

**Yavapai College**  
District Governing Board  
**Regular Meeting**

**Wednesday, January 14<sup>th</sup>, 2026**  
**Virtually Only**  
**11:00 a.m.**

The YouTube channel will be open to the public at **10:45 a.m.** at the latest.

Livestream Link:

<https://www.youtube.com/user/YavapaiCollege>

**Members Present**

Ms. Deb McCasland, Board Chair  
Mr. Steve Bracety, Board Secretary  
Mr. William Kiel, Board Member  
Mr. Patrick Kuykendall, Board Member  
Mr. Toby Payne, Board Member

**Administration Present**

Dr. Lisa Rhine, President  
Ms. Yvonne Sandoval, Executive Assistant  
Ms. Lynne Adams, Board Attorney  
Ms. Kimberly Whitman, Board Secretary

Board Meeting was virtual only, all Board Members and administration appeared virtually.

**AGENDA**

1. General Functions: Procedural
  - a. Call to Order

**This agenda item begins at 11:11:30**

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=d8dcb252-fb46-48c1-97e3-b3d301566470&start=106.080414>

The meeting was called to order by Chair McCasland at 11:11am.

- b. Pledge of Allegiance {Time: 1}

**This agenda item begins at 11:11:34**

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=d8dcb252-fb46-48c1-97e3-b3d301566470&start=1423.98997>

The Pledge of Allegiance was led by Board Secretary Bracety.

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- c. Election of Board Liaison – Board Spokesperson for 2026 – Board Chair Deb McCasland – **DISCUSSION AND DECISION** {Time: 10}

**This agenda item begins at 11:11:58**

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=d8dcb252-fb46-48c1-97e3-b3d301566470&start=1448.12505>

By policy, it is the Board Chair’s responsibility to appoint Board Liaisons. Chair McCasland appointed Board Secretary as the continuing liaison to the Yavapai College Foundation. Chair McCasland appointed herself as the continuing Board Spokesperson and representative for the AACCT.

- d. Board Meeting Procedure –Board Chair Deb McCasland–**INFORMATION**- {Time: 5}

**This agenda item begins at 11:13:09**

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=d8dcb252-fb46-48c1-97e3-b3d301566470&start=1519.017209>

Chair McCasland provided a general overview of the procedures and expectations for the meeting. It was requested that all questions wait for the end of the presentations, and Board members with questions or comments would be called on by the Chair.

## 2. Board Business

### a. Executive Session

- i. Pursuant to A.R.S. §38-431.03 (A)(3), (4), and (7), – Discussion and consultation with the College Attorney and its representatives to receive legal advice, consider the College’s position regarding contracts that are the subject of negotiations, including the potential purchase or lease of real property in Yavapai County, and instruct its attorney and/or representatives regarding the same. – Attorney Rory Juneman, and Dr. Clint Ewell, Chief Operating Officer - **INFORMATION AND DISCUSSION** {Time: 40}
- ii. Pursuant to A.R.S. §38-431.03 (A)(3) and (A)(4) - Receive Legal Advice from Legal Counsel and Discuss Current Status of Pending Litigation Entitled: United States ex rel. Boglivi et al v. Yavapai Community College District – Attorney Georgia Staton, and Attorney Ravi Patel - **INFORMATION AND DISCUSSION** {Time: 55}

**This agenda item begins at 11:15:54**

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=d8dcb252-fb46-48c1-97e3-b3d301566470&start=1683.649658>

**Board Secretary Bracety moved, seconded by Board Member Kuykendall, to move into Executive Session pursuant to A.R.S. §38-431.03 (A)(3), (4), and (7) for discussion and consultation with the College Attorney and its representatives to receive legal advice, consider the College’s position regarding contracts that are the subject of negotiations, including the potential purchase or lease of real property in Yavapai County, and instruct its attorney and/or representatives regarding the same, and pursuant to A.R.S. §38-431.03 (A)(3) and (A)(4), to receive legal advice from legal counsel and discuss the current status of pending litigation entitled *United States ex rel. Boglivi et al v. Yavapai Community College***

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*District.* The motion passes unanimously (Ayes: Payne, Kuykendall, Bracety, Kiel and McCasland).

The Board entered Executive Session for both items i and ii at 11:18am.

