Step # 1: Register for MICTED

1. Go to [www.micted.net](http://www.micted.net)

2. Click **Register** at the top of the web page (see below).

3. Complete the online Registration Form. Tip: use your YC Scholar or personal email, not your high school email.

4. Check your email at least once a week for updates from MICTED. If you have questions, please call: (928) 771-0791 or email [miinfo@mijted.net](mailto:miinfo@mijted.net).

5. Students must complete an MICTED registration form every fall semester.

Step # 2: Apply for admissions at Yavapai College

**Caution:** If you already have a Yavapai College account, skip to the step # 3.

1. Apply for admissions at [www.yc.edu](http://www.yc.edu)
2. Click **Apply**
3. Tips: Have your social security number, parent email, address and phone number handy. Enter this information accurately to avoid a delay in registration. Write your user name and password down, and take a photo with your phone or store it in your contacts.
Step # 3: Wishlist

1. Go to www.yc.edu and click My YC
2. Enter your username and password
3. Select the Students button
4. Select Dual Enrollment/JTED
5. On the next page, accept Terms & Conditions and update Contact information.

1. Select Manage Wishlist
2. Select Add New Courses and the Wishlist Course Menu will open.
3. On the right column, select the Checkboxes of the classes that you want to add
4. Select Add Selected Courses to Wishlist.
5. Your course status will show as Pending and will need to be approved by MICTED before you can register. If you have an unmet prerequisite, contact your advisor.
Step # 4: Register

1. After MICTED has approved your wishlist, log into www.yc.edu and follow these steps:
2. Select Students
3. Select Dual Enrollment/JTED
4. Select Register for Classes
5. Select the registration box to the right of the course time/instructor/location that aligns with your high school schedule

6. Confirm and register

Congratulation, you have successfully register for your dual enrollment class!