

Print Services Price List

1.2026

Departmental copiers	b/w - no charge, department purchases paper	25 pages or more should be printed through Printing Services via https://printing.yc.edu
	color - \$.16 per copy/print, single-sided, department purchases paper, 11x17 is double @ \$.32	25 pages or more should be printed through Printing Services via https://printing.yc.edu
	color - \$.32 per copy/print, double-sided, department purchases paper, 11x17 is double @ \$.64	25 pages or more should be printed through Printing Services via https://printing.yc.edu
Printing Services	b/w - no charge for printing/copying	20 lb. white - 8 1/2 x 11 only
	b/w - no charge for printing/copying	see paper upcharges section
	color - \$.12 per copy/print, single-sided	8 1/2 x 11 and 8 1/2 x 14
	color - \$.24 per copy/print, double-sided	8 1/2 x 11 and 8 1/2 x 14
	color - \$.24 per copy/print, single-sided	11x17 and 12x18
	color - \$.48 per copy/print, double-sided	11x17 and 12x18
Paper Upcharges	Some paper products have associated upcharges to due to cost.	
	Paper Stock	Upcharge, per sheet of paper (double-sided counts as one sheet)
	20 lb. white - 11x17, grayscale ink	\$0.03
	28 lb. white - 8 1/2 x 11, grayscale ink	\$0.01
	28 lb. white - 8 1/2 x 14, any ink	\$0.02
	28 lb. white - 11x17, any ink	\$0.05
	Cover - heavy white (cardstock)	\$0.05
	Cover - surplus pastel (cardstock)	\$0.01
	Gloss Text, any size	\$0.05
	Gloss Cover, 8 1/2 x 11	\$0.05
	Gloss Cover, 8 1/2 x 14	\$0.05
	Gloss Cover, 11x17	\$0.08
	Gloss Cover, 12x18	\$0.08
	NCR 2-part, per set	\$0.02
	NCR 3-part, per set	\$0.03
	NCR 4-part, per set	\$0.04
Other Products and Services		
Blank Paper Stock	Copy Paper - White, 20 lb.	
	8 1/2 x 11 (case)	\$40.00
	8 1/2 x 11 (ream)	\$4.50
	8 1/2 x 14 (ream)	\$7.00
	11x17 (ream)	\$16.00
	Color-specific Paper - White, 28 lb.	
	8 1/2 x 11 (ream)	\$30.00
	Cover - White, 100 lb (cardstock)	
	8 1/2 x 11 (ream)	\$30.00
Booklets, folded & stapled	standard and custom options	pricing varies
Books, Coil Bound	8.5 x 11 starting price	\$1.01
Brochures	standard and custom options	pricing varies
Business cards / Info cards	100	\$6.00
	100, 2-sided	\$12.00
	200	\$12.00
	200, 2-sided	\$24.00
Envelopes	#10 Business	\$0.10
	#9 Business Reply	\$0.10
	6 x 9	\$0.10
	9 x 12	\$0.15
	10 x 13	\$0.25
Lamination	trimming fee, per item laminated	\$0.05
	up to 8 1/2 x 11	\$0.30
	8 1/2 x 14	\$0.40
	11x17	\$0.60
	12 x 18	\$2.00
	24 x 36	\$5.00
Name Tags	per tag	\$10.00
Note Cards - YC-branded	per card, comes with envelopes	\$0.20
Postcards	5.5" x 8.5", duplex, bulk mailed	\$0.15
	Up to 6" x 9", duplex, not bulk mailed	\$0.25
Posters	24" x 36"	\$10.00
Rack Cards	2-sided	\$0.25
Table Tents, A-frames	per tent	\$0.45
Tabs, Custom Printed	per set of five	\$1.00