

OLLI at Yavapai College, Prescott
Governing Council (“GC”)
Meeting Minutes – June 18, 2020
9 – 11 a.m. - Web Meeting on Zoom

Council Members Present (Quorum present at meeting):

Sandra Bennett
Barbara Brown
Saul Fein
Deb Dillon
Michael Gunn
Ellie Laumark
Ray Lee
Bill Miller
Gretchan Paustian
Joe Schaffer
Jim Veney

Other Attendees: Patricia Berlowe (OLLI Administrator), Barbara Leonard (member elect), Cindy Smith (member elect), Mark Troester (member elect), Mike Hickman (alt), DeeDee Freeman (alt), John Carter (Tech Committee Chair), Mary Ann Schaffer (CC Chair)

Absent/Excused: no one absent or excused

I. Call to Order Call to Order • 9:00 am: Michael Gunn presiding.

II. Approval of Minutes

Minutes of the May 21 meeting were approved as written.

III. Executive Report

A) Governing Council election results: Michael Gunn, Ray Lee, Barbara Leonard Cindy Smith, and Mark Troester were elected to the governing council. DeeDee Freeman and Mike Hickman were elected as alternates.

B) Thank you: Thanks and recognition were given to Sandra Bennet, Barbara Brown, and Saul Fein who will all be leaving the governing council as of 1 July, 2020.

IV. **Staff Report – Patricia B**

A) Registration results for Summer

1. Headcount – 39 classes were offered for summer, 35 are meeting. Typically one or two classes are canceled due to lack of interest. In this environment 35 of 39 is great. 678 people enrolled in classes. We are doing well. The 678 enrollees represent 225 different individuals, so members are taking multiple classes. There have been few problems with Zoom so far.
2. Financial impact – We have received \$2200 for the summer which includes 13 or 14 new members. This is a drop in the bucket compared to normal times, but better than anticipated.

B) YC Summer/Fall

1. Campus YC will have a color coded system of four colors to indicate how safe it is on campus. This will determine what types of classes can be conducted. Olli will plan around this coding system, taking into account our generally older membership.
2. OLLI is looking at possibilities of facilitating from campus using 30 126 or 31 101 as special presentation and transmission sites.

V. **Committee Reports**

A) Social

Zoom birthday party tomorrow for anyone with a birthday in June. Everyone is welcome.

B) Nominating

no report, Thanks to the nominating group for a great slate

C) Special programs

Barbara Brown nominated to be chair of this committee. Elected by acclamation. Barbara gave a special interest group report indicating that **four of our** seven SIGs are currently active. **(Active groups: Fiction, Book Club, Guitar, Chess)**

D) Community partners

A Zoom meeting will be held with the Prescott Fire Chief sometime during the monsoon. Five programs are being planned with the league of women voters on

online voting. In October there will be a session on COVID 19 with the Yavapai County Health Department.

E) Curriculum

The committee is discussing ways to get more members engaged.

F) Finance

Tricia provided the budget for fiscal 19/20 and projected for fiscal 20/21. Her projections indicate a drop of about \$70k in membership and class fees. These are very conservative projections. Efforts are underway to explore ways in which YC might fill some of the budget gaps.

G) Policy Procedures – thank you Sandra Bennet for heading this committee. Deb Dillon accepted the task of carrying forward with the committee as Sandra leaves its chairmanship.

H) Technology

No report, but thank you John, Mark, and Vince for their Zoom assistance.

I) Publicity

No report

J) Long Range

No report

K) Volunteer – need chair for this committee.

VI. Unfinished Business

A) Complaint status Trish and Mike have had more correspondence with people involved with curriculum committee complaints.

VII. New business

A) Retention ideas (members & facilitators) The committee suggested that a letter should be drafted to OLLI members thanking them for their continued support and that would be essentially an appeal to the heart – thanking the members for their continuing, ongoing support.

B)

VIII. Any further business for the good of the order

Saul thanked the staff, Tricia, Patty, Pam, Michael and the council also for their work on behalf of OLLI. His sentiments were echoed by other outgoing council members.

IX. Announcements

- A) **Governing council officer nominations will be taken at the July meeting. Elections will be held during the August meeting.**
- B) **Governing council orientation (June 25, 9 am) all are welcome.**

X. Adjournment: Meeting adjourned at 10:45: *next scheduled meeting July 16.*