Gen Ed Minutes 4/15/22

# Committee Members

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| **ARHU** | **First Year Comp**  | **Math** | **HEWE & CATE** | **SCEN** | **SOSC** | **COM & WLang** | **Faculty****Chairs**  | **Adjunct** | **Staff Members**  | **Student Rep.** | **VP of Academics** |
| Andrew Winters | Karen Palmer (Chair) | Kyle Russ-Navaro | Jason Ebersole& OPEN | George Carpenter | Tara O'Neill | OPEN | Curriculum: Matt PearcySLOA: Bill Swenson | OPEN | Advising: Tania SheldahlAssessment: Sarah Southwick | SGA Rep: | Diane Ryan |

In attendance: Karen Palmer, Kyle Russ-Navarro, George Carpenter, Sara Southwick, Andrew Winters, Matt Pearcy

Missing: Dr. Ryan (will be recorded for her), Jason Ebersole, Bill Swenson, Tania Sheldahl, Matt Pearcy

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| Agenda |
| Welcome – meeting started at 12:00 |
| Approve Minutes 2/18/22 – moved by Kyle, seconded by George to approve pending adding Tara O’Neill to the list of people in attendance. |
| **Membership Update:** New Members. We still need faculty from HEWE & COM/World Languages. We also need a student and adjunct representative. We are waiting to find out if new members need to be voted in beginning next year. Those in attendance plan to continue serving on the committee.  |
| **Assessment to do *(Tabled):*** * Identify all degrees, including AAS, and make sure Gen Eds are being assessed.
* Update processes in the Assessment plan to match current process-in process
* Revise Written Communication—communication, world languages (not on the plan), computers? – Have 3 different rubrics that fall under ‘communication’ – oral, written, languages? Could digital literacy fit here? Item for next Fall Assessment Day Discussion.
* Edit the form to have the actual year (2021-22) instead of Year 1, etc.
* How to equalize load among faculty—Reduce completed gen eds? Reduce total number of SWPs?
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| **New Business*** **Report from AZ Transfer Summit—new AGEC in process** – Instead of College Composition I and II, students can do College Composition I and Technical Writing and IW will be taken out all together as well as GIH and ERG (it will be assumed that those things will be embedded into current curriculum).

One AGEC (33-35 credits), change options (no longer COM, now American Institutions, and Skills for Productive Life – things related to 21st century skills like digital literacy). Everything else is very similar (I don’t know if you want to include the credit hour details and content areas here or not. AGEC now aligns with ABHOR requirements. Timeline: ATF will discuss Summer/Fall 2022, to be approved Spring 2023, faculty will review/revise courses (2023/2024), and implement new AGEC Fall 24. Sarah: World languages and COM may not fit anymore? And we won’t have ‘specials’ anymore tied to classes or room for ‘options’.4-year degrees are not required to follow ABOR guidelines.* **Assessment Process-** This year we had almost 100% participation, we are done collecting data, now we have to hand it out to review at assessment day. Next year will be scientific literacy and diversity awareness. If someone had IW, they shouldn’t also have to assess diversity awareness. How to do this is TBD. Kyle had a question about confusion regarding the written communication rubric, so it will be fixed for future data collection.
* **Scientific Literacy Update:** George Carpenter motioned change the third outcome in Scientific Literacy and to keep Outcomes 1 and 2 as is. George would like to replace the current Outcome 3 with the following: 3. Identify appropriate scientific sources used to support an argument or decision. Originally it was ‘use appropriate scientific sources to support an argument or decision’. Tara seconded the motion. Andrew suggested that ‘scientific argument’ be added to provide clarification, Karen suggested leaving it as-is to keep it simple. George noted that ‘conclusion’ would be a better word than ‘argument’ but since the science group has not discussed this, he will not suggest this change at this time. The motion was approved with Andrew’s caveat that, ‘it’s good enough’.
* **Review Gen Ed Charge:** *How can/should this committee change moving forward?* We will table this for when Dr. Ryan is able to attend in the fall.

**General Education Advisory Committee (we need to change from Faculty Association to College Council)**a. Purpose: To oversee and promote (*establish*) high quality standards in the General Education Curriculum at Yavapai College. *It’s difficult to ensure that instructors are meeting gen ed standards, especially across disciplines. At this point, we hope that gaps will be evident since student work products are collected. Andrew suggested that instructors be able to provide comments on student work that is sub-par.*b. Activities: 1. Select General Education Chair and pass candidate on to FS (college council?) for final approval; 2. Oversee, review and evaluate revisions to criteria, descriptions, and outcomes in all General Education categories at the College and make recommendations to the Curriculum Committee; 3. Review any changes to courses listed on General Education lists and send recommendations on to the Curriculum Committee; 4. Review any changes to the General Education component of any degree offered at Yavapai College and make a recommendation to the Curriculum Committee; 5. Assist in planning, organizing, and facilitating General Education Curriculum activities on Assessment Day; c. Membership: * Voting: A faculty member to represent each of the state’s AGEC Foundation General Education and Area Studies categories (Arts and Humanities, First Year Composition, Math, Science, Social and Behavioral Sciences, and Other categories of Communication and World Languages), two faculty members representing occupational education from two different schools or divisions and campuses, Curriculum Committee Chair, and SLOA Chair.
* Nonvoting: A representative from Student Advising, *and a representative from the Office of Student Instruction—this is not currently in the definition.*
	+ d. Chair: General Education Chair: Elected by committee members the last meeting of the fall semester in the preceding academic year to serve as chair the following academic year.
* **Other New Business:** None
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| Adjourn: 12:33pm |