

Yavapai College
District Governing Board
Regular Meeting

Tuesday, March 31st, 2026
Rock House and Virtually
1:00 p.m.

The YouTube channel and Rock House will be open to the public at **12:45 p.m.** at the latest. In addition, the College has implemented advanced weapons detections systems/metal detectors for attendees. These requirements are similar for attendees at any sporting event or concert, and they are intended to ensure safety. Please plan accordingly.

Livestream Link:

<https://www.youtube.com/user/YavapaiCollege>

Members' Present

Ms. Deb McCasland, Board Chair
Mr. Steve Bracety, Board Secretary
Mr. William Kiel, Board Member
Mr. Patrick Kuykendall, Board Member (left at 4:01 pm)
Mr. Toby Payne, Board Member

Administration Present

Dr. Lisa Rhine, President
Ms. Yvonne Sandoval, Executive Assistant (participated via Zoom)
Ms. Sarah Lawson, Board Attorney
Ms. Kimberly Whitman, Board Secretary

MINUTES

<HTTPS://YAVAPAI.HOSTED.PANOPTO.COM/PANOPTO/PAGES/VIEWER.ASPX?ID=B578CA1A-860D-4906-AB98-B41F00147DF4>

1. General Functions: Procedural
 - a. Call to Order

This agenda item begins at: 13:00:03

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=b578ca1a-860d-4906-ab98-b41f00147df4&start=31.492831>

Chair McCasland called the meeting to order at 1:00 pm.

- b. Pledge of Allegiance {Time: 1}

This agenda item begins at: 13:00:19

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=b578ca1a-860d-4906-ab98-b41f00147df4&start=47.60699>

Chair McCasland led the Pledge of Allegiance.

- c. Adoption of Agenda – **DECISION**

Yavapai College District Governing Board operates as a policy governance Board. This means that the Board makes all the policy decisions, adopts an annual budget, and hires the College president. The College president oversees daily operations and supervises College employees.

This agenda item begins at 13:00:45

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=b578ca1a-860d-4906-ab98-b41f00147df4&start=73.765268>

Board Chair McCasland moved, seconded by Board Member Payne, to approve the March 31st meeting agenda as presented. The motion failed (Ayes: McCasland; Nays: Bracety, Kiel, Payne, Kuykendall).

Board Member Bracety moved, seconded by Board Member Kiel, to approve the March 31st meeting agenda, but to proceed out of order by switching Item 3(e) with Item 3(c). The motion passed. (Ayes: Bracety, Kiel, Payne, Kuykendall; Nays: McCasland.)

2. Study Session

- a. Higher Learning Commission Update Presentation – Dr. Lisa Rhine, President, Dr. Tom Bordenkircher, Vice President of Accreditation Relations from the Higher Learning Commission – **INFORMATION AND DISCUSSION** - {Time: 45}

This agenda item begins at 13:07:05

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=b578ca1a-860d-4906-ab98-b41f00147df4&start=453.817037>

Dr. Tom Bordenkircher was introduced to the Board and provided a Governing Board update via Zoom. Dr. Bordenkircher is the Vice President of Accreditation Relations at the Higher Learning Commission and Liaison Officer to Yavapai College. Dr. Bordenkircher's presentation and discussion with the District Governing Board can be viewed at the link above.

The District Governing Board took a 5-minute personal recess after Dr. Bordenkircher's presentation. The Board returned to session at 2:03 pm.

- b. Board Effectiveness and Open Meeting Law Reminders - Dr. David Borofsky, Executive Director, Arizona Community College Coordinating Council - **INFORMATION AND DISCUSSION** – {Time: 30}

This agenda item begins at 14:03:50

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=b578ca1a-860d-4906-ab98-b41f00147df4&start=3858.870436>

Dr. David Borofsky was introduced to the Board and provided a presentation on Board effectiveness and Open Meeting Law reminders to the District Governing Board. Dr. Borofsky's presentation and Board discussion can be viewed at the link above.

The District Governing Board took a 2-minute personal recess after Dr. Borofsky's presentation. The Board returned to session at 2:53 pm.

- c. President's Report – Dr. Lisa Rhine, President – **INFORMATION** – {Time: 30}

This agenda item begins at 14:53:20

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=b578ca1a-860d-4906-ab98-b41f00147df4&start=6828.716823>

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Dr Lisa Rhine shared updates with the Board before moving to the College Council reports. Updates can be viewed at the link above.

- i. College Council – Dr. Douglas Berry, Dr. Marylou Mercado and Dr. Janet Nix.
 1. Faculty Senate – Dr. Heather Leavitt, Faculty Senate President
(Attached)

This agenda item begins at 14:54:16

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=b578ca1a-860d-4906-ab98-b41f00147df4&start=6885.367739>

Dr. Douglas Berry introduced the Faculty Senate President, Dr. Heather Leavitt, who then provided a presentation to the Board. The presentation can be viewed at the link above.

