



Yavapai College District Governing Board

Approved Minutes of Board Workshop

Tuesday, February 9, 2016

9:30 AM

Rock House, Prescott Campus

1100 E. Sheldon Street

Prescott, Arizona

District Governing Board meeting recordings may be viewed on CableOne Access 13 or the Yavapai College Website. CableOne Access 13 records all regular board meetings for subsequent broadcast and the schedule is available on the Access 13 website at <http://www.access13.org>. The District Governing Board agenda, packet materials, handouts, and minutes are on file in the District Office and posted on the College website along with regular board meeting recordings posted approximately 12 days after each meeting at <http://www.yc.edu/v5content/district-governing-board/>.

Members Present:

Dr. Patricia McCarver, Chair

Mr. Steve Irwin, Secretary

Mr. Albert Filardo, Board Member

Mr. Ray Sigafoos, Board Member

Ms. Deb McCasland, Board Member

Administration Present:

Dr. Penelope H. Wills, President

Lynne Adams, Board Attorney

Other staff attending are on file in the District Office

1. CALL TO ORDER - HEADING

2. Call to Order – PROCEDURAL

Chair McCarver called the Yavapai College District Governing Board meeting to order at 9:31 p.m.

3. Welcome to Guests and Staff – PROCEDURAL

Chair McCarver welcomed all guests and staff.

4. Adoption of Agenda – DECISION

Member Sigafoos, moved, seconded by Member Filardo, to adopt the agenda as written. Motion carried unanimously.

5. POLICY ISSUES – HEADING

6. Review of Yavapai College FY 2016-2017 Preliminary Budget - INFORMATION AND/OR DISCUSSION (refers Yavapai College Budget Work Study – PowerPoint)

Dr. Clint Ewell, Vice President for Finance and Administrative Services provided information on the FY 2016-2017 preliminary budget as follows:

- The Board Ends and Mission/Vision of Yavapai College accomplished through the budget.
- Budget Timeline.

Scott Farnsworth, Interim Vice President for Instruction and Student Development, and Tom Hughes, Director for Effectiveness and Institutional Research, provided information to include:

- Service District Overview: geography, population centers, demographics, educational attainment, economics, income, free/reduced lunch programs, and job sectors.
- Yavapai College Overview: delivery mode, programs by location, enrollment by location, school district partnerships, online enrollments, student demand by subject, demographics, attendance status, financial aid, credit enrollment, non-credit enrollments, and total enrollment.
- Yavapai College Activities and Results: Strategic Plan 2015-2020; Education – successful outcomes, retention, completion, transfer, and satisfaction; Economic Development, and Community Engagement.

7. SHORT RECESS – PROCEDURAL

Meeting recessed at 10:47 a.m.; reconvened at 11:02 a.m.

8. POLICY ISSUES – HEADING - CONTINUED

9. Continued Review of Yavapai College FY 2016-2017 Preliminary Budget - INFORMATION AND/OR DISCUSSION

Dr. Clint Ewell, Vice President for Finance and Administrative Services, and Frank D'Angelo, Controller, provided information on the FY 2016-2017 preliminary budget as follows:

- Types of Revenue: property tax, tuition & fees, and state appropriation.
- Revenues at Risks: aviation, state M&O, enrollments, SB1476, K-12 funding, state STEM, and Prop 301.
- Expenses: expenditures by fund, operating costs benchmarks, unrestricted operating costs per FTE trends, operating costs (education & general, auxiliaries, public services), cost efficiency, instruction function, benefits, compensation, and utilities.

10. SHORT RECESS AND POSSIBLE WORKING LUNCH– PROCEDURAL

No Recess

11. ADJOURNMENT OF REGULAR MEETING - PROCEDURAL

Member Sigafos moved, seconded by Member Filardo, to adjourn the meeting. Motion carried unanimously.

Board Workshop adjourned at 12:00 p.m.

Respectfully submitted:

_____/S/_____
Ms. Karen Jones, Recording Secretary

Date: March 1, 2016

_____/S/_____
Dr. Patricia McCarver, Chair

_____/S/_____
Mr. Steve Irwin, Secretary

*Board agenda, packet materials, handouts from meeting are on file in the District Office and posted on the College website: www2.yc.edu.
The mission of Yavapai College is to provide cost-effective, convenient learning opportunities for the diverse populations of Yavapai County.*