



Date: 3/7/2023

Minutes

General Meeting

Zoom link: <https://yavapai.zoom.us/j/3521286681>

2pm-3pm

In attendance: Julie Galgano, David Teague, Ginney Bilbray, Linda Chalcraft, Susanne Stock, Shannon Johns, Karen Vail, Bradi Rhodes, Brandelyn Andres, Deanna Mooney, Lee Anne Walker, Linda Brannock, Monica Belknap, Nina Flores, Layla Tenney, Leslie Sparkman, Jessica Gaff, Charlotte Dunnigan, Sharal Patinathan, Katherine Anderson, Shanna Collier

College Council and College Council Committees update

Respect Campaign – Presented by Brandelyn Andres, Bradi Rhodes, and Monica Belknap

- Presented history of Respect Campaign and its current proposal – adding domestic partner benefits for YC
 - Campaign has also presented to Faculty Senate which took a vote and supported the proposal
 - Julie requested YCSA email her with interests or thoughts on adding domestic partner benefits for YC employees before holding a Staff Association vote
 - Julie will share with campaign the potential need to work with the Policy Review Committee

Julie Galgano – College Council and Budget

- State of the college was discussed; President Rhine wants us all to be aware we have a lot to celebrate
- Please participate in the strategic planning activities as they come out, carry the good news forward, and be open to change and opportunity as we stay on the track to sustainability
- Budget committee did not meet

Ginney Bilbray – Strategic Planning

- HR work: 4-year degree staffing, new occupational faculty, and wage scale annual compensation
- SCM working on stopouts, return on investments to students, increasing digital advertising/social media
- Fundraising plan for YC Foundation will be due at the end of February
- Received a presentation from Dr. Ryan, but it was cut short
 - Increasing faculty, outreach program, expanding workforce development
 - College is focusing on getting students ready instead of expecting students to be ready

Sarah Southwick – Gen Ed

- Working on AGECE redesign; gathering feedback from faculty – due at end of March
- Easy transfer has a presentation so you can look at the criteria; must provide a submission about what we want to say about the criteria to easy transfer – provide feedback to Karen Palmer
- Jessica Gaff attending Easy Transfer summit in April, will share information with the committee

Karen Vail – Assessment

- Student learning outcomes committee developing a guidance document defining and providing examples of institutional learning outcomes – those that collect assessment data will have guidance on how to collect data for specific outcomes
- Reviewing the assessment plans and curriculum maps that have been submitted

Leslie Sparkman – Policy Review

- Three policies were approved and are now going to College Council

- Employee classification, status interim policy, and employee learning excellence
- Bereavement policy was approved in January and is going to College Council
- No policies currently out for public review

YCSA Committee Updates

Katherine Anderson – Communication

- Next newsletter will come out mid-May; committee will meet in early April to discuss what will be included
- Email Katherine if you have something you want to include in the newsletter

Susanne Baker– Awards

- No new retirements to report
- Faculty did not know that they were also honored; it's a public service for entire school – staff and faculty recognized

Linda Brannock – Events

- Received approval from HR to include part time employees and adjunct faculty in years of service event
 - List went up to 126 recipients for Prescott and 18 for Verde
 - Linda is tracking changes to adjunct faculty and will provide to HR
- Awards have been delivered to the committee
- Sixteen people have received degree certificates
- Dates for Verde is 4/6/2023 at 11am in M-137; Prescott is 4/7/2023 at 3pm in 19-147

Charlotte Dunnigan – Professional Growth

- Some funding has become available due to a change in plans; made available full scholarship of \$750 for tuition – another partial for a conference became available
- If more becomes available the partial for the conference will be rounded out; two other people have applied but have not been considered due to lack of funds

Sarah Southwick – Professional Development Day

- Our two keynote speakers are confirmed; inquiries have been sent for people to offer workshops – there will be five tracks
- The giveaway has been approved and is being ordered
- Social networking committee is working on the social hour

David Teague – Safety Committee

- Meeting was postponed – nothing to report

Closing Comments

Julie Galgano

- A reminder about the clothing donations new/slightly used business attire for students
 - Student Government has taken this by the horns; if the clothing drive grows or becomes permanent YCSA may provide more support
 - Students can come in for “headshots” for professional social network use
- L.E.A.D. program is looking for volunteers – Registration, Etiquette Lunch setup; Etiquette Lunch servers for March 24th Student Leadership Day

Ginney Bilbray

- YCSA needs for stories around the breaking bread initiative – will include in next board meeting; also looking for information from someone that has a story regarding respecting human dignity and responding with compassion

Nina Flores

- HR is sending a communication to direct supervisors asking for updated job descriptions – this is the second part of compensation; in the process of hiring an external consultant

Executive Board Meeting:
3pm-4pm

Board Discussed:

- Recap of discussion with Janet Nix – proposed removal from board meeting for this fiscal year was not approved
 - Remaining fiscal year engagements are March 21st, April 11th, and May 16th
- Recap of YCSA need for time slot during convocation – exploring virtual and in-person options
- Elections in April – Call for nominations along with YCSA representatives will come out in March
- President and Treasurer are up – Julie will step back from running the election after initial meeting
- Upcoming retreat planning with Jeremy Poehnert; If you want to be included in the retreat conversation email Julie