



Executive Board Meeting Minutes: October 05, 2021

Attendees: Julie Galgano, Shannon Johns, Katherine Anderson, Emily Weinacker, Linda Brannock

General Business – Julie Galgano

- **Meet new board members**
 - Julie welcomed new board member Linda Brannock who is filling the board position as Secretary.
- **Secretary Duties given to Linda B**
 - Shannon worked with Linda to pass on the Secretary requirements
 - Julies approved the agenda be email out to all board members before each meeting.
- **DGB monthly speaking / meetings**
 - The next DGB meeting will be held on October 19, 2021, with Shannon Johns as the presenter.
 - The board discussed process's for covering board meetings to include: One person to cover each meeting to report back discussions that affect YCSA members.
 - It was suggested each presenter look at the agenda prior to each meeting, to look for discussion topics to share and report.
- **Shannon Share her presentation**
 - Shannon practiced her presentation, and the team gave feedback
- **Who's going next?**
 - The next DGB meeting will be on November 09, 2021, with Lee Ann Walker assigned to be the presenter.
 - Decembers DGB's meeting will be a dinner for board members only.
 - Going into the new year the next DGB meeting will be in February with Katherine Anderson assigned to be the presenter.
 - March's DGB assignment will be Linda Brannock
- **Open Board Positions**
 - With Wyatt Brannock taking on a full-time position an opening for the Student Worker Rep has become available.
 - The team also discussed the 2nd opening on the board which is the part-time staff representative.
 - The team discussed ways to market the two open positions.

Next meeting date: November 02, 2021 – 2-3 pm