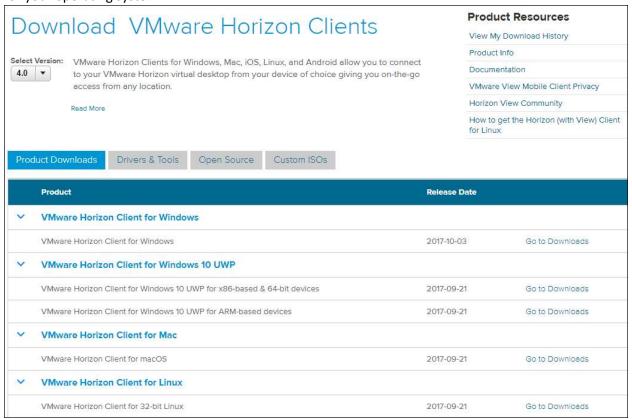
Yavapai College ITS is now supporting remote access to the college network via VMware Horizon. It allows for convenient and secure access to YC network resources (such as network drives and Banner) from anywhere. To use this, you'll need to install an application called the VMware Horizon Client.

Open any web browser and go to https://www.vmware.com/go/viewclients to get started. ou'll be taken to the download page for the Client, where you'll need to select the appropriate version for your operating system.



For most Windows desktops and laptops, select the first "Horizon Client for Windows" option. The "Horizon Client for Windows 10 UWP" version is primarily intended for Windows mobile devices, and has limited functionality. Also note that per Microsoft guidelines, we no longer support Windows 7. If you are on Windows 7 or earlier, we strongly recommend upgrading to Windows 10, or checking out a laptop from ITS if needed.

Click the "Download" button on the next page to download the installer, and run it once the download is complete.



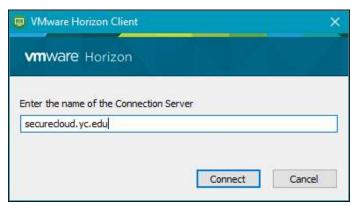
Click on "Agree & Install". The install process may take several minutes to complete. Once it's done, you will be prompted to restart your computer. Upon restarting, you can launch the Horizon Client.



(On Windows systems, a desktop shortcut will be created after installation.)



Upon launching the Client, click on "New Server" or double-click "Add Server".



When prompted for the server name, enter "securecloud.yc.edu" without the quotation marks. Click Connect, and you'll be prompted to enter User name and Passcode. Use your standard YC network credentials.



You will then be prompted for Duo authentication. Read through the options and enter the appropriate "next code". For example, in this screenshot, entering 1 would result in a Push. However, your verification options may vary. You may also enter a one-time passcode from either the Duo mobile app or a Duo authentication token.



After completing authentication, you'll be presented with a list of available desktops and applications.



"Staff Computer" will load a virtual desktop with access to network drives, and applications like Outlook and Acrobat.

Banner Admin Pages

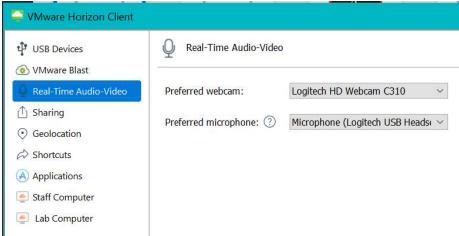


Selecting the Banner Admin Pages shortcut in VMware Horizon's application list will simply open a Chrome window pointed at the Banner landing page, without the need to load into a virtual desktop. If you just need to access Banner, this is the quickest way to do so.

Remote Phone



If you have requested access, Remote Phone will also be in the application list. Before launching this, click the gear icon in the top-right of VMWare Horizon to check your audio-video settings. Make sure "Preferred microphone" is set to the best option with your available hardware (usually a headset).



Once you load the Remote Phone, an approximation of an on-campus phone will appear.



This should display the same phone lines you would normally see on-campus. (If not, contact the Help Desk.)

Clicking the "Mode" button next to the X on the top-right will switch the phone to a compact view.





At this time we do not support using Zoom within the VMWare environment. Instead, you can install Zoom for free on any computer, from this link: https://zoom.us/download
Select the first download, Zoom Client for Meetings. Once installed, select "Sign in with SSO", and when prompted for company domain enter "Yavapai".

If you need any assistance, please contact the ITS Helpdesk at 928-776-2168.