
Smoking & Tobacco Use Policy

OPERATIONAL POLICY STATEMENT

Purpose

Yavapai College is committed to limiting exposure to the harmful effects of primary and secondary smoke to campus students, visitors, and employees. In order to reduce the harmful effects of tobacco use and to maintain a healthful working and learning environment, the College prohibits smoking on all campuses except in designated smoking areas.

Designated Smoking Areas

1. Except for Designated Smoking Areas, individuals (including guests) are not permitted to smoke in any other area of campus indoors or outdoors. Smoking is also prohibited in college-owned vehicles, whether on- or off- campus. This policy applies to all events on Yavapai College property. Please note, during periods of mandated County fire and burn restrictions, Designated Smoking Areas will be closed as required by law.
2. Smoking consists of burning or vaporizing any substance and then either inhaling or exhaling the product. This includes, but is not limited to, tobacco cigarettes, clove cigarettes, herbal cigarettes, cigars, pipe tobacco, hookah shisha, vaping, and electronic cigarettes. Smoking of illegal or recreational drugs is governed by the Alcohol and Drugs policy.
3. Individuals using designated smoking areas must responsibly extinguish smoking materials in provided receptacles before exiting the area.

Smokeless Tobacco Use

The use of smokeless tobacco products, which includes, but is not limited to the use of snuff, is prohibited in the following areas:

1. All College owned, leased, and rented vehicles
2. Within all College owned, leased or rented facilities, buildings and residence halls
3. Within 25 feet of any College building entries, doors, windows, air vents

Compliance:

1. Individuals may request in writing an exemption from this policy related to cultural or religious ceremonies or events. All such exemptions must be approved in writing in advance by Campus Police.
2. Compliance with Yavapai College policies and regulations is considered a standard part of job performance for all employees. Failure by College employees to abide by this policy should be addressed through discussion between the employee and his or her immediate supervisor (e.g., clarifying this policy, outlining available resources and helping the employee to develop a strategy for compliance). Repeated failure to abide by this policy will result in disciplinary action up to and including suspension and/or termination of employment.
3. Students who repeatedly fail to abide by this policy will be subject to the disciplinary sanctions set forth in the Student Code of Conduct
4. In addition to being subject to formal disciplinary measures, the College Safety Department may issue citations to Yavapai College students or employees who violate the smoking policy.

RELATED INFORMATION

Yavapai College designated smoking spaces

[Chino Valley](#)

[CTEC](#)

[Prescott](#)

[Prescott Valley](#)

[Sedona](#)

[Verde Valley](#)

[Yavapai College Incident Report Form](#)

[Smoke-free Arizona Act](#) prohibits smoking in enclosed areas to which the public is invited or permitted. The full text of the Smoke-Free Arizona Act is found in [A.R.S. § 36-601.01](#) and the resulting rules are found in [A.A.C. R9-2-108](#).

Yavapai College Citation Procedures

POLICY HISTORY

Adopted 8/22/16

Renumbered from 5.35 to 2.51 on 9/27/2016

Renumbered from 2.51 to 10.09 on 5/04/2018

Revised 10/31/2021
