

Yavapai College Curriculum Committee
Meeting Minutes
Tuesday, September 1, 2026 3:30-5:00 pm
[ZOOM](#)

<u>Topic</u>	<u>Discussion</u>	<u>Action</u>
Call to order/ Establish Quorum	Committee Members: Aderemi Adedokun (Div 5), Amanda Atherton (Div 5), Diana Dowling*, Chris Harrison (Div 4), Stacey Hilton, Sean Holmes (Chair), Kim Howell*, Tiffany Kragnes (Div 2), Thomas Leavitt (Adj Rep), Charles Lohman (Div 2), Lindsay Masten (Div 3), Carolyn Meakins Farnsworth*, Bob Moon (Div 1), Trevor Nordin (Div 2), Emily Peek, Andrea Riffel, Karly Way Schauwecker (Div 4), Tania Sheldahl, Sarah Southwick, Quinton Voss (Div 1), Leslie Sparkman-Winsor*, Lee Ann Walker Sponsors: Dr. Doug Berry, Dr. Marylou Mercado Guests: Meghan Paquette, Amy Smith, Adrienne Carlos <i>*=Not a Voting Member</i>	Quorum was met with voting members. Members absent are in yellow.
I. Approval of Minutes	1. Meeting minutes from Tuesday, April 21, 2026 Motioned and seconded to approve the minutes. Approved unanimously with one member abstaining.	
II. New Business	2. Curriculum Committee Members and Charter Updates - The Curriculum Committee Chair introduced new members. a. Title update – Stacey Hilton b. Articulation and Academic Partnerships Office - The Curriculum Committee Chair proposed adding Amy Smith to the Charter as a non-voting member, per Lauri Dreher, in an effort to have representation from the Articulation and Academic Partnership office. - The Committee briefly discussed the process of voting in non-voting members and why it needs to be voted on in a meeting. - Sarah Southwick discussed Charter rules/policies to vote in new members. - Emily Peek named other non-voting members in the Charter. - Members who are voted in are required to attend and become part of the attendance record for the Charter. - Amy Smith was voted in and approved unanimously. - Curriculum Charter updates were shown and discussed.	

	• Most updates were changes to titles and staff. • The document was shown and reviewed during the meeting. • All Curriculum Charter updates were approved unanimously.	
III. Adjournment	• The Chair said he would be giving a presentation to College Council regarding the accomplishments of the Curriculum Committee for the past couple of years. • Motion to adjourn approved unanimously.	
Upcoming Meetings (Fall)	• September 15 • October 6, 2026 • October 20, 2026 • November 3, 2026 • November 17, 2026 • December 1, 2026 • December 15, 2026	