

OLLI at Yavapai College, Prescott  
Governing Council ("GC")  
Meeting Minutes – November 15, 2018  
9 – 11:15 a.m. – Building 31, Room 101

**Council Members Present (Quorum present at meeting):**

Michael Gunn (Chair)  
Tricia Berlowe, OLLI Administrator  
Bill McFarland  
Jim Reid  
Bill Miller  
Saul Fein  
Barbara Brown  
Sandra Bennett  
Dave Rothgery  
Ray Lee

**Other Attendees:** Deb Dillon, John Carter

**Absent/Excused:** Penny Devlin (Secretary)

**I. Call to Order – 9 am:** Michael Gunn presiding

**II. Approval of Minutes**

**Action Taken:**

***The minutes of the October 18, 2018 GC meeting were approved***

**III. Executive Report**

- Strategic Planning Meeting – update – Dave
  - Dave presented the final draft strategic plan. Each goal was reviewed. Goal #1 discussion centered around the definition of “non-traditional,” which was defined as anything outside of our traditional offerings, content, location, time etc. It was confirmed that the Curriculum Committee will be assigned this goal. Goal #2 discussion centered on the trends in technology challenges for facilitators. Tricia reports that 21% of classes had issues during the first week of classes in Fall 2, and that these issues will be tracked more specifically to identify trends and training needs. This goal will be assigned to the Technology Committee. Goal #3 was reviewed, Barbara Brown and Tricia will be co-chairing this task force.

**Action Taken:**

***Bill Miller moved to adopt the proposed three strategic goals for fiscal year 2018/2019. Bill McFarland seconded the motion. The motion was approved unanimously.***

**IV. Staff Report - Patricia Berlowe**

- Tricia reviewed charts reflecting membership, new members, enrollment and offerings (see attached.)

- Tricia mentioned the possibility of an evening Tai Chi class, the current teacher is looking for a space, and would be bringing a class of 9 or 10 students who would become OLLI members. This idea will be presented to the Curriculum Committee, if an appropriate space can be located.
- Tricia discussed the idea of partnering with People Who Care (PWC). I current member, Barbara Leonard, is very involved with PWC. The idea is that PWC clients (neighbors) would be offered the chance to enroll in OLLI, with PWC volunteers providing rides to campus, in exchange for PWC having the opportunity to solicit OLLI members as volunteer drivers. The downsides were discussed, including the issue of transportation not being among the top strategic goals for this year. There was consensus that there was no interest on the part of the Governing Council in pursuing this idea at this time. Sandra suggested a model used by AAUW, where the group is divided into geographic neighborhoods, allowing socialization within these subsets of the group, and the potential for rides between the members.
- Tricia displayed the Spring 1 schedule, which has gone to print.

## **V. Committee Reports:**

- 25 Year Anniversary Task Force – Tricia Berlowe
  - Tricia discussed the ideas from the initial meeting. The next meeting will be Friday, November 30, at 10am in 31-102.
- Nominating – Bill McFarland
  - Dave challenged each Governing Council Member to identify one potential Governing Council candidate. Saul volunteered to serve on the Nominating Committee.
- Community Partners – No Report. Sandra has volunteered to serve on this committee. A Chair and more members are needed.
- Curriculum – Deb D
  - The committee hosted its first social event during packet pick up. It was very well attended and received, and will be repeated. The committee completed a facilitator handbook, which will be distributed to all facilitators and posted on the website.
- Finance – Bill Miller – No report
- Policy and Procedures – Sandra B
  - Any bylaws changes need to be submitted and reviewed in preparation for the spring election cycle.
- Technology – John Carter
  - The committee will be working on defining the scope of the Tech Assistant's role. The committee met with representatives from the college IT staff, will continue the dialogue.
- Publicity – No Report

- Long Range – No Report
- Social – Barbara B
  - The Holiday party will feature the Prescott Ukelele Guild, and a presentation of appreciation to Dr. Wills and her husband.
- Special Programs – No report

