



Board meeting

September 11, 2019

YCSA Board Members In Attendance: Katherine Anderson, Lisa Schlegel, Julie Galgano, Karen Smith, Gwendolyn Payne, Janice Soutee, Linda Brannock, Emily Weinacker

Committees Mission Statements

- Do we want mission/vision/purpose/goals for the different committees?
 - Determined that each committee should have a purpose statement
 - This statement will be listed on each committee web page

Head Shots

- Suggestion that YCSA offer head shots to staff
 - Possibly at Convocation?
 - Do we want to charge \$10?
 - Lisa Schlegel will look further into this idea

Strategic Priority Leaders Updates

- Professional Development
- Employee Recognition
 - The Winter Celebration is December 13 from 11am-1pm
 - The first Winter Celebration meeting is October 3
 - Creating new awards
 - Trailblazer awards — three different awards given at convocation in January
 - Candy grams — first scheduled on April 22 for Professional Assistant Day, second one September 12 for National Day of Encouragement and then another sometime in the summer.
- Engagement
 - Pace Survey
 - Themed to advertise and market
 - “Let’s Pave the Way”
 - Invitation to EVERY employee being formatted

- Communication
 - Has anyone had any input on the new web page? There has been no feedback at this time.
 - New YCSA Broadcast
 - Will feature a Broadcast tower in its name
 - Four criteria for Broadcast: professional development, HR items, YCSA newsletter, and committee updates
 - Jot forms for committees to submit for broadcast
 - New employee newsletter to include pictures and small info bio
 - New regular newsletter of the newsletter - first edition coming soon!

Meeting Adjourned at 3:03 pm