



**Yavapai College District Governing Board
Regular Board Meeting
Approved Minutes of Regular Meeting
Tuesday, June 13, 2017
1:00 PM
Prescott Campus – Rock House
1100 E. Sheldon Street
Prescott, Arizona**

District Governing Board meeting recordings may be viewed on CableOne Access 13 or the Yavapai College Website. CableOne Access 13 records all regular board meetings for subsequent broadcast and the schedule is available on the Access 13 website at <http://www.access13.org>. The District Governing Board agenda, packet materials, handouts, and minutes are on file in the District Office and posted on the College website along with regular board meeting recordings posted approximately 12 days after each meeting at <http://www.yc.edu/v5content/district-governing-board/>.

Members Present:

Mr. Steve Irwin, Secretary Dr. Connie Harris, Board Member
Dr. Patricia McCarver, Board Member Ms. Deb McCasland, Board Member

Absent:

Mr. Ray Sigafoos, Chair

Administration Present:

Dr. Penelope H. Wills, President Lynne Adams, Board Attorney
Other staff attending are on file in the District Office

1. CALL TO ORDER - HEADING

2. Call to Order – PROCEDURAL

Secretary Irwin called the Yavapai College District Governing Board meeting to order at 1:00 p.m.

3. Pledge of Allegiance – PROCEDURAL

The Pledge of Allegiance was led by Member Harris.

4. Welcome to Guests and Staff – PROCEDURAL

Secretary Irwin welcomed all guests and staff.

5. Approval of District Governing Board May 9, 2017 Governing Board Budget Hearing, Budget Adoption, Regular Meeting, and the Executive Session - DISCUSSION AND DECISION (refer to Board agenda, pgs. 6-12)

Member Harris moved, seconded by Member McCarver, to approve the District Governing Board May 9, 2017 Budget Hearing, Budget Adoption, Regular Meeting, and the Executive Session minutes as written. Motion carried unanimously.

6. Adoption of Agenda – DECISION

Member McCarver moved, seconded by Member Harris, to adopt the agenda as written. Motion carried unanimously.

7. OWNERSHIP LINKAGE – HEADING

8. Open Call - PROCEDURAL

The following owners addressed the Board:

Dana Dieterich – Concern about photo lab.

Bob Oliphant – Maintenance of butterfly garden on Verde Valley Campus.

Ruth Marie Wicks – Congratulations to Barb Waak, new Associate Dean of the Verde Valley Campus; Mingus High School Awards Ceremony; adjust vision to fit within the mission statement so education is priority.

9. MONITORING REPORTS – HEADING

10. Board Meeting Evaluation (Monthly) – INFORMATION AND/OR DISCUSSION

Members McCarver and Harris led the Board in a discussion about the May 9, 2017 Board Meeting Evaluation Compilation. Confusion on yes or no on first evaluation. Will clarify wording for the future.

11. CONSENT AGENDA – HEADING

Member McCasland moved, seconded by Member Harris, to approve Consent Agenda items #12-15 and 17 as written. Motion carried unanimously.

12. Receipt of Report on Revenues and Expenditures – Month of May 2017 - RECEIPT, DISCUSSION, AND/OR DECISION (refer to Board agenda, pgs. 18-27)

13. Receipt of President's Monthly Monitoring Report - Executive Limitation 2.3.1 - Budget Deviation – May 2017 - RECEIPT, DISCUSSION, AND/OR DECISION (refer to Board agenda, pgs. 28-30)

The President reported compliance.

14. Receipt of President's Monthly Monitoring Report: Executive Limitation 2.3.2 - Reserves – May 2017 - RECEIPT, DISCUSSION, AND/OR DECISION (refer to Board agenda, pgs. 31-33)

The President reported compliance.

15. For Consideration for Approval of the Intergovernmental Agreement Between the City of Prescott and Yavapai College for a Northern Arizona Regional Training Academy (NARTA) Academy Sergeant - RECEIPT, DISCUSSION AND/OR DECISION (refer to Board agenda, pgs. 34-42)

For consideration for approval of the intergovernmental agreement between the City of Prescott and Yavapai College to have the City's Chief of Police assign a Sergeant to supervise the NARTA Academy at the College. The term of the agreement is 18 months ending December 31, 2018.

16. For Consideration for Approval of the Intergovernmental Agreement Between Yavapai College and Yavapai County Free Library District for Library Services for Remote Learning Centers - RECEIPT, DISCUSSION AND/OR DECISION (refer to Board agenda, pgs. 43-51)

For consideration for approval of the intergovernmental agreement (IGA) between Yavapai College (YC) and Yavapai County Free Library District for Library Services for Remote Learning Centers. The term of the agreement is for one (1) year and will automatically renew with up to four (4) additional one (1) year periods.

Member McCasland moved, seconded by Member McCarver, to approve Consent Agenda item #16. Motion carried unanimously.