2. Staff Association – Ms. Heather Knowls, Staff Association President
(Attached)

This agenda item begins at 14:58:43

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=b578ca1a-860d-4906-ab98-b41f00147df4&start=7151.65857>

Dr. Janet Nix introduced the Staff Association President, Ms. Heather Knowls, who then provided a presentation to the Board. The presentation can be viewed at the link above.

3. Student Government Association – Victoria Adams, Senator for Online Students and Secretary of the Executive Leadership Team -
(Attached)

This agenda item begins at 15:01:16

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=b578ca1a-860d-4906-ab98-b41f00147df4&start=7304.926862>

Dr. Douglas Berry introduced the Senator for Online Students and Secretary to the Executive Leadership Team, Ms. Victoria Adams, who then provided a presentation to the Board. The presentation can be viewed at the link above.

- ii. Budget to Actual Monthly Report and Cash Reserves Monthly Report, February 2026 (Attached)

This agenda item begins at 15:05:56

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=b578ca1a-860d-4906-ab98-b41f00147df4&start=7585.056256>

- d. Preliminary Capital Budget and Financing – Dr. Clint Ewell, Chief Operating Officer – **INFORMATION AND DISCUSSION** (Attached) {Time: 30}

This agenda item begins at 15:06:06

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=b578ca1a-860d-4906-ab98-b41f00147df4&start=7594.735386>

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Dr. Clint Ewell provided a Budget presentation to the Board. The presentation and discussion can be viewed at the link above.

- e. Board Liaisons' Report – **INFORMATION AND DISCUSSION** {Time: 10}
 - i. Board Spokesperson – Board Chair Deb McCasland
 - ii. Arizona Association of Community College Trustee (AACCT) – Board Chair Deb McCasland
 - iii. Yavapai College Foundation – Board Secretary Steve Bracety

This agenda item begins at 16:01:54

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=b578ca1a-860d-4906-ab98-b41f00147df4&start=10943.005629>

Board Member Kuykendall left the meeting at 4:01 pm.

Board Chair McCasland and Board Secretary Bracety provided updates to the Board members. Updates can be viewed at the link above.

3. Board Business
 - a. District Governing Board Budget for Fiscal Year 2027 – Dr. Clint Ewell, Chief Operating Officer – **INFORMATION, DISCUSSION AND DECISION** (*Attached*) {Time: 20}

This agenda item begins at 16:05:27

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=b578ca1a-860d-4906-ab98-b41f00147df4&start=11156.202151>

Dr. Clint Ewell provided an update on the next Fiscal Year's Board Budget. Travel, elections, legal fees and other items in the budget were discussed. Discussion can be viewed at the link above.

Board Member Kiel moved, seconded by Board Member Payne, to table the decision on the 2027 Board budget to the next Board meeting. The motion and second were withdrawn by Board Members Kiel and Payne.

Board Secretary Bracety moved, seconded by Board Chair McCasland, to approve the budget with the expectation that more information be provided on Board travel and legal services. The motion passed with a 4-0 vote (Ayes: McCasland, Bracety, Kiel, Payne. Absent from vote: Kuykendall).

- b. Asset Purchase Agreement Between Nextel West Corp. and Yavapai County Community College District - Sale of Educational Broadband Service License – Mr. Patrick Burns, Information and Technology Chief Officer, and Dr. Clint Ewell, Chief Operating Officer - **INFORMATION, DISCUSSION AND DECISION** (*Attached*) {Time: 30}

This agenda item begins at 16:29:45

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=b578ca1a-860d-4906-ab98-b41f00147df4&start=12614.210924>

The Board started discussion and then decided to take a 5-minute personal break, then returned to the topic. The Board returned to session at 4:39 pm.

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Mr. Patrick Burns and Dr. Clint Ewell spoke on the potential sale of the broadband service license held by the College. The presentation and discussion can be viewed at the link above.

Board Member Payne moved, seconded by Board Chair McCasland, to approve the contract as presented for the purchase of bandwidth from Yavapai College. The motion passed with a 3-1 vote (Ayes: Payne, McCasland, Bracety, Nays: Kiel. Absent from vote: Kuykendall).

The District Governing Board moved from Item 3b to Item 3e as voted on at the start of the meeting.

- e. Yavapai College District Governing Board Meeting Procedures and Policies– Board Chair Deb McCasland – **INFORMATION, DISCUSSION, AND DECISION** – {Time: 25}
 - i. Consideration of inclusion of a Call to the Public
 - ii. Consideration and potential revisions to Board Member discussion time limits
 - iii. Consideration of potential return to in-person Board Meetings with a virtual option
 - iv. Consideration and scheduling of a Board Retreat
 - v. Potential Revision to Board Policy 304 Board Elections and Appointments

This agenda item begins at 17:02:12

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=b578ca1a-860d-4906-ab98-b41f00147df4&start=14560.398178>

Discussion was held by the Board members to understand the need for legal action on items 3(e)(i), 3(e)(ii), and 3(e)(iii). The Board decided no legal action was required on items 3(e)(i), 3(e)(ii), and 3(e)(iii) due to the revisions the Board made to Policy 308.

