

Yavapai College
District Governing Board
Regular Meeting

Tuesday, April 22, 2025
1:00 p.m.

The YouTube channel will be open to the public at 12:45 p.m. at the latest.

Livestream Link:

<https://www.youtube.com/user/YavapaiCollege>

MEMBER PRESENT:

Ms. Deb McCasland, Board Chair
Mr. Steve Bracety, Board Secretary
Mr. Williams Kiel, Board Member
Mr. Patrick Kuykendall, Board Member
Mr. Toby Payne, Board Member

ADMINISTRATION PRESENT:

Dr. Lisa B. Rhine, President
Atty. Lynne Adams, Board Attorney
Ms. Yvonne Sandoval, Executive Assistant

The board meeting was virtual only, so all board members and administration appeared virtually.

MINUTES

LINK TO THE RECORDING

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=ae2b9ce5-961e-4acd-8bc8-b2c7017ae565>

1. General Functions: Procedural
 - a. Call to Order {Time: 1}

Chair McCasland called the meeting to order at 1:00 p.m.

- b. Pledge of Allegiance {Time: 1}

Member Kiel led the Pledge of Allegiance.

- c. Board Meeting Procedure – Board Chair Deb McCasland – **INFORMATION** {Time: 5}

Chair McCasland reiterated the meeting procedure, including guidelines for questions and discussion periods, detailing the order of board member participation, and time limits for rounds of questions and responses.

2. Study Session

- a. Arizona Auditor General's Office Annual Audit Update - **INFORMATION** – Ms. Wendy Swartz, Chief Business Officer & Controller; Ms. Jean Dietrich, Principal CLA, and Mr. Rory Mulvihill, Senior CLA {Time: 15} (*Attached*)

This agenda item begins at 13:01:32

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=ae2b9ee5-961e-4acd-8bc8-b2c7017ae565&start=370>

- b. President's Reports - Dr. Lisa Rhine - **INFORMATION** {Time: 60}
 - i. College Council – Dr. Douglas Berry, Dr. Marylou Mercado, Dr. Janet Nix, and Mr. Rodney Jenkins
 - 1. Faculty Senate – Dr. Alex Barber (*Attached*)
 - 2. Staff Association – Ms. Deanna Mooney (*Attached*)
 - 3. Student Government Association – Mr. Jackson James, Yavapai College Student Government Association (*Attached*)
 - ii. 2025 Yavapai College Emeritus – Dr. Doug Berry (*Attached*)
 - 1. Dr. Vikki Bentz
 - 2. Dr. Molly Beauchman
 - iii. Budget to Actual Monthly Reports and Cash Reserves Monthly Reports (*Attached*)

These agenda items begin at 13:15:20

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=ae2b9ee5-961e-4acd-8bc8-b2c7017ae565&start=1200>

Short Recess 13:52:42 – 13:59:10

- c. 2025-2026 Yavapai College Preliminary Budget – Dr. Clint Ewell, Vice President of Finance - **INFORMATION AND DISCUSSION** {Time: 60} (*Attached*)

This agenda item begins at 13:59:14

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=ae2b9ee5-961e-4acd-8bc8-b2c7017ae565&start=3833>

- d. Board Liaisons' Reports - **INFORMATION AND DISCUSSION** {Time: 10}
 - i. Board Spokesperson – Board Chair McCasland
 - ii. Arizona Association of Community College Trustee (AACCT) – Board Chair McCasland
 - iii. Yavapai College Foundation – Board Member Steve Bracety

These agenda items begin at 15:00:01

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=ae2b9ee5-961e-4acd-8bc8-b2c7017ae565&start=7480>

Short Recess 15:04:27 – 15:11:49

3. Board Business

- a. 2025-2026 Dates, Times, and Places of Future Board Meetings, Workshops, and Retreats – Ms. Yvonne Sandoval – **INFORMATION, DISCUSSION, AND DECISION** {Time: 10} (*Attached*)

This agenda item begins at 15:11:55

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=ae2b9ee5-961e-4acd-8bc8-b2c7017ae565&start=8194>

Board Secretary Bracety moved, seconded by Board Member Payne, to approve the 2025-2026 Dates, Tims, and Places of Future Board Meetings, Workshops, and Retreats. The motion carried unanimously (Ayes: McCasland, Bracety, Kiel, Kuykendall, and Payne).

- b. District Governing Board Member's Future Meeting Agenda Item(s) Request – Board Chair Deb McCasland – **INFORMATION, DISCUSSION, AND DECISION** {Time: 15}
 - i. District Governing Board Policy 308 – Board Member Alton Payne
 - ii. Higher Learning Commission Update from Mr. Tom Bordenkircher, Vice President of Accreditation Relations

These agenda items begin at 15:18:02

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=ae2b9ee5-961e-4acd-8bc8-b2c7017ae565&start=8561>

Board Chair McCasland moved, seconded by Board Secretary Bracety, to have District Governing Board Policy 308 on a future board agenda. The motion passed with a 3 to 2 vote (Ayes: McCasland, Bracety, and Kuykendall; Nays: Kiel and Payne).

