

OLLI at Yavapai College, Prescott  
Governing Council (GC)  
Meeting Minutes – September 17, 2020  
10:30 – 12 a.m. - Web Meeting on Zoom

**Council Members Present (Quorum present at meeting):**

Deb Dillon  
Michael Gunn  
Ellie Laumark  
Ray Lee  
Barbara Leonard  
Bill Miller  
Joe Schaffer  
Cindy Smith  
Mark Troester  
Jim Veney

**Other Attendees:** Patricia Berlowe (OLLI Administrator), Barbara Brown (Special Programs Chair), John Carter (Tech Committee Chair), DeeDee Freeman (alt), Mike Hickman (alt), Mary Ann Schaffer (Curriculum Committee), Social Connections Gretchen Paustian

**Absent/Excused:** None

**I. Call to Order • 10:30 am: Michael Gunn presiding.**

**II. Approval of Minutes**

Minutes of the August 20 meeting were approved as written.

**III. Executive Report**

A) Town Hall Meeting was held 47 people attended. 86 viewed the town hall as recorded, on line.

B) Kudos to Staff for their work keeping OLLI healthy in the time of COVID.

**IV. Staff Report – Patricia B**

**V. Committee Reports**

A) Current Highlights of Fall 1 and fall 2 enrollment and finances.

35/37 classes went in Fall 1 • 2 cancelled for low enrollment

18/18 workshops are going • Munch and Learn enrollments are strong

927 total enrollments

270 individuals are enrolled in classes

61 Memberships purchased • 13 new, 48 renewals (goal was 49 renewals)

~\$8,000 collected (goal was \$4,500)

Fall 2 is shaping up to have about the same number of classes and workshops as Fall 1

- B) John Krizek • Prescott AZ Mecca of Western Art documentary will be available to OLLI members.
- C) Tricia also provided a table of numbers re OLLI enrollment and facilitation in Spring 2, Summer, and Fall 1. It is shown on page 6 of the minutes.
- D) Social Media  
No report
- E) Nominating  
Dee Dee Freeman looked at the job description for the chair of this committee and consulted with some other members of OLLI. He conclusion is that the bylaws spell out the tasks adequately.
- F) Community partners  
Robin Sabata is speaking by Zoom Oct 29 at 10 am  
The Prescott Fire Chief is scheduled talk about history of fire department, time to be announced  
A meeting on COVID and the response by local health officials is in the works.
- G) Curriculum:  
The committee is always ooking for new people to facilitate  
The committee plans to have people with expertise in Zoom co-facilitate with another OLLI member who wishes to facilitate but may not be comfortable with Zoom
- H) Finance:  
The amount of money collected for Fall 1 is well beyond predicted levels (see administrative report, above)
- I) Policy Procedures

There will be an update from this committee next month

J) Technology

Every meeting the committee reviews what works and what doesn't work relative to technology

The committee plans to buddy up with non-zoom facilitators (see curriculum committee above)

K) Membership/Publicity

Christy Powers might write a piece for the courier about OLLI

There was talk of OLLI purchasing a radio spot

May have to split this committee into two pieces, one membership and one publicity.

Deb Dillon will suggest a restructuring of the committee for the next meeting

L) Long Range

Nothing at this time

M) Social

Birthday celebration for September will be held on Friday 18<sup>th</sup>

OLLI holiday activity will not go forward because of COVID

N) Special Programs

Doing well, most SIGS converted to Zoom. The chess club and one other are not now active.

There was a virtual tour of Embry Riddle that was well received. May do it again.

O) Volunteer Committee

The volunteer committee is developing an easy process for volunteering with OLLI and will implement this process over the next six Thursdays

## VI. Unfinished Business

None at this time.

**VII. New business**

A) There was a shout out to Dee Dee Freeman for her skills in facilitation

**VIII. Any further business for the good of the order**

A) It was proposed that the GC send a formal thank you to people who provide support to OLLI

B) Gretchen Paustian and Barbara Leonard suggested it would be well to make a greater effort to connect with people who have somehow fallen away from OLLI, including reconstituting a phone tree

**IX. Announcements**

No announcements

**X. Adjournment: Meeting adjourned at 11:50 next scheduled meeting October 15. at 10.**

Session	Number of participants	Total enrollment	Learning Group Enrollments	Workshop enrollments	No. of offerings	Learning Groups	Workshops	No. of first-time facilitators	Membership
Spring 2 2020 *Covid19	270	419	310	109	29	21	8	0	785
Summer 2020	225	709	440	269	51	35	16	0	801
Fall 1 2020	270	927	549	378	54	35	18	2	750 (est)