The Board discussed item 3(e)(iv). Discussion can be viewed at the link above.

Board Secretary Bracety moved, seconded by Board Member Kiel, to have a Board assessment on May 28th in person, followed by a Board retreat led by Dr. David Borofsky from 9am to 4pm. The motion passed with a 4-0 vote (Ayes: McCasland, Kiel, Payne and Bracety. Absent from vote: Kuykendall).

The Board discussed item 3(e)(v). Discussion can be viewed at the link above.

Board Chair McCasland moved to table the discussion on Policy 304 to the May 28th meeting. The motion was not seconded. The motion died.

The Board discussed potential revisions to Board Policy 304. Staff made changes to the policy in real time during the Board's discussion. The Board's discussion, and the changes proposed on the screen, can be viewed at the link above.

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Board Member Kiel moved, seconded by Board Secretary Bracety, to approve Board Policy 304 with the revisions shown on the screen during the meeting. The motion passed with a 3-1 vote (Ayes: Kiel, Payne, Bracety, Nays: McCasland, Absent from vote: Kuykendall).

- c. Consent Agenda – **DECISION** {Time: 15}
 - i. Board Regular Meeting Minutes February 24, 2026 (*Attached*)
 - ii. Board Policy Workshop Meeting Minutes March 4, 2026 (*Attached*)
 - iii. Board Special Meeting Minutes March 11, 2026 (*Attached*)
 - iv. Board Confidential Executive Session Meeting Minutes March 11, 2026
 - v. Receipt of Report on Revenues and Expenditures for February 2026 (*Attached*)

Board Member Payne moved, seconded by Board Secretary Bracety, to accept the consent agenda as presented. The motion passed with a 4-0 vote (Ayes: McCasland, Bracety, Kiel, Payne. Absent from vote: Kuykendall).

- d. Executive Session
 - i. Pursuant to A.R.S. Section 38-431.03(A)(9), Discussion Regarding the College's Information Technology Security Plans, Procedures, Assessments, Measures and Systems – Mr. Patrick Burns, Information Technology Chief Information Officer and Mr. Neil McComsey, Information Technology Chief Security Information Officer – **PROCEDURAL** {Time: 30}
 - ii. Reconvene in Public Session – **DECISION** {Time: 5}

Board Secretary Bracety moved, seconded by Board Member Kiel, to postpone the executive session. The motion passed with a 3-1 vote (Ayes: Bracety, Kiel, Payne, Nays: McCasland. Absent from vote: Kuykendall).

- 4. Call to the Public – **INFORMATION ONLY** {Time: 20}

This agenda item begins at 17:53:58

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=b578ca1a-860d-4906-ab98-b41f00147df4&start=17666.35437>

Board Attorney Sarah Lawson provided a reminder on Open Call in regard to Arizona Open Meeting Law. Two members of the public spoke to the District Governing Board at the open call, which can be viewed at the link above.

- 5. Request for Future Agenda Items - **INFORMATION, DISCUSSION, AND DECISION** {Time: 10}

This agenda item begins at 18:02:06

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=b578ca1a-860d-4906-ab98-b41f00147df4&start=18154.510946>

Discussion on this agenda item can be viewed at the link above.

- 6. Adjournment of Board Regular Meeting: Procedural – **DECISION** {Time: 1}

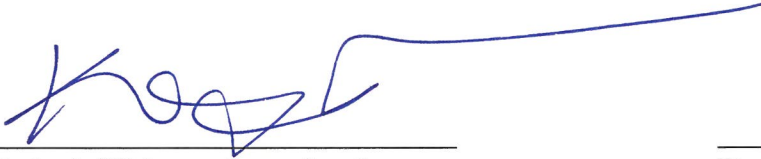
This agenda item begins at 18:07:09

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=b578ca1a-860d-4906-ab98-b41f00147df4&start=18457.938644>

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Board Member Payne moved, seconded by Board Secretary Bracety, to adjourn the March 31st District Governing Board meeting. The motion passed with a 4-0 vote (Ayes: McCasland, Kiel, Kuykendall, Payne. Absent from vote: Kuykendall).

Respectfully submitted,



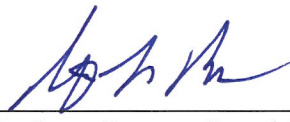
Kimberly Whitman, Recording Secretary

4/28/26

Date



Mrs. Deb McCasland, Board Chair



Mr. Steve Bracety, Board Secretary

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