



WELCOME

TO THE AMERICAN JOB CENTER

at Yavapai College

WIOA ORIENTATION





WHAT IS WIOA?





WIOA

(Workforce Innovation and Opportunity Act)

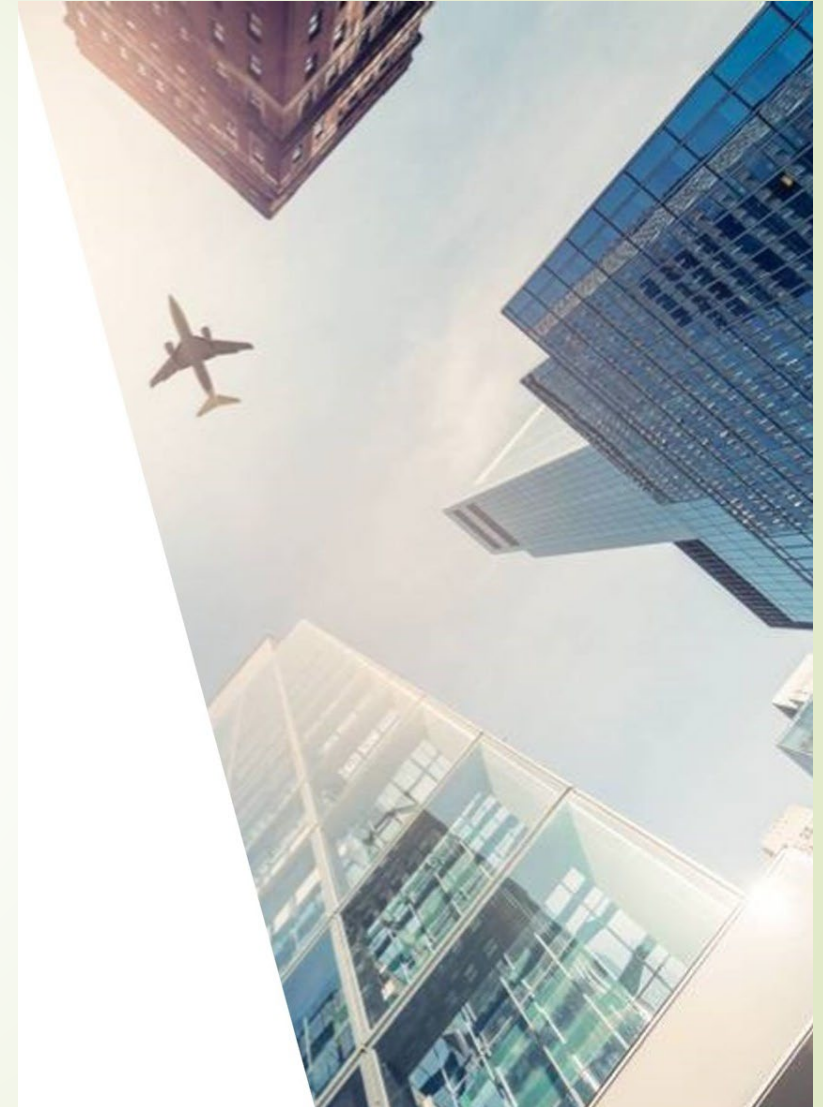
A federally funded program designed to help job seekers access employment, education, training, and support services — all at no cost to you.

In Arizona, WIOA services are provided through local One-Stop Career Centers and workforce partners.

Who WIOA Serves

WIOA helps:

- Adults (18+) seeking employment or career advancement
- Dislocated workers (laid off or facing layoff)
- Youth (ages 14–24) facing barriers to employment or education
- Veterans, low-income individuals, and individuals with disabilities



CORE PARTNER PROGRAMS

Vocational Rehabilitation

Provides a variety of services to persons with disabilities, with the ultimate goal of preparing for, entering into, or retaining employment.

