

**Policy Review Committee Agenda:
November 17, 2022 1:00 to 2:00pm via Zoom**

Policy Committee Attendance:

- √ Leslie Sparkman- *YC Staff Association Representative*
- √ Frank D'Angelo- *Director, Business Services/Controller*
- X Tania Sheldahl- *Associate Vice President of Student Affairs*
- √ Pauline Reinsch- *Faculty Representative*
- Vacant- *Chief Human Resources Officer*
- √ Jeanne Welch- *Director of Finance and Operations, YC Foundation*
- X Dean Holbrook- *Director, Sched & EC Partnership*
- √ Stacey Hilton- *Dean for Instructional Support, Policy Committee Chair*
- √ Marnee Zazueta – *Faculty Senate President*
- √ Jeb Bevers- *Faculty Representative*
- √ Eliana Oberlander- *Student Representative, PTK Rep*
- √ Wyatt Brannock- *HR Coordinator, Policy Committee Support*
- √ Lisa Merrifield- *HR Policy Support – Interim HR Voting Rep*

Quorum reached with eight of ten members

Agenda Items:

COMMITTEE ACTION

No committee action

POLICY UPDATES

Policies out for Public Review

- Employee Classification and Status, 2.01 feedback
Notes
No new feedback has been received.
- Update on Procedures for Employee Classification and Status, 2.01
Notes

Yavapai College Council Agreement on Engagement

- Be present and commit to the conversation
- Speak up and speak your truth
- Become comfortable with discomfort
- Keep Confidential Information Confidential
- Act with Civility

Faculty senate has provided feedback on Faculty Workload Procedure as of November 16. Procedures will be approved shortly and then will enter the 2-week window for college review.

Sunset Policies

Notes

There are no new policy sunsets.

New Procedures

Notes

There are no new procedures.

DISCUSSION ITEMS

Minutes, October 2022 Approval

Notes

October PRC Minutes are approved by PRC.

Policy Change Proposal Form - Active

Notes

- Review Submissions

Notes

A submission has been received in regards to the grievance policy. Interim CHRO has approved. Interim CHRO is taking Policy to ELT for conceptual approval.

Meeting Adjourned at 1:30pm
Next Meeting: December 8th at 1pm

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