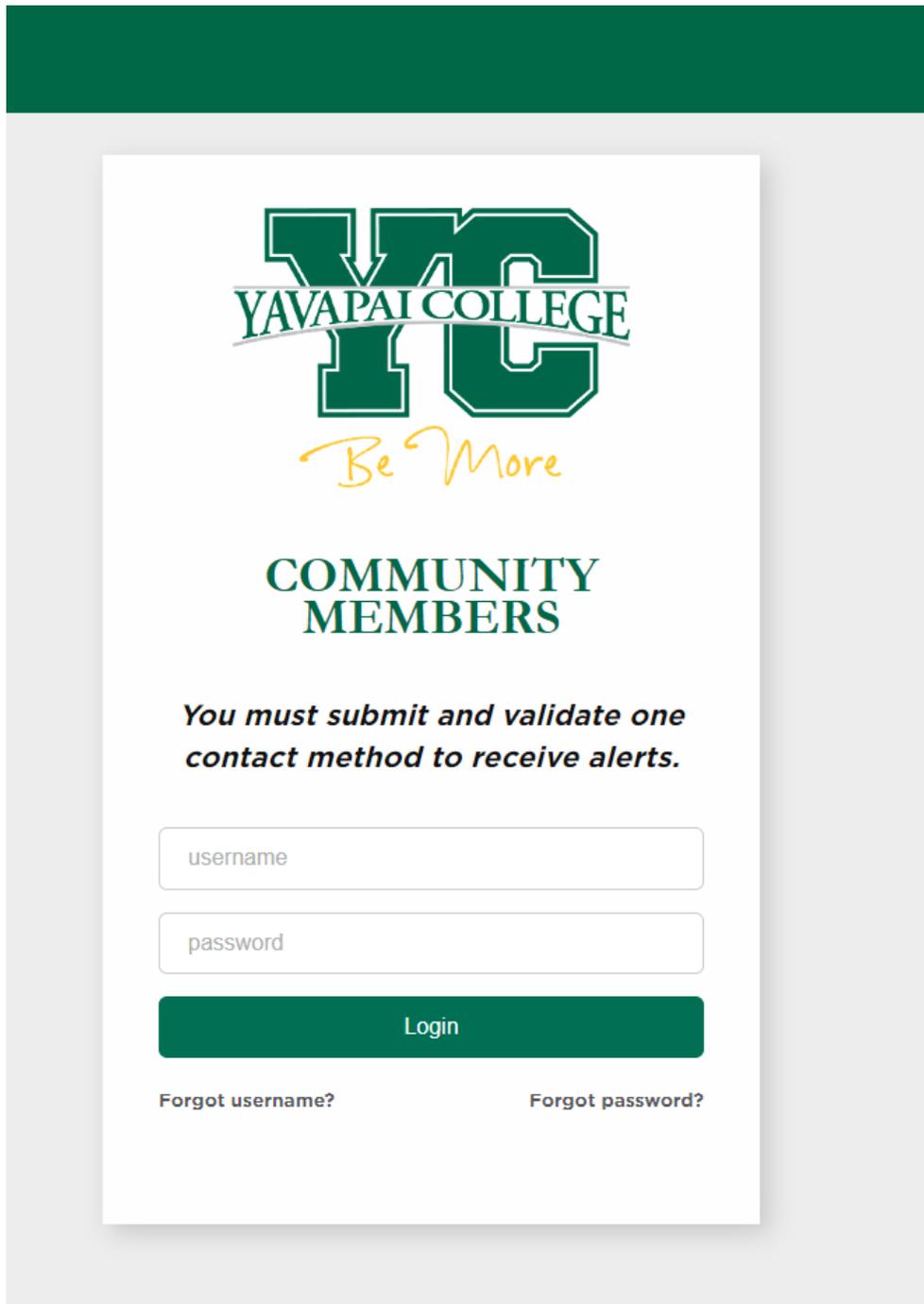


Logging into AlertYC Subscriber Portal

1. Go to <https://www.yc.edu/alertyclogin>



YC
YAVAPAI COLLEGE
Be More

**COMMUNITY
MEMBERS**

***You must submit and validate one
contact method to receive alerts.***

username

password

Login

[Forgot username?](#) [Forgot password?](#)

2. Sign in with your credentials.
 - a. If you do not know your username or password, click the forgot links below login

3. Once in the portal, you can make changes to your email and phone number that are listed. If you also want to download the Omnilert App, you will need the personal access code available on this page.

SERVICES GROUPS ACCOUNT LOG OUT



Your account does not have an expiration date.

SMS NUMBERS

Number	Carrier	
<input type="text" value="999-999-9999"/>	<input type="text" value="Default"/>	<input type="button" value="Add new"/>

EMAIL ADDRESSES

Email	
<input type="text" value="address@domain.com"/>	<input type="button" value="Add new"/>

4. If you want to make any changes to your password, click on the Account tab on the top right.

The screenshot shows the Yavapai College website's account management interface. At the top right, there are navigation links for SERVICES, GROUPS, ACCOUNT, and LOG OUT. The Yavapai College logo, featuring the letters 'YC' in a stylized green font with 'Be More' written below it, is centered. Below the logo, the text 'Yavapai College' is displayed. A light green banner contains the message: 'Your account does not have an expiration date.'

The main content area is divided into two columns. The left column is titled 'CHANGE PASSWORD:' and contains three input fields: 'Enter current password', 'Enter new password' (with a strength indicator icon), and 'Verify new password'. Below these fields is a dark green 'Update' button. The right column is titled 'PASSWORD POLICY:' and lists five requirements:

- Password minimum length is 8.
- At least 1 upper case character is required.
- At least 1 lower case character is required.
- At least 1 number is required.
- At least 1 non-alpha (special) character is required.
- Subscribers are allowed to change their own password.

Below the policy is a section titled 'PASSWORD SUGGESTIONS:' with three sub-sections:

- Use a unique password for each of your important accounts**
Use a different password for each of your important accounts. Re-using passwords is not suggested. If someone figures out your password for one account, it's possible they could get access to your personal information, or other online services.
- Use a mix of letters, numbers, and symbols in your password**
Using numbers, symbols and mix of upper and lower case letters in your password makes it much harder for someone to guess your password.
- Don't use personal information or common words as a password**
Create a unique password that's unrelated to your personal information and uses a combination of letters, numbers, and symbols.

5. If you run into any issues with the portal, please call the help desk at 928-776-2168 or email them at helpdesk@yc.edu