Yavapai College SLOA Committee

Minutes

Friday, October 2, 2026 | 8:12 AM | ZOOM

Voting Members

Chair: Bambi Pish-Derr (Chair, AD2)

Faculty: Aderemi Adedokun (AD5), Eric Hall (AD5), Nicole Goldberger (AD2), Sean Holmes (AD5), Jennifer Jacobson (AD4), Lindsay Masten (AD3), Robert Moon (AD1), Jennifer Riley (AD5), Megan Vandermeer (AD2)

Staff: Kim Howell (OIS), Cal Peterson (Stu Dev)

Student: Kaylin Thayne

Non-Voting Members

Staff: Shelly Gilliam (Lib Serv), Sarah Southwick (OIS)

ELT: Stacey Hilton (OIS), Doug Berry (ELT), Marylou Mercado (ELT)

Topic	Discussion / Decision	Action
Call to Order / Approval of Minutes	• The committee approved the previous meeting minutes. • New members were introduced, including student representative Kaylin and a lead faculty member from Allied Health. **Decision: Approve the September 4, 2026 meeting minutes.**	
Assessment Day 2026 Review	• The committee reviewed 46 survey responses submitted by 27 individuals. AI sessions were among the most frequently evaluated. • Most sessions were rated extremely or somewhat useful. The zombie-apocalypse session was viewed as fun but less useful. • Members discussed using both QR-code and paper surveys, setting aside time for completion, clarifying that Assessment Day is relevant to all faculty, and possibly adding a short keynote.	
HLC Assurance Argument and Accreditation	• The committee reviewed the Criteria 4B narrative and emphasized that it must show the college has an established assessment process, consistently uses it, and improves based on results. • Members recommended explicitly describing the longevity of the process and ensuring the narrative is understandable to an external lay reader or student. • A $2.7 million student-success grant supporting AI literacy and workforce readiness was noted as aligned with digital literacy outcomes.	**• Sarah: Review previous assurance arguments and determine whether the history of the assessment process should be added to the current narrative.** **• Committee members: Review the HLC narrative and provide feedback by the November meeting.**
Cocurricular Assessment Update	• Although HLC now describes cocurricular assessment as an assumed best practice rather than a requirement, the college will continue assessing learning in areas such as tutoring, advising, and library services. • The committee is piloting a rubric and matrix to provide consistent feedback on cocurricular reports in place of the prior verbal-review approach.	
ACYCLE Document Status and Review	• Twelve of 27 expected assessment reports had been submitted. • Committee members will each be assigned two reports to review in Canvas. Kaylin will review reports outside nursing to contribute a student perspective. • The rubric will examine whether the assessment plan was followed, whether data patterns were analyzed, and whether Program Learning Outcomes were discussed.	**• Sarah: Remind faculty to officially submit reports through the assessment system.** **• Sarah: Create an instructional video for the report-review process.** **• Committee members: Review assigned**

Topic	Discussion / Decision	Action
		assessment reports in Canvas by November 4th.
Adjournment	• Meeting adjourned.	
Deadlines and Reminders	• Assigned assessment-report reviews are due by the end of November 4th. • Feedback on the HLC narrative is due by the November meeting.	