17. For Consideration of Public and Charter School Dual Enrollment Intergovernmental Agreements with Yavapai Community College District - RECEIPT, DISCUSSION AND/OR DECISION (refer to Board agenda, pgs. 52-74)

The attached Intergovernmental Agreement (IGA's) will enable Yavapai College to provide Dual Enrollment Courses from July 1, 2017 through June 30, 2018 to eligible students for the following School Districts:

Ash Fork Joint Unified School District No. 31
Bagdad Unified School District No. 20
Camp Verde Unified School District No. 28
Chino Valley Unified School District No. 51
Humboldt Unified School District No. 22
Mayer Unified School District No. 43
Mingus Union High School District No. 4
Mountain Institute Joint Technology Education District No. 2
Northpoint Expeditionary Learning Academy
Prescott Unified School District No. 1
Sedona-Oak Creek Joint Unified School District No. 9
Seligman Unified School District No. 40
Tri-City College Preparatory High School

18. For Consideration for Approval of the First Amendment to the Intergovernmental Agreement (IGA) between Yavapai College and Valley Academy for Career & Technical Education for Educational Programs - RECEIPT, DISCUSSION AND/OR DECISION (refer to Board agenda, pgs. 75-92)

For consideration for approval of the first amendment to the intergovernmental agreement (IGA) between Yavapai College and Valley Academy for Career & Technical Education for educational programs. The first amendment incorporates new programs and courses developed for the 2017-2018 academic year.

Member McCasland moved, seconded by Member Harris to approve Consent Agenda item #18. Motion carried unanimously.

19. INFORMATION - HEADING - CONTINUED

20. Information from the President to Include: Executive Leadership Retreat; LEAD Program; College for Kids; District Governing Board Community Survey; College Highlights; Facilities Management News; and Other Related Information - INFORMATION AND/OR DISCUSSION (refer to Board agenda, pgs. 93-117)

Dr. Penny Wills reported on the following topics with discussion from the Board:

- Executive Leadership Retreat
- LEAD Program is in third year with 15 students in Prescott and 11 in the Verde Valley
- College for Kids – 1000 in Verde Valley; 354 in Prescott
- District Governing Board Community Survey – Soft launch June 12; Available on-line through August 4; 100,000 postcards will be mailed to Yavapai County households
- On-line Accreditation
- Sedona Culinary and Prescott Valley construction
- College Highlights - Attached - Information Only
- Facilities Management News - Attached - Information Only

21. Information from Instruction and Student Development to Include: Academic Reorganization and Other Related Information - INFORMATION AND/OR DISCUSSION (refer to Board agenda, pgs. 118)

Dr. Ron Liss, Vice President for Instruction and Student Development, presented an update on the following:

- Academic Reorganization based on Pathways, at no additional cost; programming under six schools, Science and Engineering, Health and Wellness, Arts and Humanities, Social Sciences, Business and Computer Systems, and Career and Technical Education.
- Related Information

22. MONITORING REPORTS – HEADING

23. Receipt of President's Monitoring Report - Executive Limitation 2.3 Financial Management - MONITORING, DISCUSSION, AND/OR DECISION (refer to Board agenda, pgs. 119-123)

Executive Limitation 2.3 – Financial Management: The President shall not allow financial planning and budgeting that deviates materially from the Board's Ends' priorities, jeopardizes financial solvency, or fails to be part of a multi-year strategic management plan, or violates applicable statutes.

Member McCarver moved, seconded by Member Harris, that we have read the President's Monitoring Report regarding Policy 2.3, and believe that the interpretation of the policies provided is reasonable, and we believe that there is sufficient evidence to support the conclusion of compliance with these policies. Therefore, I move that we accept the Monitoring Report for Policy 2.3. Motion carried unanimously.

24. Board Self-Evaluation – Board-President Linkage 4.5 – President Compensation and Benefits - MONITORING AND DISCUSSION (refer to Board agenda, pgs. 124-125)

4.5 President Compensation and Benefits – The Board shall negotiate a contract with the President that shall stipulate compensation and benefits for the President. The President's remuneration shall be decided in or about June of each year and shall be consistent with any existing contract, after a review of monitoring reports received in the last year.

25. SHORT RECESS - PROCEDURAL

The Board agreed to skip this item.

26. BOARD EDUCATION/STRATEGIC PLANNING – HEADING

27. Overview of Community College Legislative Changes by the Board's Legal Counsel, Lynne Adams – INFORMATION AND/OR DISCUSSION (refer to Board agenda, pgs. 127-139)

Lynne Adams, District Governing Board Legal Counsel, provided:

- Recap of legislative changes to the statutes that govern community colleges and their boards

28. OWNERSHIP LINKAGE – HEADING

29. Reports from Board Liaisons – Arizona Association for District Governing Boards (AADGB); and Yavapai College Foundation – INFORMATION, AND/OR DISCUSSION

- Arizona Association for District Governing Boards (AADGB) – Members Harris and McCasland reported that the June 8-9 AADGB meeting was postponed to a future date.
- Yavapai College Foundation - Members McCarver and Irwin reported attending the annual meeting. The next meeting is in August.

30. OTHER INFORMATION - HEADING

31. District Governing Board Dates and Places of Future Meetings - DISCUSSION AND/OR DECISION (refer to Board agenda, pgs. 141-142)

32. MONITORING REPORT - HEADING (CONTINUED)

33. Board Meeting Evaluation (Monthly) - DISCUSSION, AND/OR DECISION (refer to Board agenda, pgs. 143-144)

Secretary Irwin requested the Board complete the evaluation during this time of the meeting.

34. ADJOURNMENT OF REGULAR MEETING - PROCEDURAL

Member McCarver moved, seconded by Member Harris, to adjourn the meeting. Motion carried unanimously. Regular meeting adjourned at 2:11 p.m.

Respectfully submitted:

_____/S/_____
Ms. Barbara Robinson, Recording Secretary

Date: August 8, 2017

_____/S/_____
Mr. Ray Sigafos, Chair

_____/S/_____
Mr. Steve Irwin, Secretary

Board agenda, packet materials, handouts from meeting are on file in the District Office and posted on the College website: www.yc.edu.
The mission of Yavapai College is to provide quality higher learning and cultural resources for the diverse populations of Yavapai County.