- b. Reconvene in Public Session
  - i. Possible Action to confirm directions provided to Yavapai College representatives and/or legal counsel in executive session – **DECISION** {Time: 5}

**This agenda item begins at 12:32:**

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=d8dcb252-fb46-48c1-97e3-b3d301566470&start=6261.188976>

The Board reconvened from discussing items i and ii in Executive Session at 12:32pm.

**Board Secretary Bracety moved, seconded by Board Member Kuykendall, to confirm directions given in executive session to staff and attorneys. The motion passed unanimously (Ayes: Bracety, McCasland, Kiel, Kuykendall, and Payne).**

- c. Board Budget Presentation -Dr. Clint Ewell, Chief Operating Officer – **INFORMATION, DISCUSSION, AND DECISION** {Time: 35} (*Attached*)

**This agenda item begins at 12:33:05**

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=d8dcb252-fb46-48c1-97e3-b3d301566470&start=6315.011147>

Dr. Ewell presented on the status of the current 2025-2026 Board Budget. Legal expenditures are on the rise for the 2025-2026 fiscal year. If trends continue, the budget is on track to exceed the allotted amount for the fiscal year.

**Board Chair McCasland moved, seconded by Board Member Kuykendall, to eliminate national travel only for Governing Board Members for the rest of the budget year. The motion did not pass. (Ayes: McCasland and Kuykendall; Nays: Kiel, Payne and Bracety).**

**Board Member Kiel moved, seconded by Board Member Payne, to eliminate all travel for Governing Board Members for the remainder of the fiscal year, and if Board Members decide to travel, such travel expenses should be paid from their own funds. The motion passed unanimously (Ayes: Kiel, Payne, Bracety, McCasland and Kuykendall).**

- d. District Governing Board Schedule – Ms. Yvonne Sandoval, Executive Assistant – **INFORMATION, DISCUSSION, AND DECISION** {Time: 10}
  - i. Board Workshop to be Rescheduled

**This agenda item begins at 13:08:08**

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=d8dcb252-fb46-48c1-97e3-b3d301566470&start=8417.938436>

Executive Assistant Yvonne Sandoval discussed the rescheduling of the Board Workshop that was to be held in January. The Workshop was rescheduled due to Executive Sessions, College Business and the schedule of the Facilitator. Ms. Sandoval offered three dates for the rescheduled workshop (March 2, 4, or 6, 2026).

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The Board took a 10-minute break to review their personal schedules. After returning from break the Board discussed their schedules.

Board Member Kiel's computer began an update process, and he therefore did not return from the break in time to participate in this discussion and the following vote.

**Board Member Kuykendall moved, seconded by Board Secretary Bracety to move the Workshop to March 4, 2026 online. The motion passed with a 4-0 vote (Ayes: McCasland, Payne, Bracety and Kuykendall; Absent: Kiel).**

The Board took items out of order next, and it moved to item 3 to wait for Mr. Kiel to return to the meeting to address the Consent Agenda.

- e. Consent Agenda – **DECISION** {Time: 15}
  - i. Board Regular Meeting Minutes November 19<sup>th</sup>, 2025 (*Attached*)
  - ii. Arizona Department of Education Community College Adult Education and Workforce Development Program Intergovernmental Agreement (*Attached*)
  - iii. First Amendment to Intergovernmental Agreement Between Yavapai County Community College District and Tri-City College Preparatory High School (*Attached*)
  - iv. First Amendment to Intergovernmental Agreement between Yavapai County Community College District and Bagdad Unified School District #20 (*Attached*)
  - v. Waiver of Conflict of Interest, Yavapai College Agreement for Nursing Student Placement with Yavapai County Community Health Services (*Attached*)
  - vi. Yavapai College's Provost New Curriculum Proposal (*Attached*)
    - 1. Artificial Intelligence and Machine Learning Certificate
    - 2. Early Childhood Education Industry Certificate
  - vii. Yavapai College's Workforce Development and Health Sciences New Curriculum Proposal (*Attached*)
    - 1. Yavapai Detention Officer Training Academy Certificate
    - 2. Diagnostic Medical Sonography Certificate
    - 3. Integrative Health (Fitness/Reiki Trainer) – AAS
    - 4. Integrative Health (Massage Therapy) – AAS
    - 5. Integrative Health (Reflexology) – AAS
    - 6. Massage Therapy Certificate
    - 7. Reflexology Certificate
    - 8. Semiconductor Manufacturing Technician Certificate
  - viii. College's Workforce Development and Health Sciences Program Deletions (*Attached*)
    - 1. Brewing Technology Certificate
    - 2. Limited X-Ray Technician Certificate

