

**Yavapai College**  
District Governing Board  
Regular Board Meeting

Tuesday, May 18, 2021

Immediately after adjournment of budget adoption meeting (estimated time 1:30 p.m.)

**Community Online Only**

Link: <https://www.youtube.com/user/YavapaiCollege>

**Members Present:**

Ms. Deb McCasland, Board Chair  
Mr. Ray Sigafos, Secretary  
Mr. Paul Chevalier, Board Member  
Mr. Mitch Padilla, Board Member  
Mr. Chris Kuknyo, Board Member

**Administration Present:**

Dr. Lisa B. Rhine, President  
Atty. Lynne Adams, Board Attorney  
Ms. Yvonne Sandoval, Executive Assistant

**MINUTES**

- 1.0 General Functions: Procedural
  - 1.1 Call to Order {Time: 1}  
Chair McCasland called the Yavapai College District Governing Board Meeting to order at 2:20 p.m.
  - 1.2 Pledge of Allegiance {Time: 1}  
The Pledge of Allegiance was led by Member Chevalier.
  - 1.3 Adoption of Agenda – **DECISION** {Time: 1}  
Ms. Sandoval indicated that Agenda item 3.2.2.1, Nursing 2020-2021 Pandemic Outcomes, will be presented by a different member of the faculty.

**Secretary Sigafos moved, seconded by Member Padilla, to adopt the District Governing Board Agenda with a change to agenda item 3.2.2.1, Nursing 2020-2021 Pandemic Outcomes, to note that Dr. Selina Bliss will present the agenda item. Motion carried unanimously. (Ayes: McCasland, Sigafos, Chevalier, Padilla, and Kuknyo)**

- 1.4 Board Minutes Approval – **DISCUSSION AND DECISION** {Time: 5}
  - 1.4.1 Regular Board Meeting Minutes – Tuesday, April 20, 2021 (*Attached*)  
**Member Kuknyo moved, seconded by Secretary Sigafos, to approve the District Governing Board Minutes for Tuesday, April 20, 2021. Motion carried unanimously. (Ayes: McCasland, Sigafos, Chevalier, Padilla, and Kuknyo)**

2.0 New Business:

- 2.1 Consent Agenda – **DECISION** {Time: 10}
- 2.1.1 Receipt of Report on Revenues and Expenditures for March 2021 (*Attached*)
  - 2.1.2 Yavapai County Treasurer’s Waiver of Conflict of Interest (*Attached*)
  - 2.1.3 Fifth Amendment to Intergovernmental Agreement between Valley Academy for Career and Technology Education and Yavapai College for Educational Programs (*Attached*)
  - 2.1.4 Lease Agreement between Yavapai College and Valley Academy for Career and Technology Education (*Attached*)
  - 2.1.5 Seventh Amendment to Intergovernmental Agreement between Mountain Institute Career and Technical Education District and Yavapai College for Educational Program (*Attached*)
  - 2.1.6 First Amendment to Intergovernmental Agreement between Yavapai College and the City of Prescott (*Attached*)
  - 2.1.7 Fourth Amendment to Joint Use Agreement Intergovernmental Agreement between the City of Prescott and Yavapai College (*Attached*)
- Member Kuknyo moved, seconded by Secretary Sigafos, to approve the Consent Agenda. Motion carried unanimously. (Ayes: McCasland, Sigafos, Chevalier, Padilla, and Kuknyo)**
- 2.2 District Governing Board Resolution 2021-05 – Dr. Clint Ewell - **INFORMATION, DISCUSSION, AND DECISION** (*Attached*) {Time: 10}
- Dr. Ewell provided background information regarding the Resolution, noting that it is required by the Arizona Auditor General’s office.
- Secretary Sigafos moved, seconded by Member Padilla, to approve District Governing Board Resolution 2021-05. Motion carried unanimously. (Ayes: McCasland, Sigafos, Chevalier, Padilla, and Kuknyo)**
- 2.3 Exploration of Arizona Senate Bill 1453 Community Colleges; Four-Year Degrees – Dr. Lisa Rhine - **INFORMATION, DISCUSSION, AND DECISION** (*Attached*) {Time: 10}
- Dr. Rhine provided background information on the legislation that was passed during this legislative session that will allow community colleges to offer four-year degrees, under certain circumstances. She also provided a summary of the College’s proposal to study offering four-year degrees when allowed under the new statutory provision.
- Secretary Sigafos moved, seconded by Member Chevalier, to proceed with conducting an exploratory study on which four-year degrees the College should offer. Motion carried unanimously. (Ayes: McCasland, Sigafos, Chevalier, Padilla, and Kuknyo)**