Wagner Peyser through Employment Service

Come into any ARIZONA@WORK office to receive a no-cost job search assistance or check out Arizona's openings from the comfort of your home on Arizona's largest jobs database, Arizona Job Connection.

Adult Basic Education

We help hundreds of people just like you earn their GED®/HSEs each year: single moms, working dads, teenagers, grandparents, someone looking to get a job, working professionals. Our English as a Second Language (ESL) Program offers free classes for beginners to advanced level learners.

What Services Does WIOA Offer?

- ▶ WIOA provides a range of **no-cost services** to eligible individuals:

1. Career Services

Job search assistance

Resume and interview coaching

Labor market information

Career assessments and planning





What Services Does WIOA Offer?

- ▶ WIOA provides a range of **no-cost services** to eligible individuals:

2. Training Services

Tuition assistance for short-term training or certifications – up to \$4,000

Apprenticeships / Internships (WEX)

Support for high-demand careers in healthcare, IT, trades, and more

What Services Does WIOA Offer?

- ▶ WIOA provides a range of **no-cost services** to eligible individuals:

3. Support Services

Uniforms, tools, equipment, testing fees, and more
(for eligible participants)



What Services Does WIOA Offer?

- WIOA provides a range of **no-cost services** to eligible individuals:

4. Youth Services

Education and GED support

Paid work experience

Leadership development

Tutoring and mentoring



How Do I Qualify?

You must meet basic eligibility: Income, barriers to employment

Be authorized to work in the U.S.

Register with Selective Service (for males born after 1960)

Additional requirements based on age, income, or employment status

A Career Navigator will guide you through the **eligibility and enrollment process.**

Where Are Services Provided?

You can access WIOA services at your local:

- **American Job Center @ Yavapai College**
- **Arizona@Work** Career Centers
- Partner organizations like **DES, community colleges,** and **nonprofits**

Find your local center:



<https://arizonaatwork.com>



Next Steps: How to Enroll



Attend orientation (you're here!)



Meet with a Career Navigator



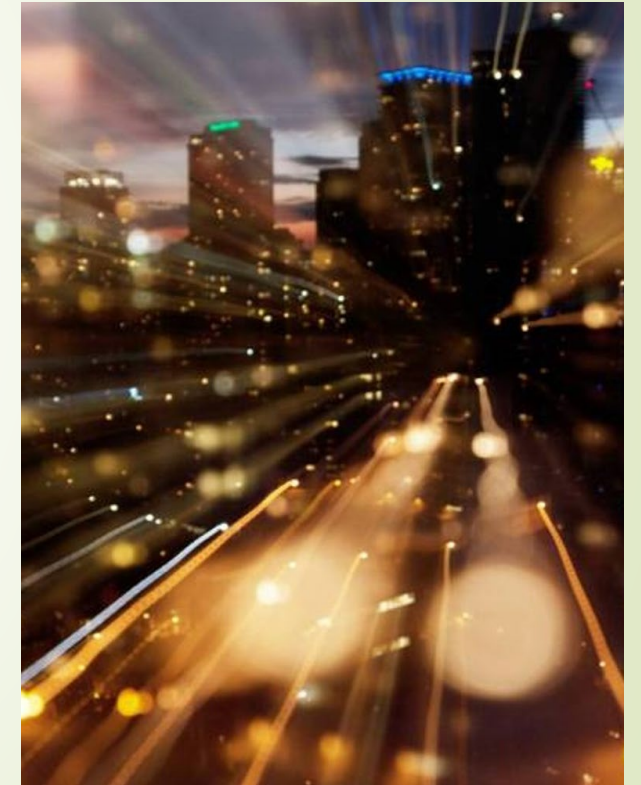
Complete a WIOA eligibility screening



Develop your Individual Employment Plan (IEP)



