
Purchasing and Contracting Procurement

POLICY STATEMENT

Yavapai College is committed to purchasing goods and services in a manner which demonstrates sound fiscal stewardship on behalf of our various stakeholders including our students, our legislators, and the residents of Yavapai County. Procedures substantially follow the rules and regulations of the Arizona State Procurement Code. If a procurement involves the expenditure of federal assistance or contract monies, the College shall comply with federal law and any authorized regulations which are mandatory.

The President delegates responsibility to the Director of Purchasing and Contracting to recommend and administer purchasing procedures which meet those two objectives. The Vice President for Finance and Administrative Services, with input from the Controller and the President's Leadership Team, considers and approves these procedures.

Procedures and required forms are available electronically through the Purchasing Department.

POLICY HISTORY

Formerly Purchasing Policy, Revised 6/9/1987

Revised and Renamed 5.2: Purchasing and Contracting Procurement Policy, 7/14/2009

Renamed 5.2: Purchasing and Contracting Procurement, 5/1/2012

Renamed 5.2: Purchasing and Contracting, 11/5/2013

Renumbered from 5.2 to 7.2 on 9/27/2016

Renumbered from 7.2 to 7.02 on 05/04/2018
