

MINUTES
CURRICULUM COMMITTEE MEETING

3:30 pm – 5:00 pm

Zoom

November 7, 2023

Voting Members Present:

Liz Peters, Patti Schlosberg, Andrea Riffel, Jennifer Ritter, Alex Barber, Tiffany Kragnes, Lindsay Masten, Sarah Southwick, , Stacey Hilton, Charles Lohman, Tania Sheldahl, Jacqueline Mench, and Cassi Gibson and Mark Muchna

Non-Voting Members Present:

Leslie Sparkman, Emily Peek, Ustadza White, Diana Dowling and Dean Holbrook

Guests:

Meghan Paquette, Jason Ebersole, Tracy Rogers, Kirk LaPlace, Marylou Mercado, Ashley Picard, Lauri Dreher, Barbara Durham, Bryan Robertson, Robert Smith

Absent:

Sheila Jarrell and Kathie Peterson

- I. Approval of Minutes from October 17, 2023
 - a. Motioned and seconded to approve the minutes; vote taken; motion approved.

- II. Old Business – Curriculum Proposals
 - a. Course Modifications: NSG 151, 154, and 241
 - i. Motioned and seconded to approve the course number changes; vote taken; motion approved.

 - b. New Program and Courses: Practical Nursing Fast Track Certificate; LPN 101, 105, 110, 115, 201, 205, 210, and 215. Stand-alone proposal HIM 110 modification (changing to AHS 134)
 - i. Motioned and seconded to approve the grouped proposal for all LPN and HIM courses and the new program; vote taken; motion approved.

III. New Business – Curriculum Proposals

- a. Course Modifications: CDT 255, and WLD 112, 113, and 250
 - i. Motioned and seconded to approve the course modifications; vote taken; motion approved.

- b. Program Deletion: Equine Care & Management Certificate; Course Modification: AGS 100
 - i. Program deletion and course modification were tabled due to time constraints.

- c. New Course: ART 115; Course Modification: ART 296
 - i. Motioned and seconded to approve ART 296 and ART 115, pending learning outcome change; vote taken; motion approved.

- d. Program Deletion: Advanced Tax – IRS Enrolled Agent Certificate
 - i. Motioned and seconded to delete Advanced Tax – IRS Enrolled Agent Certificate; vote taken; motion approved.

- e. Program and Course Modification: Practical Nursing Transition Certificate; LPN 190
 - i. Motioned and seconded to approve the Practical Nursing Transition Certificate and associated course; vote taken; motion approved.

- f. Program Deletion: Medical Assistant AAS
 - i. Motioned and seconded to delete Medical Assistant AAS; vote taken; motion approved.

- g. New Program and Courses: Women’s Health Imaging Certificate; ICE 250 and 255
 - i. The committee talked about the certification name and raised the question of whether "Mammography Certificate" might be a more appropriate choice. Dr. Mercado will investigate whether altering the name would have any impact on accreditation.
 - ii. Motioned and seconded to approve Women’s Health Imaging Certificate and associated new courses; vote taken; motion approved.

- h. Program Modification: Radiologic Technology AAS; New Courses: RAD 111, RAD 111L, RAD 125, RAD 141, RAD 141L, RAD 155, RAD 160B, RAD 175, RAD 185, RAD 200B, RAD 215, and RAD 255; Course Modifications: RAD 100, RAD 135, RAD 160A, RAD 170, RAD 200A, and RAD 250; Course Deletion: RAD 230

- i. Motioned and seconded to approve Radiologic Technology AAS and course modifications and deletion; vote taken; motion approved.

- i. Program Modification: Electric Utility Lineworker Certificate; Course Modifications: EUT 201 and 202; New Course: EUT 101; Course Deletions: ELT 211 and 212
 - i. Motioned and seconded to approve the Electric Utility Lineworker Certificate and course modifications and deletion; vote taken; motion approved.

IV. Adjournment