**This agenda item begins at 14:11:36**

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=d8dcb252-fb46-48c1-97e3-b3d301566470&start=12226.077404>

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Board Member Kiel requested that item viii be pulled from the Consent Agenda for discussion.

Board Member Kiel moved, seconded by Secretary Bracety, to approve Consent Agenda items i-vii. The motion passed unanimously (Ayes: Kiel, Payne, Bracety, Kuykendall and McCasland).

The Board discussed Consent Agenda item v.iii. Tracy Rodgers, College staff, discuss the Limited X-Ray Technician Certificate. The certificate is being merged from a 6-month certificate to a 1-year certificate to be nationally trained.

Board Member Kiel moved, seconded by Board Member Kuykendall, to approve Consent Agenda item viii. The motion passed unanimously (Ayes: Kiel, Kuykendall, Bracety, McCasland and Payne).

3. Study Session

f. President's Report – Dr. Lisa Rhine – **INFORMATION** – {Time: 60}

i. Changes to Filing Location for College Board Candidates and Campaign Finance Documents – Ms. Laurin Custis, Director of Elections (*Attached*)

**This agenda item begins at 13:29:09**

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=d8dcb252-fb46-48c1-97e3-b3d301566470&start=8373.016449>

Board Member Kiel returned to the meeting and participated in all following agenda items and in the consideration of the Consent Agenda.

Ms. Custis introduced herself to the Board and addressed this year's process for filing campaign finance documents and changes to the filing location for college Board candidates.

ii. Yavapai County Education Updates and Gratitude – Mr. Steven King, Yavapai County School Superintendent

**This agenda item begins at 13:39:30**

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=d8dcb252-fb46-48c1-97e3-b3d301566470&start=8994.204488>

Mr. King introduced himself and greeted the Board with a open expression of gratitude towards the collaboration between Yavapai College and the K-12 schools in the county.

iii. Yavapai College's Athletic Conference Update – Mr. Tim Kneip, Athletic Director (*Attached*)

**This agenda item begins at 13:51:31**

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=d8dcb252-fb46-48c1-97e3-b3d301566470&start=9714.916861>

Mr. Kneip introduced himself and provided a presentation on the YC Athletic conference to the Board. The YC Athletic Conference will be applying to the NAIA for future conferences. This is a great opportunity for the College not only financially but also to bring more competition back to the YC Athletics Department. All Board members expressed excitement about the proposal.

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- g. 2026 Governing Board Annual Conflict of Interest Disclosures – Attorney Lynne Adams - {Time: 10}

**This agenda item begins at 14:09:31**

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=d8dcb252-fb46-48c1-97e3-b3d301566470&start=10794.925388>

Attorney Adams addressed the Board and the Conflict of Interest form required annual from each Board Member. All Board Members completed and returned the forms, and no know conflicts of interest were noted for the current Board Members or their relatives. Changes that may create conflict later in the year require a new form.

4. Adjournment of Board Regular Meeting: Procedural – **DECISION** {Time: 1}

**This agenda item begins at 14:18:12**

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=d8dcb252-fb46-48c1-97e3-b3d301566470&start=11316.564789>

**Board Secretary Bracety moved, seconded by Member Kuykendall, to adjourn the January 14, 2026 District Governing Board Regular meeting at 2:18pm. The motion passed unanimously (Ayes: Kiel, McCasland, Kuykendall, Payne and Bracety.)**

Respectfully submitted,



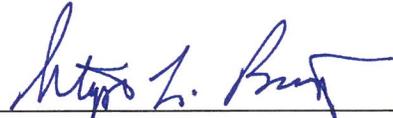
Kimberly Whitman, Recording Secretary

2/25/26

Date



Mrs. Deb McCasland, Board Chair



Mr. Steve Bracety, Board Secretary

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