

Tuition Waiver Eligibility Declaration

Policy 2.15

Please select one of the following:

- Full-time Faculty & Staff:** May enroll for six or fewer credit hours at Yavapai College for credit course work per semester without payment of tuition. The spouse and eligible dependent children of full-time employees may enroll in a partial or full program of course work at Yavapai College without payment of tuition.
- Adjunct Faculty:** Adjunct Faculty member, spouse, and eligible dependent children may enroll for six or fewer credit hours at Yavapai College for credit course work per semester without payment of tuition during the semester in which the adjunct is scheduled to teach a credited course. ***This form must be completed each semester that an adjunct is scheduled to teach.***
- Regular Part-time Staff:** May enroll for three or fewer credit hours at Yavapai College for credit course work per semester without payment of tuition during each semester in which the regular part-time employee is employed.

Date Employee Name

Y # or SSN Phone Number Alternate Number

Address City, State, Zip

Semester Scheduled to Teach (Adjunct Only) Campus Location Department/Division

Full-time Staff, Faculty, and Adjunct Faculty ONLY: *Regular Part-time Staff do not qualify for dependent tuition waiver*

Complete Dependent Information Below

·Dependent must meet eligibility requirements as defined by IRS administrative rulings; currently must be under the age of 19 or under the age 24 if a full-time student in which they did not provide more than one-half of their support

Dependent Name Dependent Y # or SSN

Date of Birth Relationship If Other/Explain

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Date of Birth Relationship If Other/Explain

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Date of Birth Relationship If Other/Explain

Dependent Name Dependent Y # or SSN

Date of Birth Relationship If Other/Explain

Employee Signature & Date _____

Supervisor Signature & Date _____