

OLLI at Yavapai College, Prescott
Governing Council (“ GC”)
Meeting Minutes – March 19, 2020
9 – 11 a.m. - Web Meeting on Zoom

Council Members Present (Quorum present at meeting):

Sandra Bennett
Barbara Brown
Deb Dillon
Michael Gunn
Ellie Laumark
Bill Miller
Joe Schaffer
Jim Veney

Other Attendees: Patricia Berlowe (OLLI Administrator), Pam Lang, Patty Winkles, Barbara Leonard, Mary Ann Schaffer (CC Chair), Jim Reid (alt), John Carter (alt), Dee Dee Freeman, Mark Troester

Absent/Excused: Saul Fein, Ray Lee, Gretchan Paustian

I. Call to Order – 9:02 am: Michael Gunn presiding.

II. Approval of Minutes

Minutes of the meeting of February 20 were approved after changing the spelling of Frank Croft’ s name to Croft rather than Cross and without the x after Sandra Bennett’ s name.

III. Executive Report

A) Strategic Planning Committee update

The committee met February 20 and will meet online March 26. The committee is working from a vision statement of extending and improving the quality of life, and a mission statement of providing an environment where members share knowledge and life experiences in an interactive setting filled with joyful intellectual stimulation and

social connections.

B) Corona Virus update and policy

All OLLI classes are suspended for Spring 2. Work is underway to experiment with online classes using Zoom and planning for summer classes.

IV. Staff Report – Patricia B

A) Membership update

Thirty OLLI members have no email. They will be called to inform them that classes are canceled for Spring 2. Replies to emails announcing Spring 2 cancelations has been generally favorable.

The question of money paid for Spring 2 and memberships paid in spring was discussed. It was decided to extend the membership for those who have paid memberships for a two month period. For thirteen persons who became first-time members in the spring, they will be asked if they want to extend or have their money returned. Those who paid the \$30 fee for Spring 2 classes will be asked if they want the money returned or if they wish to donate the \$30 to OLLI.

B) YC Alert system

It would be well if everyone was on YC Alert.

C) Other Items of Importance

Spring 2: It may be possible to run some Spring 2 classes with Zoom or as Webinars. What and who is to be determined. The technology committee will look into training for facilitators.

Summer: Session dates for the summer may be pushed back to mid-June. Spring 2 facilitators should be approached to see if they are willing to move the Spring 2 classes to summer where possible.

Actions for keeping connected: possibilities are phone trees and writing groups.

Barbara brown has organized a group of women who are living alone who email one another every morning. They also watch videos and comment to one another. It might be possible to ask OLLI members to be captains of their neighborhoods as a way to get volunteer groups started.

V. **Committee Reports**

A) Nominating

A Slate of candidates including Ray Lee, Michael Gunn, Mark Troester, Barbara Leonard, Cindy Smith, Michael Hickman, and Bill Cecil has been created. It was moved that governing council receive the slate of candidates. The motion was seconded and passed.

B) Community partners

All activities have been suspended.

C) Curriculum

The curriculum committee has taken the following decision: If for any reason a person is asked to come before the Curriculum Committee and cannot attend a regular scheduled meeting, a meeting will be arranged with that person and a majority of the committee members. No class or facilitator that requires approval will be approved without a quorum (50% of the current CC membership).

It is time to nominate candidates for officers. We are looking for volunteers in addition to myself and Becky Gunn who have agreed to run for a second term. Elections will be held in April.

D) Finance

No additional report

E) Policy Procedures

Sandra Bennett will leave chair of policy and procedures

F) Technology

Will be meeting to discuss how OLLI can go online

G) Membership/Publicity

May have to come up with ways to get publicity out on going online.

H) Long Range

Covered in the Executive report.

I) Social

Everything on hold. Social activities have been canceled or rescheduled. Whether the picnic will be held is undecided at this time, although the site is still reserved.

J) Special Programs

OLLI is strongly discouraging special interest groups from meeting. If they intend to go ahead with meetings anyway, OLLI rescinds responsibility.

VI. Unfinished Business

A) Drawing process for OLLI classes

We will eliminate the drawing process for classes and go to admission on space available beginning with the summer session.

B) OLLI Trolley and Cycling without age update

Nothing new.

C) Membership directory

Ten people have opted out of email for all OLLI members. Tricia will make a PDF for member emails. The PDF will include a statement that it is to be used only for social purposes within OLLI and is not to be used for any kind of commercial or solicitation activities.

VII. New business

No new business

VIII. Any further business for the good of the order

No further business

IX. Announcements – *Next scheduled meeting is April 16*

X. Adjournment: Meeting adjourned at 10:50