



General Field Trip/Event Expectations

Yavapai College sponsors field trips and special events for students as a means of providing a complementary and diverse learning environment. Field trip/event participants and leaders should conduct themselves in a professional and positive manner as representatives of Yavapai College. All students must adhere to and are responsible for the [Student Code of Conduct](#) as part of their enrollment at Yavapai College and participation on the field trip.

- Follow instructor/staff directives, operating guidelines and instructions. Failure to comply with instructor/staff directives, engaging in prohibited conduct, or violation of any laws may result in disciplinary and/or legal action. Behavior that interferes with this learning opportunity is unacceptable and will result in students being discharged from the field trip/event (responsible for own transportation home), dropped from the class or expelled from the college.
- Anyone with a history of medical conditions should consult with their physician prior to the field trip activity to be sure that they are in condition to make the trip or participate in the event. Any prescription medications required should be in the original container clearly indicating the patient and medication information. Be sure to take sufficient quantity for the duration of the event.
- In the interest of communication and preparedness students should share their Field Trip/Event itinerary with their designated contact person, particularly departure and arrival times.
- The field trip/event lasts from the designated start time until its designated conclusion.
- Participation is limited to students registered in the class or program sponsoring the field trip/event.
- Field trips provide a unique learning opportunity; students should come with an open mind, a spirit of cooperation, and a sense of curiosity about the experience to make the most of this activity.
- Any activity(s) that can result in injury, due to the nature or the activity(s), are voluntary and not required.
- When travel that occurs out of country, students will be expected to not only abide by the laws of Arizona and the USA, but also the laws of the locality they are in.
- Alcohol/Marijuana and Other Drug Use. The possession and consumption of alcoholic beverages, marijuana (whether medical or recreational) or illegal drugs on any College campus, College-owned property, or College-sponsored activity is prohibited. Regardless of age, the College prohibits students, employees, and visitors from being impaired by alcohol, marijuana, or illegal drugs while at any College sponsored activity.



Field Trip/Event Consent Form

Every student participating in a college-sponsored trip must read the field trip/event expectations and sign the field trip consent form prior to the departure of a field trip or the beginning of an event. Participation is limited to students registered in the class or program sponsoring the field trip/event. Students who are under the age of 18 must contact studentactivities@yc.edu as you will need the signature of a parent or guardian to attend the trip.

Field Trip/Event:

Date of Trip/Event:

Student First Name:

Student Last Name:

Student Email:

Y#:

Student Cell Phone:

Please check this box if we may text you regarding this trip

Emergency Contact Full Name:

Relationship to Student:

Emergency Contact Phone Number:

I, the undersigned, have enrolled and intend to participate in the Yavapai College sponsored field trip/event identified above. I acknowledge that I have read the course/program outline and voluntarily accept such risks normally incident to such activities. I have also read the General Field Trip/Event Expectations and agree to abide by the indicated directives. I agree to hold Yavapai College, and all its officers; agents and employees free from liability in the event I suffer personal/property injury or damage as a result of participating in this field trip/event.

I further agree that I am solely responsible for my own equipment, supplies, personal property and effects during the course of the field trip/event. I agree that all parties above whom I have hereby held free from liability are only responsible for the general supervision of the logistical/educational aspects necessary to provide a safe and successful field trip/event and that they cannot and do not guarantee my personal safety.

I further agree that if I drive or provide my own motor vehicle for transportation to, during or from the program site, I am responsible for my own acts and for the safety and the security of my own vehicle. I accept full responsibility for the liability of myself and my passengers, and I understand that if I am a passenger in such a private vehicle, Yavapai College and its personnel are not in any way responsible for the safety of such transportation and that Yavapai College insurance does not cover any damage or injury suffered in the course of traveling in such a vehicle. In the event of any



medical attention is needed, I authorize the leader(s) of the field trip/event or any qualified individual to administer the first aid necessary to maintain health until a physician may be reached or other medical assistance obtained. I further authorize any physician to administer such medical or surgical treatment as necessary. By my signature below I hereby agree to and fully understand all of the above issues/conditions and to accept full responsibility as outlined above.

Student Signature _____

Guardian Signature (if underage) _____