

Yavapai College SLOA Committee

Minutes

Friday, September 4, 2026 | 8:15 AM | ZOOM

Voting Members

Chair: Bambi Pish-Derr (Chair, AD2)

Faculty: Aderemi Adedokun (AD5), Eric Hall (AD5), Sean Holmes (AD5), Jennifer Jacobson (AD4), Lindsay Masten (AD3), Robert Moon (AD1), Jennifer Riley (AD5), Megan Vandermeer (AD2)

Staff: Stacey Hilton (OIS), Kim Howell (OIS), Cal Peterson (Stu Dev)

Student: VACANT

Non-Voting Members

Staff: Shelly Gilliam (Lib Serv), Sarah Southwick (OIS)

ELT: Doug Berry (ELT), Marylou Mercado (ELT)

MEETING OUTCOMES: Charter revisions and the Digital Literacy ILO were approved. The committee also reviewed the updated SLOA Canvas shell, assessment tracking supports, and Assessment Day plans.

pic	Discussion / Decision	Action
Call to Order / Establish Quorum	Meeting called to order.	
Charter Review and Membership	- The committee reviewed position titles and voting membership in the SLOA charter. - Members discussed adding a TLS representative to strengthen communication between assessment work and classroom implementation. Decision: Approve updated titles, including Director of Instructional Support; remove the Dean of Instructional Support as a voting member; invite one TLS team member as a non-voting member.	Sarah: Invite a TLS team member to participate as a non-voting member.
Digital Literacy ILO	- The committee reviewed the proposed definition, examples, and assessment criteria for the new Institutional Level Learning Outcome in the revised ILO Guidelines. - Implementation will use a slow rollout. Programs mapping this year and programs beginning a new cycle next year will incorporate the outcome. Decision: Approve the Digital Literacy ILO definition: “the ability to responsibly assess, access, and create information using digital technologies,” along with the related examples and criteria.	Sarah: Post the approved Digital Literacy ILO document on the SLOA site.

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SLOA Canvas Shell and Assessment Process	• Sarah demonstrated the redesigned SLOA Canvas shell, including an artistic theme and a simplified table that directs programs to their reports and Excel documents. • The curriculum map now auto-populates from CLO-to-PLO alignment, reducing manual faculty entry. • The business area is attaching learning outcomes to Canvas assignments so proficiency reports can be generated automatically. • Programs currently out of compliance will be offered individualized support.	• Sarah: Contact program point people currently “in the red” and offer one-on-one consultation meetings.
Assessment Day Planning	• Assessment Day is scheduled for September 18. • Kim developed an evaluation form that allows participants to rate each breakout session. • The closing activity will include a goat hunt; participants who find hidden goats will complete a quiz for swag bags.	• Sarah: Add presenter biographies to the Assessment Day agenda by early next week.
Adjournment	• Meeting adjourned.	
Deadlines and Reminders	• Assessment Day: September 18, 2026. • Digital Literacy rollout will begin with programs currently mapping and those beginning their next cycle.	