

Yavapai College
District Governing Board
Regular Board Meeting

Tuesday, May 12, 2020

Immediately after adjournment of budget adoption meeting (estimated time 1:30 p.m.)

Online Only

YouTube at the following link: <https://www.youtube.com/user/YavapaiCollege>

Member Present:

Ms. Deb McCasland, Board Chair
Dr. Patricia McCarver, Secretary
Mr. Ray Sigafoos, Board Member
Mr. Paul Chevalier, Board Member

Administration Present:

Dr. Lisa B. Rhine, President
Atty. Lynne Adams, Board Attorney
Ms. Yvonne Sandoval, Executive Assistant

MINUTES

- 1.0 General Functions: Procedural (Reference: Board Policy 3.4 Agenda Planning)
 - 1.1 Call to Order (Reference: Board Policy 3.4 Agenda Planning) {Time: 1}
Chair McCasland called the Yavapai College District Governing Board Meeting to order at 1:58 p.m.
 - 1.2 Pledge of Allegiance (Reference: Board Policy 3.4 Agenda Planning) {Time: 1}
The Pledge of Allegiance was led by Member Sigafoos.
 - 1.3 Adoption of Agenda – **DECISION** (Reference: Board Policy 3.4 Agenda Planning) {Time: 1}
Member Sigafoos moved, seconded by Member McCarver, to adopt the Governing Board agenda. Motion carried unanimously.
 - 1.4 Board Minutes Approval – **DISCUSSION AND DECISION** (Reference: Board Policy 3.5.4 Secretary) {Time: 2}
 - 1.4.1 Regular Board Meeting Minutes – Monday, April 6, 2020 (*Attached*)
Member McCarver moved, seconded by Member McCasland, to approve the District Governing Board Minutes for Monday, April 6, 2020. Motion carried unanimously.
- 2.0 New Business: (Reference: Board Policy 3.2.1 Ownership Linkage)
 - 2.1 Consent Agenda – **DECISION** (Reference: Board Policy 3.4.3.4 Consent Agenda) {Time: 10}
 - 2.1.1 Receipt of Report on Revenues and Expenditures for March 2020 (*Attached*)
 - 2.1.2 Yavapai City Schools Dual Enrollment Class Schedule for 2020-2021 Academic Year (*Attached*)
 - 2.1.3 Intergovernmental Agreement with Charter School for 2020-2022 Academic Year (*Attached*)
 - 2.1.4 Intergovernmental Agreement with School District for 2020-2022 Academic Year (*Attached*)

- 2.1.5 Intergovernmental Agreement with School District with Computer Network Technologies 2020-2022 Academic Year (*Attached*)
- 2.1.6 Intergovernmental Agreement with Mountain Institute Career and Technical Education District (*Attached*)
- 2.1.7 Intergovernmental Agreement with Valley Academy for Career and Technology Education (*Attached*)

Member Chevalier moved, seconded by Member McCarver, to approve consent agenda items 2.1.2 – 2.1.7 and remove consent agenda item 2.1.1 for discussion. Motion carried unanimously.

In connection with the Board's consideration of item 2.1.1, Dr. Ewell and Mr. D'Angelo discussed the Report on Revenues and Expenditures for March 2020.

Member Sigafos moved, seconded by Member McCarver, to approve consent agenda item 2.1.1. Motion carried unanimously.

- 2.2 District Governing Board Resolution 2020-03 – Dr. Clint Ewell - **INFORMATION, DISCUSSION, AND DECISION** (Reference: 4.3.3 President's Authority) (*Attached*) {Time: 10}
Member Sigafos moved, seconded by Member McCasland, to approve District Governing Board Resolution 2020-03. Motion carried unanimously.

- 2.3 President's Monitoring Reports –**MONITORING, DISCUSSION, AND DECISION** (Reference: Board Policy 3.4.4 President Monitoring) {Time: 10}

- 2.3.1 Policy 2 Executive Limitations (*Attached*)

Member Sigafos moved, seconded by Member Chevalier, we have read the President's Monitoring Report regarding Policy 2, we believe that the interpretation of the policy provided is reasonable, and we believe that there is sufficient evidence to support the conclusion of compliance with the policy. Therefore, I move that we accept the President's Monitoring Report for Policy 2. Motion carried unanimously.

- 2.4 Board Recognition of Yavapai College Staff – Board Chair Deb McCasland - **INFORMATION AND DISCUSSION** (Reference: Board Policy 2.8 Communication and Support to the Board) {Time: 5}
The Board gave a speech on their appreciation to the Yavapai College faculty and staff.

