

OLLI at Yavapai College, Prescott
Governing Council (GC)
Meeting Minutes – March 25, 2021
10 – 11:30 a.m. - Web Meeting on Zoom

Council Members Present (Quorum present at meeting):

Deb Dillon
Michael Gunn
Ellie Laumark
Ray Lee
Barbara Leonard
Joe Schaffer
Cindy Smith
Mark Troester
Jim Veney

Other Attendees: Patricia Berlowe (OLLI Administrator), Barbara Brown (Special Programs), John Carter (Tech Committee Chair), Mary Ann Schaffer (Curriculum Committee Chair), Jerry Thurber (guest)

Absent/Excused:,, Kelly Boryca, Deedee Freeman, Mike Hickman, Bill Miller

I. Call to Order 10 am: Michael Gunn presiding.

II. Approval of Minutes
Minutes approved as written.

III. Executive Report

A) No Report

IV. Staff Report – Patricia B

A) Tricia discussed enrollment and finances. The report is attached as page 4.

B) There was extensive discussion of the college policy re covid at this time. It is not clear when the college will allow in-person classes again.

V. Committee Reports:

A) The Volunteer Committee is working to get ready for a recognition meeting on April 16 at 12 noon. Also working to attract new members to facilitate and participate in other OLLI functions.

- B) Nominating Committee: There will be about ten candidates for positions on the governing council. Work of the committee is on schedule. Meet the candidates will be May 3rd to May 7th.
- C) Community partners: League of Women voters board has resigned. Pursuing a link to the citizens water advocacy group. Will be organizing a tour of the airport when possible.
- D) Curriculum: The Committee's charter was displayed and discussed. **It was moved and seconded that the CC charter be accepted. The motion passed.** The committee is adding a member who is not a facilitator to get feedback from the membership. People who have facilitated fifty or more will get two stars after their name in the OLLI catalogues.
- E) Finance: The financial report will be given next month. The budget for next year is good for us but Sedona is not in good shape. Making an argument to the Osher foundation to withdraw more than five percent of the endowment in the coming year to help out with costs.
- F) Policy and Procedures: **No report at this time.**
- G) Technology: Still talking about what works and what doesn't work. April 7 will begin once a week training for advanced facilitators. There are eight technology related courses for the spring and ten for the summer.
- H) Membership/Publicity: Kelly is going to talk to the Monday club. Various people wants us to spend money to advertise OLLI with them.
- I) Long Range: Open for a chair volunteer.
- J) Social: Birthday and anniversary celebrations continue. Good way to maintain contact. May be considering a fall picnic.
- K) Special Programs: One more week of interlude classes. Good feed back from participants. A new STEM Sig may be established. A question was raised but not resolved in regard to assessing interlude classes.

VI. Unfinished Business

- A) There is no plan at present to have classes in which people are in classes and some people on Zoom at the same time.

VII. New business

- A) A open letter to the OLLI community is being drafted that indicates the support that Yavapai College provides to OLLI as a way of recognizing that support and thanking the College for it.
- B) Some facilitators are beginning to use Canvas so a demonstration of Canvas will be organized for an upcoming meeting.

- C) Patty and Tricia can back door into OLLI Zoom meetings in case a facilitator has lost the connection or has some other problem with Zoom.

VIII. Any further business for the good of the order

DeeDee Freeman had a retinal tear and surgery in Mexico. Has to stay face down for four weeks.

IX. Announcements

No announcements

X. Adjournment: Meeting adjourned at 11:20 *next scheduled meeting April 15 at 10:00.*

Currently for Spring:

- 765 enrollments (as compared to over 1,200 in the Winter session.)
- 62 memberships purchased so far, including 4 “bring a friend” and 7 new memberships.
- ~\$7,670 in income so far. Off from our goal of \$10,000, but remember many of people who were due to renew now, renewed early, we collected far more revenue in Winter than anticipated - \$16,000 when the goal was only \$6500.
- Overall revenue this fiscal year: we budgeted \$35,000 in membership and class fees. We have already exceeded that, with approximately \$40,000 in the door, and we still have maybe a small bump to come from Spring enrollments, and then there is summer... Third quarter financials will be available next month.
- I have been as persistent as possible without becoming a nag, trying to get a decision on hiking/book exchange for the Spring session, and an answer on what we will be allowed to do for summer. I still don't have an answer.
- Summer: I am recruiting live classes for summer, in the hope we will be back in classrooms. If that doesn't work out, we can hopefully just transition those classes to fall. I am running into issues with facilitators (rightly) concerned about everyone being vaccinated. We cannot require vaccination, certainly wouldn't be able to police or enforce that, and it is asking for private health information. I think one barrier to getting back into classrooms, beyond the administration's decision making process (and I do appreciate how complex this all is) will be facilitators hesitant to get back into the classroom without reassurance that everyone present is vaccinated. And we can't give that reassurance.