

**2024 Payroll Calendar  
For Web Time Entry / Approvals  
Banner Self Service**

Pay Period	Approved Electronic Timesheet Due Date	Pay Day	
12/24/2023 – 01/06/2024	Monday	January 8, 2024	01/12/2024
01/07/2024 – 01/20/2024	Monday	January 22, 2024	01/26/2024
01/21/2024 – 02/03/2024	Monday	February 5, 2024	02/09/2024
02/04/2024 – 02/17/2024	Monday	February 19, 2024	02/23/2024
02/18/2024 – 03/02/2024	Monday	March 4, 2024	03/08/2024
03/03/2024 – 03/16/2024	Monday	March 18, 2024	03/22/2024
03/17/2024 – 03/30/2024	Monday	April 1, 2024	04/05/2024
03/31/2024 – 04/13/2024	Monday	April 15, 2024	04/19/2024
04/14/2024 – 04/27/2024	Monday	April 29, 2024	05/03/2024
04/28/2024 – 05/11/2024	Monday	May 13, 2024	05/17/2024
05/12/2024 – 05/25/2024	Monday	May 27, 2024	05/31/2024
05/26/2024 – 06/08/2024	Monday	June 10, 2024	06/14/2024
06/09/2024 – 06/22/2024	Monday	June 24, 2024	06/28/2024
06/23/2024 – 07/06/2024	Monday	July 8, 2024	07/12/2024
07/07/2024 – 07/20/2024	Monday	July 22, 2024	07/26/2024
07/21/2024 – 08/03/2024	Monday	August 5, 2024	08/09/2024
08/04/2024 – 08/17/2024	Monday	August 19, 2024	08/23/2024
08/18/2024 – 08/31/2024	Monday	September 2, 2024	09/06/2024
09/01/2024 – 09/14/2024	Monday	September 16, 2024	09/20/2024
09/15/2024 – 09/28/2024	Monday	September 30, 2024	10/04/2024
09/29/2024 – 10/12/2024	Monday	October 14, 2024	10/18/2024
10/13/2024 – 10/26/2024	Monday	October 28, 2024	11/01/2024
10/27/2024 – 11/09/2024	Monday	November 11, 2024	11/15/2024
11/10/2024 – 11/23/2024	*Friday	November 22, 2024	11/29/2024
11/24/2024 – 12/07/2024	Monday	December 09, 2024	12/13/2024
12/08/2024 – 12/21/2024	*Wednesday	December 18, 2024	12/27/2024

**Supervisors Must Electronically Approve Timesheets  
No Later Than 12:00 Noon on the Due Date  
After 12:00 Noon You Will No Longer Be Able to Access Your Timesheet Online**

**\*Dates Subject to Change\***