

**Yavapai College SLOA Committee
Minutes**

Friday, May 8th, 2026 9:00-10:00 am

ZOOM: <https://yavapai.zoom.us/j/96073607923?from=addon>

<u>Topic</u>	<u>Discussion</u>	<u>Action</u>
Call to order/ Establish Quorum	Voting Members: Chair: Bambi Pish-Derr (Chair, AD2) Faculty: Aderemi Adedokun (AD5), Eric Hall (AD5), Sean Holmes (AD5), Jennifer Jacobson (AD4), Robert Moon (AD1), Jennifer Riley (AD5), Megan Vandermeer (AD2) Staff: Stacey Hilton (OIS), Kim Howell (OIS), Cal Peterson (Stu Dev) Student: Kelley Maerz Non-Voting Members: Staff: Shelly Gilliam (Lib Serv), Sarah Southwick (OIS) ELT: Doug Berry (ELT), Marylou Mercado (ELT)	
Minutes	1. Review minutes from April 2026 meeting a. Review minutes from April 2026 meeting. The committee reviewed the minutes and voted to approve them.	
	2. A-Day 2026 Planning and Cocurricular Updates a. Sarah provided updates on A-Day planning, noting that some presenters declined but quotes were obtained for potential AI-focused presentations. The Cocurricular team has already planned their schedule of events.	
	3. Updating the ILO Document with Digital Literacy a. Collecting Examples for Digital Literacy – Results b. The committee discussed updating the ILO document with the new Digital Literacy outcome. Faculty should identify specific CLOs and assignments that already develop digital literacy skills. Six responses were received, including examples from Shelly and Nursing departments. Jennie (Jennifer Jacobson) also submitted a digital literacy assignment for inclusion.	• Sarah: Send out one more request for digital literacy examples to committee members and coordinate with Bambi/Faculty Senate for broader distribution. • Bambi: Coordinate with Faculty Senate to resend the request for digital literacy examples to deans and relevant faculty. • Sarah: Attach Jennie's submitted digital literacy assignment to the shared document.

	4. A-Process for AY25-26 A-Cycle Results a. Division SLOA Feedback and Assessment Materials i.  AY25-26_DIV1 Lewis_SLOA Feedback and Assessment Materials.xlsx ii.  AY25-26_DIV1 Zazueta_SLOA Feedback and Assessment Materials.xlsx iii.  AY25-26_DIV2 Ebersole_SLOA Feedback and Assessment Materials.xlsx iv.  AY25-26_DIV2 Ritter_SLOA Feedback and Assessment Materials.xlsx v.  AY25-26_DIV3 Robertson_SLOA Feedback and Assessment Materials.xlsx vi.  AY25-26_DIV4 Del Genio_SLOA Feedback and Assessment Materials.xlsx vii.  AY25-26_DIV5 Baker_SLOA Feedback and Assessment Materials.xlsx b. A-Doc Infographics: A-Reports, C-Maps, A-Cycles c. Sarah presented comprehensive infographics showing strong overall assessment performance across 60 programs, with 43 reports submitted. Most divisions performed well. Areas needing improvement include identifying faculty responsible for assessment and following assessment plans, with Division 4 noted as needing particular attention.	• Sarah: Place the compiled SLOA feedback and assessment summary document on the SLOA shell and/or committee shell for easy access by all relevant parties. • Sarah: Review assessment plans in the fall to ensure only offered classes are included in assessment reports; communicate to division members that assessment plans can be revised if classes are not offered.
	5. Other updates/New Business a. Determine 1st meeting in Fall 2026 b. The committee approved moving their fall meeting time to 8:15 AM on the first Friday of each month to accommodate scheduling conflicts and allow leadership attendance. Jennie made a motion to adopt the new calendar with the later start time, seconded by Kim, and approved by the committee. c. Bambi announced she would chair the committee next semester. Dr. Berry highlighted how the committee's work would support the upcoming HLC assurance argument in February and noted the upcoming YC Symposium for faculty and staff research. Appreciation was expressed to committee members, including new additions Sarah and Kim.	• Bambi: Set up a meeting for Wednesday the 13th with Sarah and Megan to discuss and prep for the new assessment/pilot process. • Bambi: Send Sarah the updated CETs (clinical evaluation tools) and dosage count materials for review and feedback. • Bambi: Share with Sarah the new AI assignment tool being trialed for opinion and feedback.
	6. Upcoming Professional Development Opportunities a. 06/09-10/26 Association for the Assessment of Learning in Higher Education Conference (Online)	

	Adjourn	
	<u>DEADLINES & REMINDERS</u>	
	Next meeting: First Friday of Fall 2026 at 8:15 AM	