



Employee Recognition Committee Meeting Notes 2022 / 2023

Date: February 2, 2023

Meeting Time: 9am – 10am

Note Taker: Nicole Mangelsdorf

In attendance: Shannon Johns, Nicole Mangelsdorf, Ivonne Zuniga

Call to Order: Called to order by Shannon Johns at 9:08

Minutes

- High-Five – Shannon, Nicole, Wyatt
 - 29 winners in November, 2022
 - 32 winners in December 2022
 - 28 winners in January 2023
 - Shannon orders the hard copies of the awards every Friday.
 - Shannon ordered replacement magnets.
 - Nicole will look into Jotform formatting issues.
 - Shannon is manually fixing them before ordering hard copies, but there is an issue with font sizes and text sections being layered incorrectly.
- Retirements – Ivonne, Susanne
 - Retirements are currently up to date.
 - Ivonne will reach out to HR about our new point of contact for these, since Lisa Rhodes is no longer at YC.
- Website
 - Shannon sent a request to Jerry to update the Awards page with the High 5 winners from November and December.

Meeting adjourned: 9:20 AM

Thank you!