**VI. Unfinished Business – None**

**VII. New Business - None.**

**VIII. Any further business for the good of the order - None**

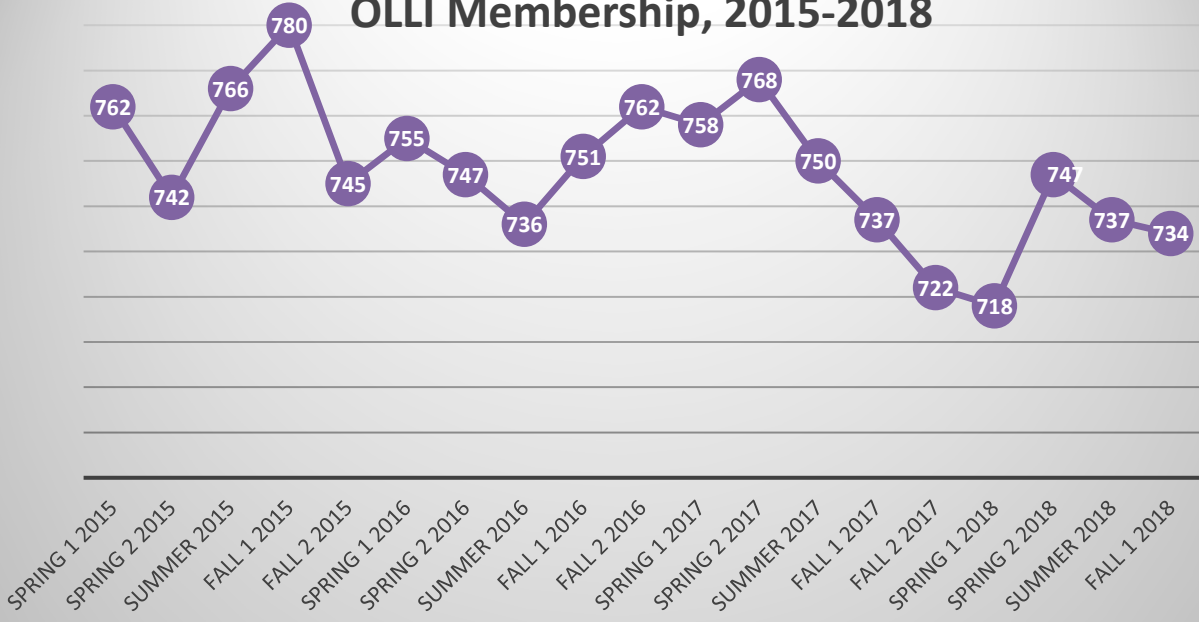
**IX. Announcements**

- Next GC Meeting is January 17, 2019 (Saul is excused.)

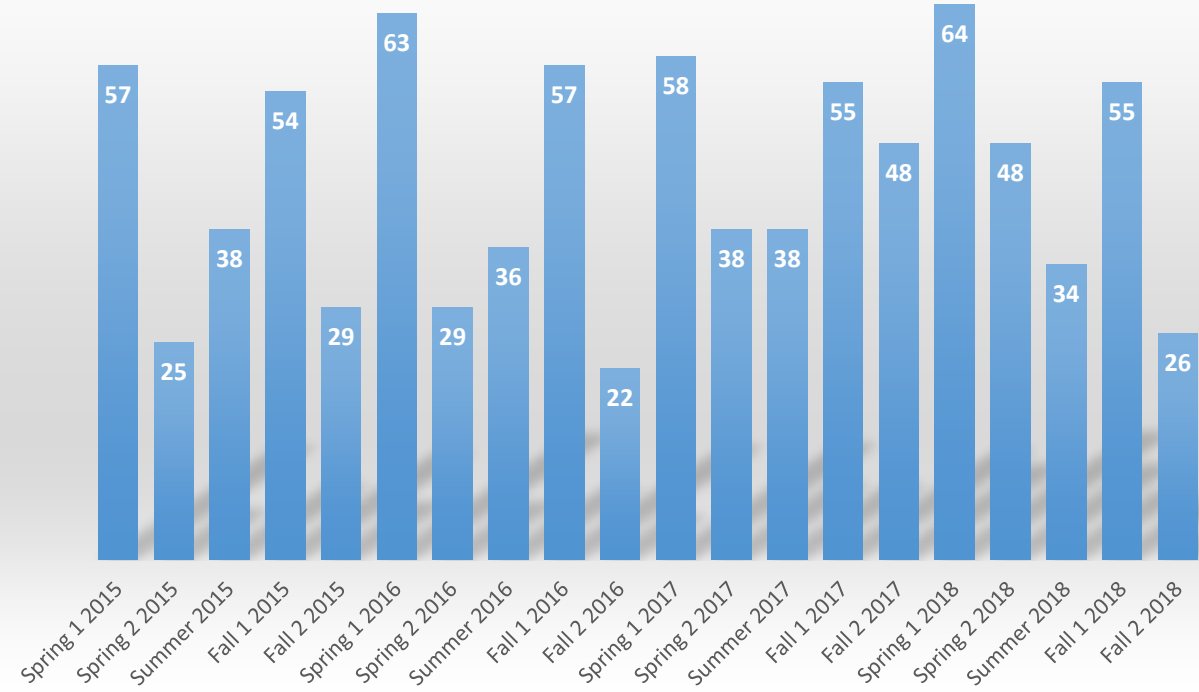
**X. Adjournment – meeting adjourned at 11:15 am**

Attachment A

OLLI Membership, 2015-2018



New members



# OLLI Participation, 2015-2018



## Enrollments – Learning Groups (6 weeks) versus Workshops

