

OLLI at Yavapai College, Prescott  
Governing Council (GC)  
Meeting Minutes – July 16, 2020  
10:30 – 12 a.m. - Web Meeting on Zoom

**Council Members Present (Quorum present at meeting):**

Deb Dillon  
Michael Gunn  
Ray Lee  
Barbara Leonard  
Bill Miller  
Cindy Smith  
Mark Troester  
Jim Veney

**Other Attendees:** Patricia Berlowe (OLLI Administrator), Barbara Brown (Special Programs Chair), John Carter (Tech Committee Chair), DeeDee Freeman (alt), Becky Gunn (Curriculum Committee), Mike Hickman (alt)

**Absent/Excused:** Ellie Laumark, Joe Schaffer

- I. **Call to Order Call to Order** • 10:30 am: Michael Gunn presiding.
  
- II. **Approval of Minutes**  
Minutes of the June 18 meeting were approved as written.
  
- III. **Executive Report**
  - A) Nominations for Executive Committee: Michael Gunn was nominated for chairperson, Deb Dillon was nominated for vice-chairperson, Jim Veney was nominated for Secretary.
  - B) Election of Executive Committee: The slate of nominees was elected

unanimously.

- C) Membership Letter: A letter of appreciation to all OLLI members will be mailed shortly before the beginning of the fall 1 OLLI session.

#### **IV. Staff Report – Patricia B**

- A) The Yavapai color coding system for COVID 19 risk was discussed. It is shown on page 5, below.
- B) Registration results for Summer show a significant drop from last year despite having good course and workshop offerings.
- C) Fall 1 course offerings: There are currently 34 classes and 13 workshops for fall along with 5 munch and learn sessions.
- D) Membership data: fall 1, and on. Class participation in both spring 2 and summer are down, but membership at this time is still up over the long term trend. The hope is that 50 to 75 percent renewals of membership will happen as annual memberships expire. Projected membership is also shown on page 5, below.
- E) Finances: budget approval when ready: If membership renewals are not at the 50 to 75 percent level, OLLI will eat into its reserves. Efforts are under way to seek additional assistance from the college as well as outside donors, such as the Monday club.

#### **V. Committee Reports**

- A) Social  
birthday party tomorrow for July. Ray Lee has agreed to liaise with the social committee
- B) Nominating  
no report
- C) Special programs  
A list of SIGs active now was developed by Trish. Several new members joined the book club. There will be three interlude classes in August, including a meeting with sponsored with the League of Women

Voters. There will be two more virtual tours for Embry-Riddle.

D) Community partners

Waiting to hear from Fire Chief for a possible Zoom meeting in September.

E) Curriculum

The committee held a new proposal review with Zoom and it worked well. Emphasizing that small classes work best, so smaller classes on Zoom will be the new normal. Feedback says classes are a respite from COVID.

F) Finance

Nothing additional

G) Policy Procedures

Nothing additional

H) Technology

Next meeting on the July 23. The committee is moving into zoom maintenance.

I) Publicity

no report

J) Long Range

no report

K) Volunteer

Barbara Leonard was nominated for chair of this committee. A kickoff meeting next Thursday.

**VI. Unfinished Business**

A) appreciation and retention of members. An appreciation letter is still being prepared.

**VII. New business**

A) Could GC members be eligible for Yavapai Zoom accounts? At present, no, but possibly if the college upgrades its Zoom contract.

B) Munch and learns could be made open to some town groups to try to recruit new members. Maybe Courier could run an article sometime in August.

**VIII. Any further business for the good of the order**

No further business.

**IX. Announcements**

No announcements

**X. Adjournment: Meeting adjourned at 12:00** *next scheduled meeting August 20.*

## Yavapai College Color Code System

Red	Orange	Yellow	Green	

Membership data: fall 1, and on.

8/31/2020 (Fall 1 2020)	98
10/31/2020 (Fall 2 2020)	223
12/31/2020 (Spring 1 2021)	155
3/31/2021 (Spring 2 2021)	227
5/31/2021 (Summer 2021)	98