

# GEN ED UNAPPROVED MINUTES 2/18/22

## Committee Members

ARHU	First Year Comp	Math	HEWE & CATE	SCEN	SOSC	COM & WLang	Faculty Chairs	Adjunct	Staff Members	Student Rep.	VP of Academics
Andrew Winters	Karen Palmer (Chair)	Kyle Russ-Navaro	Jason Ebersole & OPEN	George Carpenter	Tara O'Neill	OPEN	Curriculum: Matt Percy SLOA: Bill Swenson	OPEN	Advising: Tania Sheldahl Assessment: Sarah Southwick SGA Rep:		Diane Ryan

In attendance: Karen Palmer, Andrew Winters, Matt Percy, Bill Swenson, Megan Crossfield (for Diane Ryan), George Carpenter, Tanya Sheldahl

Missing: Jason Ebersole, Sarah Southwick

## Agenda

Welcome – meeting started at 12:00.

Approve Minutes 1/21/22 – moved by Andrew Winters, seconded by Tara O’Neill

**Membership Update:** New Members. We still need faculty from HEWE & COM/World Languages. We also need a student and adjunct representative.

### Old Business:

- Kyle: MAT 141 & 142 Update? This has been resolved.

World Languages Definition Updated : The study of world languages is the science and art of acquiring a new communication system beyond one’s native language. The discipline encompasses both linguistic and cultural aspects of communication. Obtaining bilingual working

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fluency in a second language can be essential in today's globalized workforce where countries and corporations, now more than ever, see themselves as one expansive worldwide network. This network, if it is to succeed, must avail itself of bilingual and bi-cultural individuals who can proficiently navigate international contexts. Both abroad and at home, world language learners break down barriers by making human connection a vital part of every transaction. Today's economy gives bilinguals a significant competitive edge over their monolingual contemporaries. other monolingual candidates.

Language is often lauded as humanity's greatest achievement. Studying languages has the power to bring together unite countries, communities, businesses, families, and individuals. In addition to gaining mastery over lexical and grammatical elements of a new language, world language learners also master cultural components of the target language-use community, even when that community resides within the United States. In addition to the language, learners will study including food, dance, music, history, literature, art, and many other cultural elements of the target language. Communication in and through a new language and culture has become an essential skill in our globalized economy and it forms an important part of any robust general education agenda.

Suggestions from Andrew regarding the updated world languages definition:

1. 'bilingual and bi-cultural individuals who can proficiently navigate international contexts' --> 'multilingual and multicultural individuals who can proficiently navigate various cultural and international contexts'
2. 'bilingual' --> 'multilingual'
3. Strike 'Language is often lauded as humanity's greatest achievement.'
4. Edit 'Studying languages has the power to bring together [and] unite'
5. Edit 'master cultural components of the target' --> 'better understand cultural components of the target'
6. Edit 'In addition to the language, learners will study including food, dance, music, history, literature, art, and many other cultural elements of the target language' --> 'In addition to learning the target language, learners will study other cultural elements including food, dance, music, literature, and art'

George motioned to approve this definition with Andrew's changes. The motion was seconded by Matt Percy.

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**Assessment to do (Tabled):**

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Identify all degrees, including AAS, and make sure Gen Eds are being assessed: Dr. Ryan wants every gen ed course assessed (whether listed in the AA or AAS degree), so we need to do our best to categorize them and assess them. Updates may be made later as the process evolves. Per Liz—have exceptions for Gen Eds for AAS degrees been documented somewhere?

- Update processes in the Assessment plan to match current process-in process
- Revise Written Communication—communication, world languages (not on the plan), computers? – Have 3 different rubrics that fall under ‘communication’ – oral, written, languages? Could digital literacy fit here? Item for next Fall Assessment Day Discussion.
- Definition for world Languages—in process
- Edit the form to have the actual year (2021-22) instead of Year 1, etc.
- Is there a way to not have to upload/download every document?
- How to equalize load among faculty—Reduce completed gen eds? Reduce total number of SWPs?
- Would it be better to have an actual day to do this. Maybe second half of progression day next year? That way faculty can just get it done. Or just go through the process without a pause?

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## New Business

- **AZ Transfer AGECE Update:** The AZTransfer Steering Committee reviewed and approved proposed changes to AGECE Policy 401 – AGECE Transcript Requirements at their February 3<sup>rd</sup> meeting. The amended policy removed language requiring institutions to post AGECE in-progress on official transcripts. <https://www.manula.com/manuals/aztransfer/handbook-policy-manual/1/en/topic/401-agece-transcripting-requiremetns>
- **Assessment**
  - Reminder sent out 1/24.
  - Karen and Sarah assigned teams on 2/4. First team member due 2/18. Second due 3/4.
  - 1/3 fully complete. 1/3 awaiting faculty reflection submission. 1/3 still under review.
  - ***It's important that faculty and student names be anonymous during this process.***
- **Review Gen Ed Charge:** *How can/should this committee change moving forward?*

## General Education Advisory Committee (we need to change from Faculty Association to College Council)

a. Purpose: To oversee and promote (*establish*) high quality standards in the General Education Curriculum at Yavapai College. *It's difficult to ensure that instructors are meeting gen ed standards, especially across disciplines. At this point, we hope that gaps will be evident since student work products are collected. Andrew suggested that instructors be able to provide comments on student work that is sub-par.*

b. Activities:

1. Select General Education Chair and pass candidate on to FS (college council?) for final approval;
  2. Oversee, review and evaluate revisions to criteria, descriptions, and outcomes in all General Education categories at the College and make recommendations to the Curriculum Committee;
  3. Review any changes to courses listed on General Education lists and send recommendations on to the Curriculum Committee;
  4. Review any changes to the General Education component of any degree offered at Yavapai College and make a recommendation to the Curriculum Committee;
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5. Assist in planning, organizing, and facilitating General Education Curriculum activities on Assessment Day;

c. Membership:

- Voting: A faculty member to represent each of the state's AGEC Foundation General Education and Area Studies categories (Arts and Humanities, First Year Composition, Math, Science, Social and Behavioral Sciences, and Other categories of Communication and World Languages), two faculty members representing occupational education from two different schools or divisions and campuses, Curriculum Committee Chair, and SLOA Chair.
- Nonvoting: A representative from Student Advising, *and a representative from the Office of Student Instruction—this is not currently in the definition.*

- d. Chair: General Education Chair: Elected by committee members the last meeting of the fall semester in the preceding academic year to serve as chair the following academic year.

- **Other New Business:**

- Gen Ed categories: Andrew wondered historically how humanities ended up in the same category as arts. Tania asked about Gen Ed changes at the university level. Karen said that the university requirements don't align with ABOR (?), so at this point, only students with the AGEC will be ensured transferability.
  - We understand that these are the College 2.0 Rules of Engagement: Be present, come prepared to listen, and be open to reconsidering position; speak up and speak your truth; be comfortable with discomfort; keep confidential info confidential, no naming names; act with civility. *We, as a committee, agree that we have and should continue to act as professionals.*
  - Adjourn: 1:20pm
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