Begin your path to training, employment, or support services



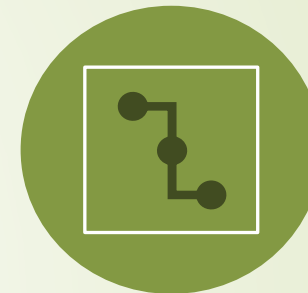
Final Tips



Bring your ID, Social Security card, proof of income/employment history, DD214, and public assistance documents



Be ready to **actively participate** in your job search or training program



Stay in touch with your Navigator— they're your partner throughout the journey

Equal Opportunity Is the Law

It is against the law for the State of Arizona, as a recipient of Federal financial assistance, to discriminate on the following bases:

- Against any individual in the United States, on the basis of race, color, religion, sex (including pregnancy, childbirth or related medical condition, sex stereotyping, transgender status, and gender identity), national origin (including Limited English Proficiency), age, disability, political affiliation or belief; and
- Against any beneficiary of programs financially assisted under Title I of the Workforce Innovation and Opportunity Act of 2014 (WIOA), on the basis of the beneficiary's citizenship/status as a lawfully admitted immigrant authorized to work in the United States, or his or her participation in any WIOA Title I-financially assisted program or activity.
- Recipients of federal financial assistance must take reasonable steps to ensure that communications with individuals with disabilities are as effective as communications with others. This means that, upon request and at no cost to the individual, recipients are required to provide appropriate auxiliary aids and services to qualified individuals with disabilities.

The State of Arizona must not discriminate in any of the following areas:

- Deciding who will be admitted, or have access, to any WIOA Title I-financially assisted program or activity;
- Providing opportunities in, or treating any person with regard to, such a program or activity; or
- Making employment decisions in the administration of, or in connection with, such a program or activity.

What to Do If You Believe You Have Experienced Discrimination

If you think that you have been subjected to discrimination under a WIOA Title I-financially assisted program or activity, you may file a complaint within 180 days from the date of the alleged violation with either:

<u>The Local Office</u>	- Or -	<u>The State of Arizona</u>	- Or -	<u>The Civil Right Center</u>
EO Office Name		Monica Shable, Interim Arizona		Naomi M. Barry-Perez
Local Area EO Officer		State-Level WIOA EO Officer		The Director
LWIA Name		Office of Equal Opportunity		Civil Rights Center (CRC)
LWIA Address		Arizona Department of Economic Security		U.S. Department of Labor
City, AZ zip		1717 West Jefferson (Mail Drop 1119)		200 Constitution Avenue NW
Phone: (xxx) xxx-xxxx		Phoenix, AZ 85007		Room N-4123
Fax: (xxx) xxx-xxxx		Phone: (602) 364-3976		Washington, DC 20210
EO Office Email		Fax: (602) 364-3982		Phone: (202) 693-6500
		OfficeofEqualOpportunity@azdes.gov		

- If you file your complaint with the **State of Arizona**, you must wait either until the **State of Arizona** issues a written Notice of Final Action, or until 90 days have passed, (whichever is sooner), before filing a complaint with the Civil Rights Center (see address above).
- If the **State of Arizona** does not give you a written Notice of Final Action within 90 days of the day on which you filed your complaint, you do not have to wait for the **State of Arizona** to issue that Notice before filing a complaint with CRC. However, you must file your CRC complaint within 30 days of the 90-day deadline (in other words, within 120 days after the day on which you filed your complaint with the State of Arizona).
- If the **State of Arizona** does give you a written Notice of Final Action on your complaint, but you are dissatisfied with the decision or resolution, you may file a complaint with CRC. You must file your CRC complaint within 30 days of the date on which you received the Notice of Final Action.

Equal Opportunity Employer/Program. Auxiliary aids and services are available upon request to individuals with disabilities. CEO-1014A FLYING (4-24)

Remember: WIOA is Here to Help You

Whether you're changing careers, returning to the workforce, or just getting started

WIOA is designed to support you every step of the way.



THANK YOU



(928) 776-2038

www.yc.edu/amjc