Board Member Kuykendall moved, seconded by Board Secretary Bracety, to have the Higher Learning Commission Update from Mr. Tom Bordenkircher on a future board agenda. The motion passed unanimously (Ayes: McCasland, Bracety, Kiel, Kuykendall, and Payne).

- c. Consent Agenda – **DECISION** {Time: 5}
 - i. Board Regular Meeting Minutes – Wednesday, March 26, 2025 (*Attached*)
 - ii. Board Executive Session Confidential Minutes – Wednesday, March 26, 2025
 - iii. Letter for Replacement to Service on Yavapai Combined Trust Board (*Attached*)
 - iv. 2025 Association of Community College Trustees (ACCT) – District Governing Board's Support Letter for Presentation Submission (*Attached*)

- v. 2025 Yavapai College Sabbaticals (*Attached*)
 - 1. Justin Brereton
 - 2. Chris Tenney
 - 3. Ellen Savoini
- vi. Receipt of Report on Revenues and Expenditures for March 2025 (*Attached*)
- vii. 2025-19 Yavapai College District Governing Board Resolution (*Attached*)
- viii. Intergovernmental Agreement between Yavapai County Community District and the Town of Prescott Valley (*Attached*)
- ix. Intergovernmental Agreement Northern Arizona Regional Training Academy (NARTA) Sergeant – Yavapai County Community College District and Town of Prescott Valley (*Attached*)

This agenda item begins at 15:26:06

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=ae2b9ee5-961e-4acd-8bc8-b2c7017ae565&start=9045>

Board Member Kiel asked to pull item c.v. (2025 Yavapai College Sabbaticals) from the consent agenda for discussion. Board Secretary Bracety asked to pull item c.viii (Intergovernmental Agreement between Yavapai County Community District and the Town of Prescott Valley) from the consent agenda for discussion. Member Bracety's later comments made clear that he intended to pull item c.ix (Intergovernmental Agreement Northern Arizona Regional Training Academy (NARTA) Sergeant) for discussion. Discussion regarding that item was held following the approval of all consent agenda items.

Board Member Kiel moved, seconded by Board Secretary Bracety, to approve consent agenda items i. Board Regular Meeting Minutes – Wednesday, March 26, 2025, ii. Board Executive Session Confidential Minutes - Wednesday, March 26, 2025, iii. Letter for Replacement to Service on Yavapai Combined Trust Board, iv. 2025 Association of Community College Trustee (ACCT) – District Governing Board's Support Letter for Presentation Submission, vi. Receipt of Report on Revenues and Expenditures for March 2025, vii. 2025-19 Yavapai College District Governing Board Resolution, and ix. Intergovernmental Agreement between Northern Arizona Regional Training Academy (NARTA) Sergeant - between Yavapai County Community District and Town of Prescott Valley. The motion passed unanimously (Ayes: McCasland, Bracety, Kiel, Kuykendall, and Payne).

Board Member Payne moved, seconded by Board Member Kiel, to approve consent agenda item v. 2025 Yavapai College Sabbaticals, 1. Justin Brereton, 2. Chris Tenney, and 3. Ellen Savoini. The motion passed unanimously (Ayes: McCasland, Bracety, Kiel, Kuykendall, and Payne).

Board Secretary Bracety moved, seconded by Board Member Kuykendall, to approve consent agenda viii. Intergovernmental Agreement between Yavapai County Community District and the Town of Prescott Valley. There was no vote on this motion. At that point, it became clear that the item that Member Bracety desired to discuss was agenda item ix, not item vii. This motion was superseded by the following motion once the confusion regarding agenda item numbers and topics was cleared up.

Board Member Payne moved, seconded by Board Member Kuykendall, to approve consent agenda viii. Intergovernmental Agreement between Yavapai County Community District and the Town of Prescott Valley. The motion passed unanimously (Ayes: McCasland, Bracety, Kiel, Kuykendall, and Payne).

Board Members discussed consent agenda item ix, although it had previously been approved.

4. Adjournment of Board Regular Meeting: Procedural - **DECISION** {Time: 1}

Board Chair McCasland moved, seconded by Board Member Kuykendall, to adjourn the Regular Meeting. The motion passed unanimously (Ayes: McCasland, Bracety, Kiel, Kuykendall, and Payne).

Regular Meeting adjourned at 3:41 p.m.

Respectfully submitted:



Yvonne Sandoval, Executive Assistant

5/28/2025
Date



Ms. Deb McCasland, Board Chair



Mr. Steve Bracety, Board Secretary