

Job Opening Form



COMPANY NAME	Tax Services Plus		
ADDRESS	230 E State Route 89A	CITY	Cottonwood
JOB TITLE	Tax Preparer (part-time)		
SALARY			
OPENING DATE	10-05-2021	CLOSING DATE	02-1-2022
JOB DESCRIPTION			
<p>This business has several locations which include Prescott Valley, Prescott and Cottonwood Arizona. Training provided to enable qualified individuals to prepare income tax returns using company software. This position regularly works with sensitive, highly confidential information. A qualified individual completes all related tax forms in accordance with policies, and in compliance with current regulations. Tax schooling provided with paid training on software. We offer flexible days and hours. Wages depend on experience. Must be able to obtain certification with a PTIN. Must be able to pass a background check.</p>			
MINIMUM QUALIFICATIONS			
HOW TO APPLY			
IN-PERSON:	in person M-F 9am - 3pm call for appt 928-639-1155		
FAX:	Fax resume to 928-634-9904		
E-MAIL:	Email resume to riceaccountingjacksonhewitt@yahoo.com		
VIA MAIL:	230 E State Route 89A, Cottonwood AZ 86326		