- 3.0 Information Business: (Reference: Board Policy 3.2.1 Ownership Linkage) –

- 3.1 President's Report **INFORMATION AND DISCUSSION** (Reference: Board Policy 2.8 Communication and Support to the Board) {Time: 15}

- 3.1.1 Update on the College - Dr. Rhine

- 3.1.1.1 2020 Commencement

- 3.1.1.2 COVID-19 Transition

- 3.1.1.3 Enrollment

Dr. Rhine gave a presentation on the items listed in the College Update, with particular attention to COVID-19 issues.

- 3.1.2 Faculty Senate – Dr. Jennifer Jacobson (*Attached*)
Dr. Jacobson gave an update on faculty activities.

3.1.3 Budget to Actual Monthly Report and Cash Reserves Monthly Report
(*Attached*)

The Budget to Actual Monthly Report and Cash Reserves Monthly Report is provided in the Board's packet.

3.2 Board Liaisons' Reports – **INFORMATION AND DISCUSSION** (Reference: Board Policy 3.4 Agenda Planning) {Time: 10}

3.2.1 Board Spokesperson – Board Chair McCasland
Chair McCasland had nothing to report

3.2.2 Arizona Association of Community College Trustees (AACCT) – Board Chair McCasland and Member Sigafos
Chair McCasland had nothing to report

3.2.3 Yavapai College Foundation – Member McCarver and Board Chair McCasland

Chair McCasland reported that the foundation approved funding for the soccer field with a \$200,000 gift that will go towards the construction of a practice field. The practice field will allow the men and women teams to practice on campus as well as hold revenue generating camps and clinics. The Foundation participated in the Arizona Gives Day, raising over \$13,000 for the Yavapai College Student Emergency Fund. In addition, Foundation will provide funds for the purchase of plastics shields and headbands for CTECH's face shields PPC. The next meeting will be in August 2020.

3.3 Dates and Time of Future Meetings and Events - **INFORMATION, DISCUSSION, AND DECISION** (Reference: Board Policy 3.4 Agenda Planning) {Time: 5}

3.3.1 2020-2021 Draft Dates and Times, Future Meetings (*Attached*)
Member Chevalier moved, seconded by Member Sigafos, to plan a July Board Meeting for an update from the President regarding current College operations and plans in light of COVID-19. Motion carried unanimously.

The Board discussed changing the meeting date for May 2021 and agreed to change it from May 11, 2020 to May 18, 2020. Board Member, Member McCarver noted that she has a conflict with the planned October 13, 2020 date, and Member Chevalier has a conflict with the March 9, 2021 meeting date.

3.3.1.1 Board Retreat August 14, 2020
Member Chevalier moved, seconded by Member Sigafos, to defer the Board Retreat from August 14, 2020 to a future date. Motion carried 3-1 (Aye: McCarver, Sigafos, and Chevalier; Nay: McCasland).

3.3.2 2019-2020 Dates, Times, and Places of Future Events (*Attached*)

4.0 EXECUTIVE SESSION – A.R.S. §38-431.03(A)(1), Review of President's Annual Evaluation, Compensation, and Employment Agreement – **PROCEDURAL** (Reference: Board Policy 4.5 President Compensation and Benefits) {Time: 50}

Member McCarver moved, seconded by Member Sigafos, to move into executive session pursuant to A.R.S. §38-431.03(A)(1) to review the President's Annual Evaluation, Compensation, and Employment Agreement. Motion carried unanimously.

- 5.0 Convene in Public Session with Possible Action RE: President's Evaluation and Consideration of President's Contract as a Result of Executive Session – **DECISION** (Reference: Board Policy 3.2 Board Job Description) {Time: 5}
Member Sigafos moved, seconded by Member Chevalier, to extend Dr. Rhine's contract by one-year to end on June 30, 2023. Motion carried unanimously.

Member McCarver moved, seconded by Member Sigafos, to increase Dr. Rhine's base salary by six percent for next fiscal year. Motion carried 3-1 (Aye: McCasland, McCarver, and Sigafos; Nay: Chevalier).

- 6.0 Adjournment of Regular Meeting: Procedural - **DECISION** (Reference: Board Policy 3.4 Agenda Planning) {Time: 1}
Member Sigafos moved, seconded by Member McCarver, to adjourn the meeting. Motion carried unanimously.

Regular meeting adjourned at 3:58 p.m.

Respectfully submitted:



Yvonne Sandoval, Recording Secretary

July 29, 2020
Date: _____



Ms. Deb McCasland, Board Chair



Dr. Patricia McCarver, Secretary