

OLLI at Yavapai College, Prescott
Governing Council (GC)
Meeting Minutes – January 21, 2021
10:30 – 12 a.m. - Web Meeting on Zoom

Council Members Present (Quorum present at meeting):

- Cindy Smith
- Deb Dillon
- Ellie Laumark
- Jim Veney
- Joe Schaffer
- Mark Troester
- Michael Gunn
- Mike Hickman
- Ray Lee

Other Attendees: Patricia Berlowe (OLLI Administrator), Barbara Brown (Special Programs Chair), Mary Ann Schaffer (Curriculum Committee Chair), Jerry Thurber (guest), John Carter (Tech Committee Chair)

Absent/Excused: Barbara Leonard, Bill Miller

- I. **Call to Order** 10:30 am: Michael Gunn presiding.
- II. **Approval of Minutes**
Minutes of the December 17 meeting were approved as written.
- III. **Executive Report**
Discussed the success of the Holiday Gift Membership in bringing 30 new members to OLLI. Motion was made (Joe Schaffer), seconded (Cindy Smith), and approved to offer a similar package in Spring 2021 utilizing a “Bring a Friend” promotion theme, again priced at \$25/member entitling the new member to one course and unlimited workshops and lunch and learns for the Spring 2021 session.
- IV. **Staff Report – Patricia B**
 - A) Quarterly budget report was reviewed in detail.
 - B) Fund raising was successful enough to bring the OLLI admin staff back to normal hours. Fund raising dollars are still coming arriving but generated \$29,525 to date.
 - C) All fund-raising contributors will receive either a thank you call or handwritten note.
 - D) At this time, we will not run another fund raising drive this fiscal year. Depending on our ability to return to campus and generate more

members, we might engage in fund raising in December 2021.

- E) The Evaluation Summary reports were also reviewed. Significant result is the steady increase in positive results from participants in accepting the Zoom and Email course formats with 37% indicating a preference to continue the online format – even when we are able to return to face-to-face sessions.
- F) Tricia indicated that Spring proposals are still needed, any help is appreciated, and that we will emphasize all the Sedona offerings available to Prescott OLLI members.

V. Committee Reports: Reports were solicited by the chair on an exception basis

A) Membership Committee

No report

- B) Social: Ray reported that the birthday/anniversary celebrations are well appreciated by the attendees.

C) Nominating

Mark Troester has agreed to serve as the chair of the nominating committee. Cindy Smith will co-chair. They will initiate contact with all eligible current governing council members and seek out new candidates for the 2021/2022 slate of governing council candidates.

D) Community partners

Community Partners sponsored a very successful interlude with the Sharlott Hall. Community Partners committee is meeting tomorrow, the 22nd.

E) Curriculum:

The committee has updated their policy and procedures for approving courses. Curriculum goals are being discussed, including continuing with zoom based classes even when we can be back in classrooms, offering classes in Prescott Valley, and the recruitment of facilitators from beyond our membership.

F) Finance:

No additional report

G) Policy Procedures

No report

H) Technology

No report

I) Publicity

No report

J) Long Range

No report

K) Special Programs

We offered 2 to 3 Interludes sessions a week throughout the time between Fall 2 and Winter sessions, the sessions were very successful and well attended. A number of people were attending Barbara Brown's interlude sessions and OLLI members jumped on the opportunity to get appointments for covid vaccinations.

L) Volunteer Committee
No report

VI. Unfinished Business

VII. New business

VIII. Any further business for the good of the order

IX. Announcements
No announcements

X. Adjournment: Meeting adjourned at 12:00 *next scheduled meeting
February 18 at 10:30.*

