Gen Ed Agenda 4/16/22

# Committee Members

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| **ARHU** | **First Year Comp**  | **Math** | **HEWE & CATE** | **SCEN** | **SOSC** | **COM & WLang** | **Faculty****Chairs**  | **Adjunct** | **Staff Members**  | **Student Rep.** | **VP of Academics** |
| Andrew Winters | Karen Palmer (Chair) | Kyle Russ-Navaro | Jason Ebersole& OPEN | George Carpenter | Tara O'Neill | OPEN | Curriculum: Matt PearcySLOA: Bill Swenson | OPEN | Advising: Tania SheldahlAssessment: Sarah Southwick | SGA Rep: | Diane Ryan |

In attendance:

Missing:

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| Agenda |
| Welcome  |
| Approve Minutes 2/18/22 – moved by, seconded by  |
| **Membership Update:** New Members. We still need faculty from HEWE & COM/World Languages. We also need a student and adjunct representative. |
| **Assessment to do *(Tabled):*** * Identify all degrees, including AAS, and make sure Gen Eds are being assessed.
* Update processes in the Assessment plan to match current process-in process
* Revise Written Communication—communication, world languages (not on the plan), computers? – Have 3 different rubrics that fall under ‘communication’ – oral, written, languages? Could digital literacy fit here? Item for next Fall Assessment Day Discussion.
* Edit the form to have the actual year (2021-22) instead of Year 1, etc.
* How to equalize load among faculty—Reduce completed gen eds? Reduce total number of SWPs?
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| **New Business*** **Report from AZ Transfer Summit—new AGEC in process**
* **Assessment Process**
* Science Outcomes have an error: George C. [We would like to keep Outcomes 1 and 2 as is, but we would like to replace the current Outcome 3 with the following: 3. Identify appropriate scientific sources used to support an argument or decision.]
* **Review Gen Ed Charge:** *How can/should this committee change moving forward?*

**General Education Advisory Committee (we need to change from Faculty Association to College Council)**a. Purpose: To oversee and promote (*establish*) high quality standards in the General Education Curriculum at Yavapai College. *It’s difficult to ensure that instructors are meeting gen ed standards, especially across disciplines. At this point, we hope that gaps will be evident since student work products are collected. Andrew suggested that instructors be able to provide comments on student work that is sub-par.*b. Activities: 1. Select General Education Chair and pass candidate on to FS (college council?) for final approval; 2. Oversee, review and evaluate revisions to criteria, descriptions, and outcomes in all General Education categories at the College and make recommendations to the Curriculum Committee; 3. Review any changes to courses listed on General Education lists and send recommendations on to the Curriculum Committee; 4. Review any changes to the General Education component of any degree offered at Yavapai College and make a recommendation to the Curriculum Committee; 5. Assist in planning, organizing, and facilitating General Education Curriculum activities on Assessment Day; c. Membership: * Voting: A faculty member to represent each of the state’s AGEC Foundation General Education and Area Studies categories (Arts and Humanities, First Year Composition, Math, Science, Social and Behavioral Sciences, and Other categories of Communication and World Languages), two faculty members representing occupational education from two different schools or divisions and campuses, Curriculum Committee Chair, and SLOA Chair.
* Nonvoting: A representative from Student Advising, *and a representative from the Office of Student Instruction—this is not currently in the definition.*
	+ d. Chair: General Education Chair: Elected by committee members the last meeting of the fall semester in the preceding academic year to serve as chair the following academic year.
* **Other New Business:**
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| Adjourn: |