3.0 Information Business:

- 3.1 Board Self-Evaluation of Board Policies - **INFORMATION AND DISCUSSION** {Time: 5}
- 3.1.1 Evaluation Board Policy 4.5 President Compensation and Benefits  
No comments from the Board.
- 3.2 President’s Report **INFORMATION** {Time: 30}
- 3.2.1 Update on the College - Dr. Lisa Rhine

- 3.2.1.1 2021 Commencement  
Dr. Rhine gave a presentation on the 2021 Commencement. The College held five commencements ceremonies this year: Three ceremonies in Sedona, Arizona and two in Prescott Valley, Arizona.
- 3.2.2 Faculty Senate – Dr. Jennifer Jacobson (*Attached*)  
Dr. Jacobson gave a presentation on the Faculty Senate accomplishments for the 2020-2021 academic year.
  - 3.2.2.1 Nursing 2020-2021 Pandemic Outcomes – Dr. Selina Bliss (*Attached*)  
Dr. Bliss gave a presentation on the Nursing program during the pandemic.
- 3.2.3 Budget to Actual Monthly Report and Cash Reserves Monthly Report (*Attached*)
- 3.3 Board Liaisons’ Reports – **INFORMATION AND DISCUSSION** {Time: 10}
  - 3.3.1 Board Spokesperson – Board Chair McCasland  
Chair McCasland did a radio interview with KWSA-FM on the four-year degree legislation.
  - 3.3.2 Arizona Association of Community College Trustees (AACCT) – Board Chair McCasland and Member Sigafos  
Dr. David Borofsky will be joining the Board for its Board Retreat on June 2, 2021. The AACCT will hold a statewide convention later this year.
  - 3.3.3 Yavapai College Foundation – Board Chair McCasland  
The Foundation has its last Board meeting for this year. They had a great student speaker.
- 3.4 Dates and Time of Future Meetings and Events – **INFORMATION AND DISCUSSION**{Time: 5}
  - 3.4.1 2021-2022 Draft Dates and Times, Future Meetings (*Attached*)
  - 3.4.2 2020-2021 Dates, Times, and Places of Future Events (*Attached*)
- 4.0 EXECUTIVE SESSION
  - 4.1 A.R.S. § 38-431.03(A)(3) & (4), Discussion and consultation with attorneys for the legal advice and to consider and instruct its attorneys regarding the College’s position in *United States ex rel. Daniel Hamilton v. Yavapai County Community College District*, CV12-08193-PCT-PGR - **PROCEDURAL** {Time: 60}
  - 4.2 A.R.S. § 38-431.03(A)(1), Review of President’s Annual Evaluation, Compensation, and Employment Agreement – **PROCEDURAL** {Time: 60}  
**Secretary Sigafos moved, seconded by Member Chevalier, to move into executive session pursuant to A.R.S. § 38-431.03(A)(3) & (4) to discuss and consult with attorneys for the legal advice regarding *United States ex rel. Daniel Hamilton v. Yavapai County Community College District* and pursuant to A.R.S. § 38-431.03(A)(1) to discuss the President’s Annual Evaluation, Compensation, and Employment Agreement. Motion carried unanimously. (Ayes: McCasland, Sigafos, Chevalier, Padilla, and Kuknyo)**

The Board reconvened in public session at 5:02 p.m.

5.0 Convene in Public Session

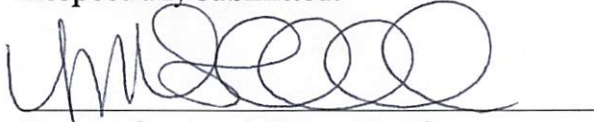
5.1 Possible action to confirm instructions provided to the College's attorneys regarding *United States ex rel. Daniel Hamilton v. Yavapai County Community College District*, CV12-08193-PCT-PGR in executive session - **DECISION** {Time: 5}  
The Board did not discuss or take any action on this matter.

5.2 Possible Action RE: President's Evaluation and Consideration of President's Contract as a Result of Executive Session – **DECISION** {Time: 5}  
**Secretary Sigafos moved, seconded by Member Chevalier, to increase Dr. Rhine's base salary by ten percent for next fiscal year, to extend her contract until June 30, 2026, and to direct the Board's legal counsel to prepare the amended contract to reflect these terms. Motion carried unanimously. (Ayes: McCasland, Sigafos, Chevalier, Padilla, and Kuknyo)**

6.0 Adjournment of Regular Meeting: Procedural - **DECISION** {Time: 1}  
**Secretary Sigafos moved, seconded by Member Chevalier, to adjourn the District Governing Board Meeting. Motion carried unanimously. (Ayes: McCasland, Sigafos, Chevalier, Padilla, and Kuknyo)**

Regular meeting adjourned at 5:15 p.m.

Respectfully submitted:

  
Yvonne Sandoval, Recording Secretary

9/8/2021  
Date:

  
Ms. Deb McCasland, Board Chair

  
Mr. Ray Sigafos, Secretary