

Yavapai College Library Library Card Policy and Procedures

Revised September 3, 2020

POLICY

Yavapai College Library borrowing privileges are extended to the students, faculty and staff of Yavapai College, residents of Yavapai County and current students, faculty and staff associated with all YLN affiliated academic institutions in order to give them the opportunity to borrow materials that support college courses and/or promote lifelong learning.

PROCEDURES

1. If patron is less than 16 years of age and not a Yavapai College student, a parent or legal guardian must be present to co-sign and show a valid picture ID and proof of residency.
2. Patron must fill out a library registration form and present a valid picture ID and proof of residency, or school status.
3. Current valid picture IDs and proof of residency are as follows:
 - Arizona driver license showing Yavapai County address
 - Government issued photo ID (driver's license, military ID, passport) and a piece of U.S. mail postmarked within the past thirty days showing proof of residency in Yavapai County such as a utility bill, bank statement, credit card bill or personal letter
 - A college ID or class schedule showing proof of current enrollment at a YLN affiliated academic institution