



Curriculum Map Criteria and Checklist
Associate, Associate of Applied Science and
Certificate Programs

Purpose of Curriculum Maps:

1. The curriculum mapping process helps faculty and program directors create curriculum that aligns with professional and/or industry standards and Yavapai College’s institutional mission and goals.
2. The curriculum map provides evidence that there is alignment between the program mission, program-level learning outcomes and course-level learning outcomes and communicates the alignment to all internal and external audiences.
3. The curriculum map provides evidence that Yavapai College’s General Education Core Curriculum Outcomes (GECCO) are incorporated and assessed in each program.
4. The curriculum mapping process helps faculty and program directors create a program assessment plan that will provide information about student attainment of learning outcomes at both the program and course level.

Please use the following criteria and checklist when creating, revising and/or evaluating a program curriculum map.

Criteria for Program and Course Level Learning Outcomes:

Please use resources posted on the Curriculum website to construct measurable learning outcomes.

Check When Completed	Criteria
	The program has a mission statement that aligns with program outcomes and Yavapai College’s mission, goals and/or strategic plan.
	Program-level outcomes reflect current practice in the field. Review or create program-level outcomes that align with current industry and/or professional standards. <i>Research industry requirements, professional organizations and/or similar programs at other colleges and cite your source(s).</i>
	Program-level outcomes are general and measurable. Program outcomes reflect general competencies attained as students complete required courses in the program.
	Course-level learning outcomes are specific and measurable. Course-level learning outcomes contain specific competencies for a single course.

Criteria for Curriculum Maps

	<p>Only one curriculum map is required for an AAS Degree Program and/or Certificate program(s) that share required courses and outcomes. For example, there is an AAS Degree in Management and a Certificate in Management. The courses for the certificate are a subset of the same courses required for the AAS Degree. The certificate program outcomes should be the same or a subset of the degree program outcomes. <i>An asterisk will denote courses and outcomes in the certificate program.</i></p>
	<p>Specific course-level learning outcomes align with program-level learning outcomes. Write the number of the specific course-level learning outcome(s) in the corresponding program-level outcome cell on the curriculum map. Not all course-level learning outcomes will align with a program-level learning outcome. If a course does not have any learning outcomes that align with at least one of the program-level outcomes, please review the course and either revise the outcomes or possibly eliminate the course as a requirement for the program.</p>
	<p>All program-level outcomes are aligned with outcomes from courses that are required for completion of the program. Check to make sure that all program-level outcomes are included in the required courses and not only in courses that are electives or courses that only a few students take.</p>
	<p>Minor outcomes are addressed in only a few courses – check for “overkill” of any one outcome. If a particular program-level outcome is aligned to a course-level outcome in every course, check to see if any adjustments need to be made to the map, the curriculum, and/or the course outcomes to make room for other important outcomes.</p>
	<p>Important program outcomes are addressed throughout the curriculum (not only one or two courses). If an important program-level outcome is aligned to only a few course-level outcomes, check to see if any adjustments need to be made to the map, the curriculum, and/or the course outcomes to adequately address the important program outcome. Students need the opportunity to learn important outcomes in several courses in the program to attain proficiency.</p>
	<p>Identify an assessment course and learning outcome(s) for each of the General Education Core Curriculum Outcomes (GECCO). Each GECCO outcome only needs to be assessed once in the program. Multiple GECCO outcomes may be assessed in a single course. Insert the code provided on the curriculum map in the GECCO outcomes line and identify the course-level learning outcome(s) that aligns with the GECCO outcome.</p>