

New Student Checklist

Steps To Get Started On Your Path

Yavapai
COLLEGE

Verde

i **Academic Advising:**
928-634-6510
Advising@yc.edu
yc.edu/Advising

i **Answer Center:**
928-634-6520
AnswerCenter@yc.edu
yc.edu/AnswerCenter

i **Bookstore:**
928-776-2213
Bookstore@yc.edu
yc.edu/Bookstore

i **Financial Aid:**
928-634-6502
Financial.Aid@yc.edu
yc.edu/FinancialAid

i **Testing Center:**
928-634-6561
VerdeTesting@yc.edu
yc.edu/Testing

i **Veteran's Services:**
928-717-7613
Vet.Services@yc.edu
yc.edu/Veterans

Step 1: Apply for Admissions



Answer Center

After you apply, you will receive your Yavapai College ID number and MyYC Login information

- Go to **yc.edu**. Click on Become a Student.
- Complete the free application for admission.

Step 2: Check your Residency Status



Answer Center

Verify your "In-State" or "Out of State" status

- Log in to myYC at **yc.edu**. Go to Students > My Residency Status.
- Go to **yc.edu/residency** or contact the Answer Center if you would like to start a review of your status.

Step 3: Prepare Payment Method(s)

Review and select your payment method(s). Plan ahead so you are ready for class registration.

Fall classes: Tuition is due by June 24th. (After June 24th, tuition is due the day you register.)

Spring and Summer classes: Tuition is due the day you register for classes.



Financial Aid



Federal Financial Aid (FAFSA)

- Complete the application: Go to **fafsa.gov**. Enter the YC school code: 001079.
- Check the status: 7-10 business days after submitting your FAFSA log in to **yc.edu**. Go to Students > My Financial Aid > My Financial Aid Eligibility
- Complete additional requirements (if required): Follow the links to submit information



Financial Aid



Scholarships

- YC Scholarships: Complete the FAFSA. Log in to **yc.edu**. Go to: Students -> My Financial Aid -> YC Scholarship Application
- Outside scholarships lists & resources: **yc.edu/scholarships**



Veteran's Services



Veterans and Dependents of Veterans

Contact **Veteran's Services** regarding all sources of veterans funding. They can assist with applying for benefits and other helpful resources for veterans.



Answer Center



Self-Pay, Payment Plans, 3rd Party Billing

Visit **yc.edu/payments** for information about Tuition Rates, Payment Plan options, and 3rd Party Billing.

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Step 4: Verify Course Placement

Required for all students entering a degree program. Also required for some certificate programs. Contact **Academic Advising** with questions.



Testing

New College Students

Contact the **Testing Center** to schedule your Reading, Writing, and Math assessments.



Academic Advising

Recent HS Graduates / GED Completers

If you graduated HS or completed your GED within the past 4 years, get a copy of your unofficial high school transcript, GED, ACT, and/or SAT scores. Email these to **Academic Advising**



Academic Advising

Students with Previous College Credits

- Email an **unofficial** copy of all previous transcripts to **Academic Advising**.
- Request **official** college transcripts to be sent directly to: **Office of the Registrar, 1100 E. Sheldon St., Prescott, AZ 86301**

Step 5: Complete New Student Orientation



Academic Advising

Required prior to registration for all new degree or certificate seeking students without any previous college credits.

In-person: Register for an in-person session at yc.edu/inso

Online: Available for students living outside of Yavapai County. Go to yc.edu/inso to access.

Step 6: Meet with an Academic Success Advisor



Academic Advising

Plan your academic path, prepare for class registration, and get your questions answered

- Schedule an in-person, online, or phone appointment by contacting **Academic Advising**
- Check if you qualify for specialized advising services through SSS-Trio at yc.edu/ss

Step 7: Register, Pay for Classes, and Get Materials

Register early for classes that apply to your program. Go to yc.edu/AcademicCalendar for important dates & deadlines



Academic Advising

Register for Classes

- Log in to yc.edu. Select either the **Roughrider Scheduler** (best for degree-seeking students) or **Register for Classes** (best for 1-2 classes).
- For tutorials explaining how to register, go to: yc.edu/ClassSearch



Answer Center

Make Payment

Log in to yc.edu. Select **Payment Center**. Make online payment or ensure that payment is on your account



Bookstore

Get Course Materials

Log in to yc.edu. Select **Students > View/Buy Textbooks**