



## **Production Support Technician**

Wage: \$14.00/hour

Benefits:

1. Medical, Dental, Eye Insurance
2. Employer matched 401K
3. Life, AD&D Insurance
4. Paid Vacation
5. Paid Sick Leave
6. Paid Holidays
7. Educational Assistance Program – (Tuition Reimbursement)

Reports to: Shift Supervisors

Job Description Updated: 03-31-2020

OPEN UNTIL FILLED

### Summary

IntraPac Prescott in Prescott, Arizona is a polyethylene extrusion blow molder, first established in 1965. As an ISO 9001 registered company, we are dedicated to delivering the highest quality in every item we produce. To help differentiate our products, and meet specific needs, we design, develop and produce customized items. We utilize proprietary systems and technology to uphold our 50+ year reputation for operational excellence.

### Essential Functions

1. Actively maintain a safe plant environment
2. Maintain orderly and clean areas around production lines and throughout plant
3. Ongoing feed of appropriately mixed material into production lines
4. Use appropriate equipment to measure raw material
5. Record material specifications and usage in compliance with company and ISO 9001 standards
6. Purge machines as needed
7. Disposition of material as instructed (recycle, reuse, storage)
8. Assist mechanics with machine change overs
9. Willing to follow instructions, work with and contribute to a diverse team

### Competencies

- Have an alert disposition and always be aware of plant environment
- Organize and track what each production line is experiencing and anticipate needs
- Ability to confirm item recipes are followed
- Ability to perform necessary mathematical functions and record data accurately
- Pay attention to detail
- Maintain high quality standards
- Ability to effectively communicate with fellow employees in a constructive manner
- Poses the physical stamina to meet the physical demands of position as described below
- Willing to learn new processes and share ideas to improve operations

Supervisory Responsibility

None

Work Environment

Work is performed 100% in the production plant.

Physical Demands

While performing the duties of this job, the employee is required to climb ladders, walk between machines and equipment, stand, bend, kneel, stretch, lean and lie prone as necessary to visually inspect and listen to equipment. The employee is frequently required to walk; use hands to finger, handle or feel; reach with hands and arms; and talk or hear. Ability to properly lift and move objects 30 to 50 pounds with ease frequently and occasionally up to 80 pounds throughout the twelve (12) hour shift. Specific vision abilities include close vision, distance vision, color vision and ability to adjust focus. This is a physically demanding position that lasts the full twelve-hour shift. Personal protective equipment is provided by IntraPac Prescott.

Expected Hours of Work

This is a full-time position in a manufacturing environment with three – 8 hour shifts running 24 hours a day. Please contact us for current shift openings.

	Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total Hours
<b>A</b>		noon - 8pm	noon - 8pm	noon - 8pm	noon - 8pm	noon - 8pm		40
<b>B</b>		(8pm - 4am)	(8pm - 4am)	(8pm - 4am)	(8pm - 4am)	(8pm - 4am)	(8pm - 4am)	40
<b>C</b>			4am - 12noon	40				

Any overtime is paid at 1.5 times regular pay.

Education and Experience

1. Strong reading, writing, and arithmetic skills required.
2. Knowledge of personal limitations with regard to physical demands.
3. Ability to understand and follow written and oral instructions.
4. Ability to work standing up for long periods of time.
5. Demonstrate effective communication skills.
6. Willing to work as a member of a diverse team.

Other Duties

Please note this job description is not designed to cover or contain a comprehensive list of activities, duties or responsibilities that are required of the employee for this job. Duties may change over time with or without notice. Employees must remain flexible and have a willingness to adjust their activities to meet the needs of the company.

Please come by our facility office to fill out an application.

IntraPac Prescott, LLC.  
570 5<sup>th</sup> Street, Prescott, AZ 86301  
928-582-6131

Applications accepted Monday through Friday, 8:00 a.m. – 4:00 p.m.