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## Repeating a Course

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### POLICY STATEMENT

A student may repeat any course offered by Yavapai College in order to improve a grade, or gain additional knowledge, experience, or other benefit, limited only by the following conditions:

1. The credit earned in repeated courses will only be counted one time for completion of degree/certificate requirements unless otherwise noted in the course description.
2. A student may enroll in concurrent sections of a course only if the course is numbered 000-099.
3. Repeated courses may not be eligible for federal Financial Aid funding
4. An individual student's repeat enrollments in specific courses may be restricted if it is determined to be in the best interest of the student or College.

All grades appear on the permanent transcript. Included in the cumulative grade point average is the highest single grade earned in a course and all applicable grades earned in repeatable (subsection [a] above) courses.

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### PROCEDURE

A student who repeats a course to improve a grade will have only the highest grade computed in the grade point average and applied to a degree/certificate program. All grades will appear on the student's permanent record and transcript. Since some colleges and universities take into consideration all of a student's enrollments when evaluating credentials, it is recommended that students preparing for transfer consult other institutions regarding their policy.

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### RELATED INFORMATION

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### POLICY HISTORY

Adopted Fall 2006

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