A green and black logo

Description automatically generated

**Policy Review Committee Agenda:**

**December 14th, 2023, 1:00 to 2:00pm via Zoom**

**Policy Committee Attendance:**

Leslie Sparkman – YC Staff Association Representative

Frank D’Angelo – Director, Business Services/Control

Tania Sheldahl – Associate Vice President of Student Affairs

Irina DelGenio – Dean, Verde Valley

Stacey Hilton – Dean for Instructional Support, Policy Committee Chair

Marnee Zazueta – Faculty Senate Representative

Jeb Bevers – Faculty Representative

Jamie Oltersdorf – HR Support Specialist, Policy Committee Support

Pam Pierce – HR Policy Support, HR Voting Representative

Denise Woolsey – Faculty Representative

Jeanne Welch – Director of Finance and Operations, YC Foundation

**Agenda Items:**

* **Committee Actions:**
* Minutes, October 26th, 2023
* Mail Room (7.05) – Feedback/Voting
* **Discussion Items**
* Instructional Materials (3.20)
* Independent Study (3.10)
* Faculty Qualification (3.32)/ Procedure 3.32.01
* **Informational Only:**
* New Policy Chair – Stacey Hilton
* **Policy/Procedure Updates:**
* **Procedure Revisions:**
* Workload for Full-Time Faculty Procedure (2.01.02)
* **Policy Change Proposals:**
* No Policy Change proposals submitted
* **Policies out for Public Review**
* No Policies for Public Review
* **Policy Sunsets**
* Mail Room (7.05)
* **Other information:**
* No other information

**Meeting set to Adjourn at 2:00pm**

**Next Meeting: January 25th 2024**