

OLLI Governing Council Member Duties

There are 11 Council members; they are elected by the membership for two year terms, in alternate years for overlapping service. Members may serve for 6 consecutive years. The Chair and Vice Chair are selected each year by the new Council.

The Council meets monthly at usually set times (typically the third Thursday of the month, 9am-11am, except December and June). The Council members accept responsibility to attend regular Council meetings, as well as any special Council meetings when necessary.

The Bylaws and Policies and Procedures govern Council member responsibilities, which include:

- Making OLLI business decisions
- Setting policy
- Approving the budget and overseeing financial aspects, as presented by the Finance Committee
- Preparing the Annual Membership Meeting

Council members may periodically be asked to serve on ad hoc committees or task forces established by the Council, depending on needs. Committees report regularly to the Council, either in person or in writing. They select their own chair with confirmation of the selectee by the Council.

Administrator and staff are employed by Yavapai College in mutual agreement with the Governing Council. The Chair and Vice Chair constitute the Personnel Committee for OLLI.

Council members should read and become familiar with the OLLI Bylaws and the Policies and Procedures documents that govern OLLI.