

OLLI at Yavapai College, Prescott  
Governing Council (GC)  
Meeting Minutes – November 19, 2020  
10:30 – 12 a.m. - Web Meeting on Zoom

**Council Members Present (Quorum present at meeting):**

Deb Dillon  
Michael Gunn  
Ray Lee  
Barbara Leonard  
Bill Miller  
Joe Schaffer  
Mark Troester  
Jim Veney

**Other Attendees:** Patricia Berlowe (OLLI Administrator), Barbara Brown (Special Programs Chair), Mary Ann Schaffer (Curriculum Committee Chair), DeeDee Freeman (alt)

**Absent/Excused:** John Carter (Tech Committee Chair), Mike Hickman (alt) Ellie Laumark, Cindy Smith

- I. **Call to Order** • 10:30 am: Michael Gunn presiding.
  
- II. **Approval of Minutes**  
Minutes of the October 15 meeting were approved as written.
  
- III. **Executive Report**  
A) none at this time
  
- IV. **Staff Report – Patricia B**  
A) At this time campus is in condition orange, but may go to red next

week.

- B) Reflections on Fall 2: OLLI is now down to 600 hundred members from about 750. Enrollments in fall 1 and 2 are now down quit a bit. We have a fairly constant group of members, but a greater gap in members attending learning groups.
- C) Update on Winter: There are now 45 classes and 22 workshops for Winter. Finalizing everything today. The calendar will be out in time for enrollment in early December. Classes start January 25.
- D) Integration of classes into Canvas: We hope to develop the use of Canvas to support classes. This will provide a place to store class material for easy access by class participants.
- E) An update on potential partners with OLLI was detailed. Current or former partners are shown on page 5.

## V. **Committee Reports**

### A) Social

Tomorrow is the birthday celebration. Everything else is on hold.

### B) Nominating

Will look for members for this committee in January 2021.

### C) Community partners

No update.

### D) Curriculum:

New facilitators. Special meeting to hear from John Aguela on Covid. He will give two classes on the subject. Considering enlisting a group of young people to give OLLI classes.

### E) Finance:

OLLI is dipping into savings from the past years.

### F) Policy Procedures

The GC will receive change suggestions for policy and procedures

soon. Comments should be made to Deb Dillon.

G) Technology

Meeting tomorrow. More info to come. People are becoming sophisticated zoom users

H) Publicity

No report

I) Long Range

No Report

J) Special Programs

Going along.

K) Volunteer Committee

Inquiry for OLLI ambassador position. Think more about what to do.

**VI. Unfinished Business**

Funding mechanisms—Michael showed a letter that is requesting funds to keep OLLI going. Looking for \$5000 for this year.

OLLI generates most of its revenue from two sources, The OLLI endowment and membership funds. Thinking about ways to add members. Have OLLI members purchase a membership for a friend.

Michael suggested a holiday membership for \$25 that would allow a friend to take one course in the winter session as well as any desired number of Munch and Learn and Workshop sessions. **The suggestion was moved, seconded and passed.**

**VII. New business**

A) Gretchan Paustian has resigned from the governing council. Mike Hickman will replace her as a voting member.

B) The issue of a Membership committee will be taken up at next full meeting.

**VIII. Any further business for the good of the order**

Tricia talked about the upcoming OLLI film.

The fund raising committee will share info on its efforts.

**IX. Announcements**

No announcements

**X. Adjournment: Meeting adjourned at 11:30 *next scheduled meeting***

*December 17. at 10:30.*

**Mac Users Group** • managed through the Tech Committee

**League of Women Voters** 胞 Ilie Laumark and Tricia coordinate

**Northern AZ Climate Change Alliance NAZCCA** • did several talks in partnership, should/could explore doing more

**Adult Center** • new relationship with their director, Lucy Mason, needs more development

**Master Gardeners** • they have always helped with classes through Angie Mazella, now they are asking for Zoom training from us • Mark Troester and Tricia are coordinating.

**People who Care** • just starting conversations with Barbara Leonard and their new Director CJ and potential partnering • they have seniors who are home bound, we have scholarships we need to give away...

**Touchmark** • they keep trying to engage us, we invite them to our live orientation sessions for their new residents, they hope we 值 I offer classes at their facility.

**PC Users** club wants to partner with us • seeking free meeting rooms. We can 稚 do that, even post covid.