I. CALL TO ORDER – PROCEDURAL. Meeting called to order at 8:33 a.m. with Chair Chevalier presiding. A quorum was present.

II. APPROVAL OF MINUTES – DISCUSSION AND/OR DECISION. On a motion by Member Fisher, with second by Member Garrison, minutes of January 20, 2016 were unanimously approved.

III. MEMBER UPDATES.
- Report from committee members: information/activities
  - Member King stated he would be making a presentation to the Camp Verde Council on the status of the Verde Valley Board Advisory Committee on February 17 at 6:30 p.m.
  - Chair Chevalier announced dual enrollment will be on the District Governing Board agenda next month. DGB Filardo stated he had inquired about scholarships for dual enrollment students, but no scholarships for dual enrollment will be available through the college.
- Update on gathering feedback on focus questions
  - DGB Filardo asked the committee to confirm they wanted additional question(s) for the community, as he then needs to present any new questions to the board.
He would like to present any additional questions to the district governing board next week. After discussion, Chair Chevalier stated he would like a fifth question for the community placed on the next meeting agenda for further discussion and possible approval; he suggested the question be stated as: Please list any concerns, comments or questions you have.

- Update on Representative form Yavapai-Apache Nation
  - DGB Filardo reported he will contact the Yavapai-Apache Nation to seek a representative and also check in with Tim Carter to ensure he is agreeable with the selection process.

IV. Dr. Penny Wills, Yavapai College President.

Chair Chevalier welcomed Dr. Penny Wills, Yavapai College President. Dr. Wills thanked the committee for the invitation to address the committee; however, instead of a formal presentation, Dr. Wills invited the committee to have a conversation. Dr. Wills addressed several questions from the committee on the following topics:
  - Carver model
  - Building a community support group for programs, such as Culinary
  - Community Education
  - Transportation
  - Broadband
  - Residence Halls
  - Efficiency Vs. Quality Education
  - A bricks and mortar career and technical education (CTE) facility
  - Dual Enrollment
  - Location of consolidated allied health programs

V. OWNERSHIP LINKAGE.

- Recommendation to the District Governing Board
  - Chair Chevalier referenced the possible recommendation to the District Governing Board and asked the committee whether it should be recommending a study. He then read a refined, shortened version of the recommendation that was included in the packet: *Retain an independent consultant to study the structure, benefits and costs of a separate Verde Valley Administrative College.*

  Member Aniol made a motion to make the recommendation; Member Garrison seconded. After further discussion, Member Aniol tabled the motion; and Chair Chevalier asked the committee to read the information handed out just prior to the meeting.

  o Vice Chair Regner stated that in using the filters of accessibility, sustainability and structure in looking at future development of culinary arts, hospitality and any other new programs, he suggested the committee discuss making three recommendations to the college:
Engage an independent consultant review the administration’s marketing analysis regarding the viability of culinary arts and hospitality within the Verde Valley;

Ensure sustainability of the culinary arts and hospitality programs through funding from start-up through operation;

Embrace alternative models for a foundation presence in the Verde Valley.

_Vice Chair Regner will send his proposed recommendations after considering modifications to Staff Jones to be forwarded to all committee members for discussion at the March meeting._

**VI. FUTURE MEETING SCHEDULE– DISCUSSION AND/OR DECISION.**

- **W Mar 2** 8:30 a.m. M-202, Verde Valley Campus  
  _Board Member Filardo to confirm guests from the YC marketing (Kim Kapin) and recruitment departments._

- **W Apr 13** 8:30 a.m. M-202, Verde Valley Campus  
  _Board member Filardo to contact Film Media Arts (FMA) and Nursing departments to be guests at the next meeting to update the committee on how the programs work. ½ hour will be allocated for each department beginning at 9:00 a.m._

DGB Filardo stated in his opinion the committee has had a presentation from almost everyone at Yavapai College and he asked the Chair to refer back to the committee’s mission of engaging the community. He further stated the committee was at a point where they should start focusing on engagement with the community and perhaps this transition should be added to the next agenda.

**VII. ADJOURNMENT - PROCEDURAL.**

_On a motion by Member Aniol, with a second by Vice-Chair Regner, the motion to adjourn carried unanimously._

Meeting adjourned at 10:30 a.m.