

OLLI at Yavapai College, Prescott
Governing Council (GC)
Meeting Minutes – August 20, 2020
10:30 – 12 a.m. - Web Meeting on Zoom

Council Members Present (Quorum present at meeting):

Deb Dillon
Michael Gunn
Ellie Laumark
Ray Lee
Barbara Leonard
Bill Miller
Joe Schaffer
Cindy Smith
Mark Troester
Jim Veney

Other Attendees: Patricia Berlowe (OLLI Administrator), Barbara Brown (Special Programs Chair), John Carter (Tech Committee Chair), DeeDee Freeman (alt), Mike Hickman (alt), Mary Ann Schaffer (Curriculum Committee)

Absent/Excused: None

- I. **Call to Order** - 10:30 am: Michael Gunn presiding.

- II. **Approval of Minutes**
Minutes of the July 16 meeting were approved as written.

- III. **Executive Report**
 - A) Town Hall Meeting Town hall meeting will be pushed to 2 o'clock September 1. Subject matter for the town hall was discussed. Subjects

will include: recognition of master facilitators, progress of fall 1 by Tricia, discussion of the purpose of the Town Hall. Michael Gunn believes the town hall has two purposes: to reach out to those we don't hear from, and to try to get people onto Zoom for those who are not using it. It will also be an opportunity to ask about classes people might want to participate in through Zoom.

- B) OLLI Thank you mailer: We are hoping to get responses from people who received the mailer.

IV. Staff Report – Patricia B

- A) Division Mailer Tricia shared another mailer sent out by the division of continuing education.
- B) Book Exchange: Yavapai College insurance doesn't cover the college if anyone sues because of COVID. So the College is pulling back from on campus activities. Thus the book exchange has died for now.
- C) Comparative evaluations summer and spring. Tricia discussed the comparative evaluations for Spring 2 and summer. It is clear that people were more satisfied with Zoom in the summer than in Spring 2.

V. Committee Reports

- A) Social

The committee is active with birth day and anniversary celebrations. The traditional holiday meal is on hold at this point. A decision will be made in September. A hay ride is problematic at this point.

- B) Nominating

Seeking a person to run this committee. DeeDee Freeman will work on a statement detailing what a nominee should be like.

- C) Community partners

Prescott Fire Department presentation will be Friday Oct 2. League of women's voters has done work on voting in the time of COVID to be presented on the 29th of September.

D) Curriculum

One new facilitator has been identified since committee activities closed down in March. Summer facilitators met with the committee by Zoom. The committee will recognize master facilitators at the town hall meeting.

E) Finance

The proposed next annual budget was presented and discussed. This coming year \$68,000 will be taken from savings. The budget is only a best guess.

It was moved and seconded that the budget as presented be adopted.

The motion passed unanimously.

F) Policy Procedures

Nothing additional

G) Technology

Nothing outstanding, There will be new courses for February. The committee will work on some presentations on how to use powerpoint.

H) Publicity

Mark Troester was said to have “lit a fire” under the committee.

I) Long Range

Nothing now

J) Special Programs

SIGS doing well, two new ones started. Virtual tours are doing well.

K) Volunteer Committee

Some new members are interested in being involved in the volunteer committee. Work will be done on the phone tree as a medium of reaching out to members.

VI. Unfinished Business

None at this time.

VII. New business

- A) A question was raised about Campus Clear. It is a decision process to determine whether some people should come onto the campus.--i.e., are they well or not.
- B) A thank you went out to Barbara Brown for her help to the Volunteer committee.
- C) A question was raised about what experience other OLLIs are having with Zoom. Can we collaborate with other OLLI's on Zoom. Tricia explained that the variety of OLLI formats are quite diverse and it would be no simple matter to incorporate other OLLIs into our offerings or vice-versa.

VIII. Any further business for the good of the order

No further business.

IX. Announcements

No announcements

- X. Adjournment: Meeting adjourned at 12:00 *next scheduled meeting September 17.***