outlay (4900) <input checked="" type="checkbox"/> None of the above	<input type="checkbox"/> N/A <input type="checkbox"/> <input type="checkbox"/>
<p>8 Expenditure Item (description only). If Perkins funds are being used, describe the type of expenditure item that will be used to support the objective. If none used, state N/A.</p>	<p>9 Mid-Year Narrative: Provide the mid-year progress and status update for the objective, justification and expenditure. Due: March 31st</p> <p>10 Final Narrative: Provide the final status for the objective, justification and expenditure. Due: September 1st for online narrative completed through GME. (NOTE: Due November 30th if not submitted through GME).</p>

Objective Two - Optional

<p>1 Performance Measure and Objective Number: Identify the PM and Objective Number (e.g., 3P1, Objective One). When submitting more than one objective for this PM, sequentially number as 3P1, Objective Two.</p>	<p>3P1 Objective Two</p>
<p>2 Will this objective be implemented for all CTE programs included in the Perkins application?</p>	<p><input checked="" type="checkbox"/> All CTE Programs <input type="checkbox"/> One or More CTE Programs</p>

<p>3 If no, list those programs where this objective will be implemented. If all CTE programs, state "N/A".</p>	<p><input type="checkbox"/></p>
<p>4 Is this a required Program Improvement Plan (PIP) Objective based on the college's failing to attain 90% or more of the SALP?</p>	<p><input checked="" type="radio"/> Yes <input type="radio"/> No</p>
<p>5 Measurable Objective: State the Measurable Objective including descriptions how LEA will evaluate and continuously improve performance. Objective must be SMART--Specific, Measurable, Attainable, Results-oriented, and Timely.</p>	<p>By 6/30/2016, ensure that all CTE students are informed of tutoring services and providing tutoring as needed or requested for CTE programs either on site or through the College Learning Center.</p>
<p>6 Justification: Explain how the objective and/or the expenditure item will improve the PM.</p>	<p>To insure students continue to succeed in the classroom and to meet or exceed SALP levels.</p>
<p>7 Expenditure Category: Check if Perkins Funds will be used to address this Objective identifying the Expenditure Category. Check all that apply. If none will be used to meet this objective, choose "None of the above".</p>	<p><input type="checkbox"/> Salaries-Instructional (4100) <input type="checkbox"/> Salaries-Non-instructional (4150) <input type="checkbox"/> Employee-Benefits (4200) <input type="checkbox"/> Travel (4250) <input type="checkbox"/> Supplies and Materials (4300) <input type="checkbox"/> Purchased Services/Consultant Fees (4400) <input type="checkbox"/> Tuition (4500) <input type="checkbox"/> Printing and Reproduction (4600) <input type="checkbox"/> Utilities and Communications (4700) <input type="checkbox"/> Other Expenses (4800) <input type="checkbox"/> Capital Outlay (4900) <input checked="" type="checkbox"/> None of the above</p>

8	Expenditure Item (description only). If Perkins funds are being used, describe the type of expenditure item that will be used to support the objective. If none used, state N/A.	<input type="text"/>
9	Mid-Year Narrative: Provide the mid-year progress and status update for the objective, justification and expenditure. Due: March 31st	<input type="text"/>
10	Final Narrative: Provide the final status for the objective, justification and expenditure. Due: September 1st for online narrative completed through GME. (NOTE: Due November 30th if not submitted through GME).	<input type="text"/>

Objective Three - Optional

1	Performance Measure and Objective Number: Identify the PM and Objective Number (e.g., 3P1, Objective One). When submitting more than one objective for this PM, sequentially number as 3P1, Objective Two.	
2	Will this objective be implemented for all CTE programs included in the Perkins application?	<input type="checkbox"/> All CTE Programs <input type="checkbox"/> One or More CTE Programs
3	If no, list those programs where this objective will be implemented. If all CTE programs, state "N/A".	<input type="text"/>
4	Is this a required Program Improvement Plan (PIP) Objective based on the college's failing to attain 90% or more of the SALP?	<input type="checkbox"/> Yes <input type="checkbox"/> No
5	Measurable Objective: State the Measurable Objective including descriptions how LEA will evaluate and continuously improve performance. Objective must be SMART-Specific, Measurable, Attainable, Results-oriented, and Timely.	<input type="text"/>
6	Justification: Explain how the objective and/or the expenditure item will improve the PM.	<input type="text"/>

<p>7 Expenditure Category: Check if Perkins Funds will be used to address this Objective identifying the Expenditure Category. Check all that apply. If none will be used to meet this objective, choose "None of the above".</p>	<p><input type="checkbox"/> Salaries-Instructional (4100)</p> <p><input type="checkbox"/> Salaries-Non-instructional (4150)</p> <p><input type="checkbox"/> Employee-Benefits (4200)</p> <p><input type="checkbox"/> Travel (4250)</p> <p><input type="checkbox"/> Supplies and Materials (4300)</p> <p><input type="checkbox"/> Purchased Services/Consultant Fees (4400)</p> <p><input type="checkbox"/> Tuition (4500)</p> <p><input type="checkbox"/> Printing and Reproduction (4600)</p> <p><input type="checkbox"/> Utilities and Communications (4700)</p> <p><input type="checkbox"/> Other Expenses (4800)</p> <p><input type="checkbox"/> Capital Outlay (4900)</p> <p><input type="checkbox"/> None of the above</p>
<p>8 Expenditure Item (description only). If Perkins funds are being used, describe the type of expenditure item that will be used to support the objective. If none used, state N/A.</p>	<p><input type="text"/></p>
<p>9 Mid-Year Narrative: Provide the mid-year progress and status update for the objective, justification and expenditure. Due: March 31st</p>	<p><input type="text"/></p>
<p>10 Final Narrative: Provide the final status for the objective, justification and expenditure. Due: September 1st for online narrative completed through GME. (NOTE: Due November 30th if not submitted through GME).</p>	<p><input type="text"/></p>